

MINUTES OF MEETING OF THE  
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

November 3, 2025

The Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") met in public session at 6:00 p.m. at the Authority's office located at 3648 Cypress Creek Parkway, Suite 110, Houston, Texas, a public meeting place within the boundaries of the Authority; whereupon, the roll was called of the duly constituted officers and members of the Board, to-wit:

Melissa Rowell	President
Kelly P. Fessler	Vice President
Ron Graham	Secretary
David Barker	Treasurer
Mark Ramsey	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Mr. Jun Chang, P.E., BC.WRE, General Manager for the Authority; Mr. Mark Evans, Director of Planning and Governmental Affairs for the Authority; Mr. Raj Singh, P.E., Engineering Manager for the Authority; Ms. Cynthia Plunkett, Finance Director for the Authority; Ms. Amber Batson, P.E., of Carollo Engineers, Inc., Program Manager for the Authority; Ms. Kassandra Medina, Administrative Assistant for the Authority; Mr. Jerie Jones of Inframark; Mr. Zachary Petrov, Attorney, and Ms. Monica Alvarado, Paralegal, of Johnson Petrov LLP, General Counsel for the Authority. Other members of the public and consultants to the Authority were also present at the meeting. Copies of the public sign-in sheets are attached hereto.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law.

CALL TO ORDER

Director Rowell, Board President, called the meeting to order. Mr. Larry Goldberg led the attendees in the Pledges of Allegiance to the United States and Texas flags.

PUBLIC COMMENT

Mr. Jerry Homan, Ms. DeBra Edwards, and Mr. Nicholas Fava addressed the Board.

MESSAGE FROM PRESIDENT AND BOARD MEMBERS

Director Fessler stated he generally agrees with Mr. Homan's comment that the Board should not enter Executive Session unless necessary but there are certain matters that Executive Session is necessary.

Director Rowell advised that she attended the TWA conference, as well as the HGSD Board Meeting. She reported that at the recent HGSD board meeting, she heard the WHCRWA provide a status presentation. She also noted that Jun Chang will present at the November 12 HGSD board meeting, where he will give a status update indicating that the NHCRWA is approximately five years behind schedule due to delays outside of the Authority's control.

#### MINUTES OF THE OCTOBER 6, 2025 REGULAR BOARD MEETING AND THE OCTOBER 20, 2025 SPECIAL MEETING

Upon motion by Director Graham, after full discussion and with all Directors present voting in favor, the Board approved the minutes of the October 6, 2025 regular Board meeting and October 20, 2025 special meeting.

#### FINANCE DIRECTOR'S REPORT, INCLUDING MONTHLY FINANCIAL REPORT AND PAYMENT OF BILLS

Ms. Plunkett reviewed with the Board the Authority's Financial Report and the checks being presented for payment.

Upon motion by Director Fessler, after full discussion and with all Directors present voting in favor, the Board approved the Financial Report and the checks being presented for payment.

#### GENERAL MANAGER'S REPORT

- A. Status of Water Supply and Conversion. Ms. Batson provided an update on the progress of converting to surface water within the current permit year and presented charts illustrating the conversion over time.
- B. Consider adoption of a Seventeenth Supplemental Resolution Authorizing the Issuance of North Harris County Regional Water Authority Senior Lien Revenue Bonds, Series 2025, pursuant to the Financing Agreement with the Texas Water Development Board, previously approved by the Authority Board on August 4, 2025. Mr. Chang presented to and reviewed with the Board the Seventeenth Supplemental Resolution Authorizing the Issuance of North Harris County Regional Water Authority Senior Lien Revenue Bonds, Series 2025 (the "Resolution").

Upon motion by Director Fessler, after full discussion and with Directors Fessler, Rowell, and Graham voting in favor, and Directors Ramsey and Barker voting nay, the Board approved the Resolution.

- C. Approval of Amendment to Rate Order Sections 5.03 and 5.031. Mr. Chang clarified the changes being made to the Rate Order.

Upon motion by Director Barker, seconded by Director Ramsey, after full discussion and with Directors Barker, Ramsey, Rowell, and Graham voting in favor, and Director Fessler abstaining, the Board tabled this item until the November 18, 2025 Special Workshop.

- D. Approval of professional service contract with GHD Group. Mr. Chang recommended that the Board engage GHD Group for professional engineering services.

Upon motion by Director Fessler, after full discussion and with Directors Fessler, Rowell, Graham, and Barker voting in favor, and Director Ramsey abstaining, the Board approved the engagement of GHD Group.

#### OPERATIONS STATUS REPORT

Mr. Jones updated the Board on various operations within the Authority system. The Board inquired about faulty meters that are already out of warranty.

#### REPORT FROM DIRECTOR OF PLANNING AND GOVERNMENTAL AFFAIRS

Mr. Evans advised that November 4, 2025 is the last day to vote in the Texas General Election.

#### CONSTRUCTION/ENGINEERING UPDATE

- A. Update on NEWPP Expansion Project. Mr. Singh provided an update regarding the NEWPP.

#### FUTURE AGENDA ITEMS

No items were requested for future agendas.

#### SPECIAL WORKSHOP AND NEXT REGULAR MEETING

Mr. Rowell advised that a Special Workshop would take place on November 18, 2025 to discuss the Authority's Budget, and the next regular meeting will take place on December 1, 2025.

#### ADJOURNMENT

With no objection, Director Rowell adjourned the meeting at 6:51 p.m.

PASSED, APPROVED AND ADOPTED on the 1st day of December, 2025.

*Ron Enham*  
Secretary, Board of Directors

