

**MINUTES OF MEETING OF THE  
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY**

October 6, 2025

The Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") met in public session at 6:00 p.m. at the Authority's office located at 3648 Cypress Creek Parkway, Suite 110, Houston, Texas, a public meeting place within the boundaries of the Authority; whereupon, the roll was called of the duly constituted officers and members of the Board, to-wit:

Melissa Rowell	President
Kelly P. Fessler	Vice President
Ron Graham	Secretary
David Barker	Treasurer
Mark Ramsey	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Mr. Jun Chang, P.E., BC.WRE, General Manager for the Authority; Mr. Mark Evans, Director of Planning and Governmental Affairs for the Authority; Mr. Raj Singh, P.E., Engineering Manager for the Authority; Ms. Cynthia Plunkett, Finance Director for the Authority; Ms. Amber Batson, P.E., of Carollo Engineers, Inc., Program Manager for the Authority; Ms. Kassandra Medina, Administrative Assistant for the Authority; Mr. Jerie Jones of Inframark; Mr. Andrew P. Johnson, III, Attorney, and Ms. Monica Alvarado, Paralegal, of Johnson Petrov LLP, General Counsel for the Authority. Other members of the public and consultants to the Authority were also present at the meeting. Copies of the public sign-in sheets are attached hereto.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law.

**CALL TO ORDER**

Director Rowell, Board President, called the meeting to order, and Director Graham led the attendees in the Pledges of Allegiance to the United States and Texas flags.

**PUBLIC COMMENT**

Mr. Jerry Homan and Mr. Lee Saunders addressed the Board.

**MESSAGE FROM PRESIDENT AND BOARD MEMBERS**

There were no messages from the Board members.

**MINUTES OF THE SEPTEMBER 8, 2025 REGULAR BOARD MEETING**

Upon motion by Director Fessler, after full discussion and with all Directors present voting in favor, the Board approved the minutes of the September 8, 2025 regular Board meeting.

## FINANCE DIRECTOR'S REPORT, INCLUDING MONTHLY FINANCIAL REPORT AND PAYMENT OF BILLS

Ms. Plunkett reviewed with the Board the Authority's Financial Report and the checks being presented for payment.

Upon motion by Director Ramsey, after full discussion and with all Directors present voting in favor, the Board approved the Financial Report and the checks being presented for payment.

## GENERAL MANAGER'S REPORT

- A. Status of Water Supply and Conversion. Ms. Batson provided an update on the progress of converting to surface water within the current permit year and presented charts illustrating the conversion over time.

## OPERATIONS STATUS REPORT

Mr. Jones updated the Board on various operations within the Authority system.

## REPORT FROM DIRECTOR OF PLANNING AND GOVERNMENTAL AFFAIRS

Mr. Evans advised the Board that he had nothing to report on at this time.

## CONSTRUCTION/ENGINEERING UPDATE

- A. Update on NEWPP Expansion Project. Mr. Singh provided an update regarding the NEWPP.
- B. Closeout of Projects 28C and 28E. Upon motion by Director Graham, and with all Directors present voting in favor, the Board (i) authorized final acceptance of the work, and (ii) approved the final contract payments, pending TWDB acceptance and release of retainage.

## FUTURE AGENDA ITEMS

No items were requested for future agendas.

## SPECIAL WORKSHOP AND NEXT REGULAR MEETING

Mr. Chang advised that a Special Workshop would take place on October 20, 2025 to discuss the Authority's Master Plan, and the next regular meeting will take place on November 3, 2025.

## ADJOURNMENT

With no objection, Director Fessler adjourned the meeting at 6:17 p.m.

PASSED, APPROVED AND ADOPTED on the 3<sup>rd</sup> day of November, 2025.

Ron Smulcan  
Secretary, Board of Directors

