

MINUTES OF MEETING OF THE  
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

December 2, 2024

The Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") met in public session, at 6:15 p.m., or immediately following the 6:00 p.m. Public Hearing, at the Authority's office located at 3648 Cypress Creek Parkway, Suite 110, Houston, Texas, a public meeting place within the boundaries of the Authority; whereupon, the roll was called of the duly constituted officers and members of the Board, to-wit:

Melissa Rowell	President
Kelly P. Fessler	Vice President
Ron Graham	Secretary
David Barker	Treasurer
Mark Ramsey	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Mr. Jun Chang, P.E., D.WRE, General Manager for the Authority; Mr. Mark Evans, Director of Planning and Governmental Affairs for the Authority; Mr. Raj Singh, P.E., Engineering Manager for the Authority; Ms. Cynthia Plunkett, Finance Director for the Authority; Mr. Paul Walker and Ms. Amber Batson of Carollo Engineers, Inc., Program Manager for the Authority; Ms. Cassandra Medina, Administrative Assistant for the Authority; Mr. John Howell of The GMS Group, L.L.C., co-financial advisor to the Authority; Mr. Andrew P. Johnson, III, Attorney and Monica Alvarado, Paralegal, of Johnson Petrov LLP, General Counsel for the Authority. Other members of the public and consultants to the Authority were also present at the meeting. Copies of the public sign-in sheets are attached hereto.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law.

CALL TO ORDER

Director Rowell, Board President, called the meeting to order, and led the attendees in the Pledges of Allegiance to the United States and Texas flags.

PUBLIC COMMENT

Mr. Jerry Homan addressed the Board.

MESSAGE FROM PRESIDENT AND BOARD MEMBERS

There were no messages from the president or Board members.

MINUTES OF THE OCTOBER 7, 2024, NOVEMBER 4, 2024, AND NOVEMBER 18, 2024 BOARD MEETINGS

Director Graham moved to approve the minutes of the October 7, 2024, November 4, 2024, and November 18, 2024 Board meetings. After full discussion and with all Directors present voting in favor, the motion passed.

PROPOSED BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2025

Director Fessler moved to approve the Budget for Fiscal Year Ending December 31, 2025. After full discussion and with all Directors present voting in favor, the motion passed.

RESOLUTION APPROVING AND IMPLEMENTING THE 2025-2029 CAPITAL IMPROVEMENT PLAN ("CIP")

Upon motion by Director Graham, after full discussion and with all Directors present voting in favor, the Board approved the Resolution Approving and Implementing the 2025-2029 CIP, with the 2025 budget only, to be used as a planning tool by the Board, General Manager and consultants of the Authority to identify the capital improvements, estimated costs and relative timetables that the Authority proposes to undertake from January 1, 2025 through December 31, 2029.

FINANCE DIRECTOR'S REPORT, INCLUDING MONTHLY FINANCIAL REPORT AND PAYMENT OF BILLS

Mrs. Plunkett reviewed the Authority's Financial Report with the Board and the checks being presented for payment.

Director Fessler moved to approve the Financial Report, including the checks being presented for payment and Director Rowell's expense report, and with all Directors present voting in favor, the motion passed.

GENERAL MANAGER'S REPORT

- A. Status of Water Supply and Conversion. Mr. Walker provided an update on the progress of converting surface water within the current permit year and presented charts illustrating the conversion over time.

OPERATIONS STATUS REPORT

Mr. McDevitt updated the Board on various operations in the region.

REPORT FROM DIRECTOR OF PLANNING AND GOVERNMENTAL AFFAIRS

Mr. Evans discussed the upcoming 89<sup>th</sup> Legislative Session.

## CONSTRUCTION/ENGINEERING UPDATE

- A. Update on NEWPP Expansion Project. Mr. Walker provided an update regarding the NEWPP.

## AMENDMENT TO AUTHORITY PROCEDURAL RULES

Mr. Johnson advised the Board that in order to amend the Authority Procedural Rules, a twenty-day notice is required, and that suspension of the rules may be necessary. He then presented to and reviewed with the Board a draft amendment to the Authority Procedural Rules requested by Directors Rowell and Graham.

Director Graham moved to suspend the rules, and with Directors Graham, Rowell, Fessler, and Barker voting in favor, and Director Ramsey voting nay, the motion passed.

Director Graham then moved to approve an amendment to the Authority Procedural Rules regarding reimbursement for training and conferences attended by directors, reimbursement for meetings with legislators or Authority lobbyists in Austin, and to increase the maximum fees of office.

Director Barker requested an amendment to the motion to change the language to reflect the maximum amount authorized by law with respect to fees of office.

Director Barker moved to approve the amendment to Director Graham's motion, and with all Directors present voting in favor, the motion to amend Director Graham's motion passed.

After full discussion and with Directors Rowell, Fessler, Barker and Graham voting in favor, and Director Ramsey voting nay, Director Graham's motion as amended passed.

## AMENDMENT TO AUTHORITY PRICING POLICY

Director Graham moved to approve a rate increase for water and pumpage rates by \$1.15, to be effective January 1, 2025. After full discussion and with Directors Graham and Fessler voting in favor, and with Directors Rowell, Barker, and Ramsey voting nay, the motion failed.

## FUTURE AGENDA ITEMS

No items were requested to be placed on future agendas.

## NEXT REGULAR MEETING

Director Rowell advised that the next regular meeting will take place on January 6, 2025.

## ADJOURNMENT

With no objection, Director Rowell adjourned the meeting at 7:15 p.m.

[EXECUTION PAGE FOLLOWS]

PASSED, APPROVED AND ADOPTED on the 6<sup>th</sup> day of January, 2025.

*Don Anderson*  
Secretary, Board of Directors

