

MINUTES OF MEETING OF THE
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

March 6, 2023

The Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") met in regular session, open to the public, at 6:00 p.m. on Monday, the 6th day of March, 2023, at the Authority's office located at 3648 Cypress Creek Parkway, Suite 110, Houston, Texas, a public meeting place within the boundaries of the Authority; whereupon, the roll was called of the duly constituted officers and members of the Board, to-wit:

Mark Ramsey	President
Melissa Rowell	Vice President
Ron Graham	Secretary
David Barker	Treasurer
Kelly P. Fessler	Assistant Secretary

All members of the Board were present except Director Ramsey, thus constituting a quorum. Also attending the meeting were: Mr. Jun Chang, P.E., D.WRE, General Manager for the Authority; Mr. Mark Evans, Director of Planning and Governmental Affairs for the Authority; Mr. Doug Haude, P.E., Construction Manager for the Authority; Ms. Cynthia Plunkett, Finance Director for the Authority; Mr. Mike Baugher and Mr. Paul Vining of AECOM Technical Services, Inc., Program Manager for the Authority; Mr. Carlton McDevitt of Inframark, LLC, operator for the Authority; Mr. Rafael Ortega of Aurora Technical Services; Mr. Jon D. Polley, attorney, and Ms. Alison Miller, paralegal, of Radcliffe Bobbitt Adams Polley PLLC, general counsel and co-bond counsel for the Authority. Other members of the public and consultants to the Authority were also present at the meeting. Copies of the public sign-in sheets are attached hereto.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

CALL TO ORDER

Director Rowell called the meeting to order and noted that tonight's meeting was being recorded. Director Rowell stated that Director Ramsey would not be in attendance at tonight's meeting due to a prior work commitment. Director Rowell then stated that at the February 20th meeting, the Board concurred to have a short agenda for tonight's meeting, but that this was not a bait and switch. Director Rowell explained that the Board decided to have more items on tonight's agenda and that she is hopeful to move through the agenda items quickly.

Mr. Jerry Homan, General Manager of Harris County Fresh Water Supply District No. 61, delivered an invocation and led the meeting attendees in the Pledges of Allegiance to the United States and Texas flags.

APPROVE MINUTES OF PRIOR MEETINGS

Director Rowell noted that there is one (1) slight revision to the February 6, 2023 regular meeting minutes to correct the name of a meeting attendee. Upon motion by Director Graham, seconded by Director Fessler, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of February 6, 2023, as revised.

Upon motion by Director Fessler, seconded by Director Graham, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the special meeting of February 20, 2023, as written.

PUBLIC COMMENT

Mr. Homan addressed the Board to discuss the Authority's mission and vision statements and stated he needs the support of the Authority for future town hall meetings related to surface water conversion.

Mr. Bill Papp of Harris County Water Control and Improvement District ("HCWCID") No. 132 noted that his comments are his alone and do not reflect HCWCID No. 132. Mr. Papp addressed the Board regarding the Authority's meeting schedule and meeting minutes.

Mr. Norman Adamek of Harris County Municipal Utility District No. 249, addressed the Board regarding recent news items and the Authority's engineering and construction contracts.

Mr. George Wozny of Heron Lakes Estates Homeowners Association addressed the Board regarding matters related to the Authority's development of/near the 249 (Rendl) Pump Station, including localized flooding and drainage issues and light and sound issues between his subdivision and Sam Houston Race Park due to tree removal.

MESSAGES FROM PRESIDENT AND BOARD MEMBERS

Director Rowell thanked everyone for attending tonight's meeting. Director Rowell shared a fun fact with the meeting attendees that Director Graham served on the Cy-Fair School Board for 12 years with a different David Barker. Director Rowell stated that the Board is putting in work to do the best job that they can and they want the best for their constituents. Director Rowell then stated that the Board is not a team of two (2) or three (3) Directors, but is made up of five (5) individuals on the same leadership team. Director Rowell next stated that she hopes the Board can make some positive differences for the Authority with the institutional knowledge of Directors Fessler and Graham and the fresh perspective of the new Directors. Director Rowell asked that the new Directors receive grace, patience and encouragement as they continue to move forward. Director Rowell then reported that since the last Board meeting, she has met with utility district directors, state representatives and attended Texas Water Day in Austin. Director Rowell also reported that the *Community Impact* newspaper has published several articles regarding the Authority's groundwater and surface water rate decreases.

GENERAL MANAGER'S REPORT

Mr. Chang reported that the Authority used 19.7 MGD of alternative water in February.

OPERATOR'S REPORT, INCLUDING LIST OF MAINTENANCE ISSUES YEAR-TO-DATE

Mr. McDevitt presented the Operator's Report to the Board. Mr. McDevitt reported on the operations of the Authority's system and receipt of water from the City of Houston. Mr. McDevitt stated that this is a low demand time of year and that maintenance on aging infrastructure would continue.

CONSTRUCTION/PLANNING REVIEW

Mr. Chang stated that a Gantt chart has been provided for projects that are currently in progress.

Mr. Chang then stated Projects 31D and 31E have been prepared and analyzed repeatedly by the Authority's team and consultants and design is currently 95% complete. Mr. Chang next stated that he does not see any benefit or necessity to review the projects again because any changes at this point would be extremely costly. Mr. Chang suggested discussion regarding easement acquisition be held in executive session due to ongoing litigation.

FINANCE DIRECTOR'S REPORT, INCLUDING FINANCIAL REPORT, PAYMENT OF BILLS AND PROCESS FOR DIRECTORS' REVIEW OF INVOICES

Ms. Plunkett reviewed the Authority's Financial Report with the Board, including the monthly investment report, the checks being presented for payment, and the budget comparison for the month ended January 31, 2023, a copy of which is attached hereto. Ms. Plunkett reported that the enterprise fund balance is \$1,150,285,921.70. Upon motion by Director Fessler, seconded by Director Graham, after full discussion and the question being put to the Board, the Board voted three (3) votes in favor, with Director Rowell abstaining, to approve the Financial Report, the monthly investment report, and the checks being presented for payment.

Ms. Rowell asked that all invoices be provided to the Board at least five (5) days prior to each Board meeting. Extensive discussion ensued regarding the receipt of invoices prior to the Board meeting at which the invoices are being approved for payment. Mr. Chang and Mr. Haude reviewed the timeline and process for payment of construction invoices. Director Fessler suggested that if a Director would like to review the invoices, the Director could review the invoices after the bills were approved and paid and bring up any discrepancies at that time to be investigated further. Director Graham stated he did not need to have the invoices emailed to him in advance of Board meetings.

LEGISLATIVE/GOVERNMENT AFFAIRS

Mr. Evans reported that the 88th Legislative Session is underway. Mr. Evans then provided an update on various legislative activities and events. Mr. Evans stated there is \$32 billion in the Rainy Day Fund. Mr. Evans then stated that the bill filing deadline is Friday, March 10th.

REPORT ON MUNICIPAL UTILITY DISTRICT ("MUD") DIRECTORS SPECIAL COMMITTEE

Director Rowell reported that the MUD Directors Special Committee met on March 2nd and discussed how utility districts are handling the recent rate reduction by the Authority, as well as communication between the Authority and utility districts. Director Rowell stated that the MUD Directors Special Committee will meet again in a month.

RESOLUTION ADOPTING AMENDED AND RESTATED PROCEDURAL RULES ("RESOLUTION") REGARDING REGULAR BOARD MEETING AND SCHEDULE

Director Fessler stated he requested this agenda item to amend the Authority's Procedural Rules to designate the first Monday of each month at 6:00 p.m. as the Authority's regular meeting day. Mr. Polley stated the Resolution would formally designate the first Monday of each month at 6:00 p.m. at the Authority's offices as the regular meeting date and location, unless the first Monday of the month is a holiday, but by a majority vote the Board could decide to move a regular Board meeting to a different day or location. Mr. Polley noted the Procedural Rules already allow a special Board meeting to be called at the request of the President or two (2) Directors. Upon motion by Director Fessler, seconded by Director Graham, after full discussion and the question being put to the Board, the Board voted three (3) votes in favor and one (1) vote opposed, with Director Barker voting in opposition, to adopt the Resolution.

Director Rowell stated she does not believe it was Director Ramsey's intention to change the Authority's regular meeting day when moving the March and April Board meeting dates.

REPORTING TO DIRECTORS OF PUBLIC COMMENTS/ISSUES/COMPLAINTS RECEIVED THROUGH WEBSITE, EMAIL OR PHONE CALL

Director Rowell asked that a log be kept of any questions, concerns or complaints that are received by the Authority's office. Extensive discussion ensued regarding the process for same. Mr. Chang explained that the staff can easily forward complaints received from emails and website inquiries and stated that a log could be kept of any complaint calls if the caller is willing to provide their contact information.

PERSONNEL UPDATE

Mr. Chang reported that Ms. Lisa Sagstetter is scheduled to return from leave on March 16th.

SALE OF MOBILE TEACHING LABS

Director Rowell stated that she would like to discuss the sale of the Authority's mobile teaching labs. Mr. Polley explained the Authority is in partnership with the West Harris County Regional Water Authority ("WHCRWA") for the mobile teaching labs, and the WHCRWA has right of first refusal should the Authority decide to sell the mobile teaching labs. Upon motion by Director Fessler, seconded by Director Rowell, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the General Manager to sell the mobile teaching labs in accordance with the contract between the Authority and the WHCRWA.

BOARD DISCUSSION OF POSSIBLE FUTURE AGENDA ITEMS

Director Barker stated that he would like a future agenda item to discuss creating a rate structure for new developments that would be included in the Authority's groundwater reduction plan.

Mr. Nick Fava of Bammel Utility District stated that the Board never responds to anyone during public comment. Mr. Polley stated the Board is prohibited from responding to topics brought up during public comment that are not on the agenda according to the Texas Open Meetings Act, which limits discussion by the Board to topics listed on the posted agenda.

At 7:29 p.m., Director Rowell recessed the meeting until 7:45 p.m.

EXECUTIVE SESSION

Director Rowell convened the Board in executive session at 7:45 p.m., pursuant to Section 551.071, Texas Government Code, regarding attorney-client privileged matters and pending litigation, Section 55.072, Texas Government Code regarding deliberation regarding real property and Section 551.074, Texas Government Code, regarding personnel matters. Directors Rowell, Barker, Graham and Fessler, Mr. Chang, Mr. Polley and Ms. Miller remained in the executive session. Mr. Vining and Mr. Ortega participated in the executive session pertaining to Project 31.

RECONVENE IN OPEN SESSION

Director Rowell then reconvened the meeting in open session at 8:48 p.m., at which time no further action was taken.

ANNOUNCE NEXT MEETING DATE

Director Rowell then confirmed the following meeting dates:

- Monday, March 20, 2023 at 6:00 p.m.
- Monday, April 3, 2023 at 6:00 p.m.
- Monday, April 17, 2023 at 6:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED this 20th day of March, 2023.



Secretary, Board of Directors



AGENDA
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

Notice is hereby given that pursuant to Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, both as amended, the Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") will meet in regular session, open to the public, on **Monday, March 6, 2023, at 6:00 p.m.**, at the **Authority's Office, 3648 Cypress Creek Pkwy., Suite 110, Houston, Harris County, Texas 77068** to consider and act on the matters listed below.

The Authority will broadcast this meeting on Zoom. People must register to view and/or listen to the meeting on Zoom at <https://tinyurl.com/ycypphk5>. Upon registration, a telephone number to listen to the meeting, a link to watch the meeting, and a password will be provided. **People viewing/listening to the meeting on Zoom will NOT be able to address the Board during the meeting. The Authority makes no assurances that all or any business conducted during this meeting will be visible or audible to people monitoring the meeting on Zoom. The Zoom broadcast will be recorded.**

1. Call to Order
 - a. Invocation
 - b. Pledges of Allegiance
2. Approve minutes of prior meetings, including February 6, 2023 regular meeting and February 20, 2023 special meeting
3. Public Comments (up to 3 minutes per person for a maximum of 30 minutes)
4. Messages from the President and Board Members
5. General Manager's Report
6. Operator's Report, including list of maintenance issues year-to-date
7. Construction/Planning Review, including:
 - a. preparing Gantt chart for projects completed in the last year and projects currently in progress
 - b. review of projects scheduled for bid in March and April 2023, specifically Projects 31D and 31E
8. Finance Director's Report, including financial report, payment of bills, and process for Directors' review of invoices
9. Legislative/Government Affairs
10. Report on Municipal Utility District Directors Special Committee

11. Resolution Adopting Amended and Restated Procedural Rules regarding regular Board meeting date and schedule
12. Reporting to Directors of public comments/issues/complaints received through website, email or phone call
13. Personnel update
14. Sale of mobile teaching labs
15. Board discussion of possible future agenda items
16. Executive session on internal processes and controls report
17. Announce next meeting:
 - a. Monday, March 20, 2023, at 6:00 p.m.
18. Adjourn


If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by the Texas Open Meetings Act or other applicable law, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

EXECUTED this 3rd day of March, 2023.



NORTH HARRIS COUNTY REGIONAL
WATER AUTHORITY

By: _____


Jon Polley
Radcliffe Bobbitt Adams Polley PLLC
General Counsel for the Authority


NHCRWA BOARD MEETING

March 6, 2023



Call to Order

- Invocation
- Pledges of Allegiance

The background of the image is a stylized American flag. The top-left corner features a blue canton with white stars, while the rest of the image is filled with horizontal red and white stripes.

**I pledge allegiance to the flag of the
United States of America
and to the Republic for which it
stands, one Nation
under God, indivisible, with liberty
and justice for all.**



**Honor the Texas
flag; I pledge
allegiance to
thee, Texas, one
state under God,
one and
indivisible.**

Approve minutes of prior meetings including:

- February 6, 2023 regular meeting
- February 20, 2023 special meeting

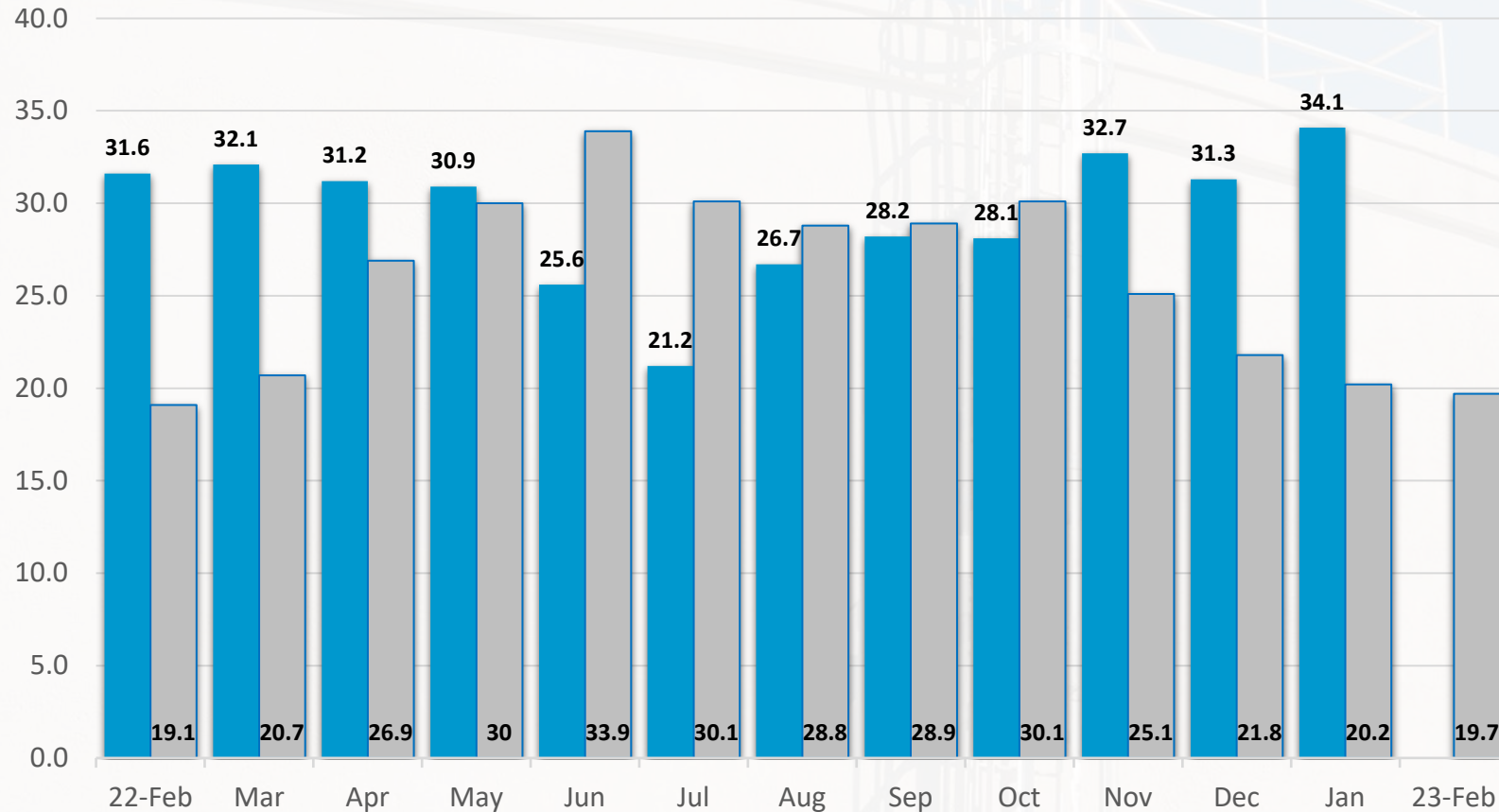
Public Comments

Message from the President and Board
Members

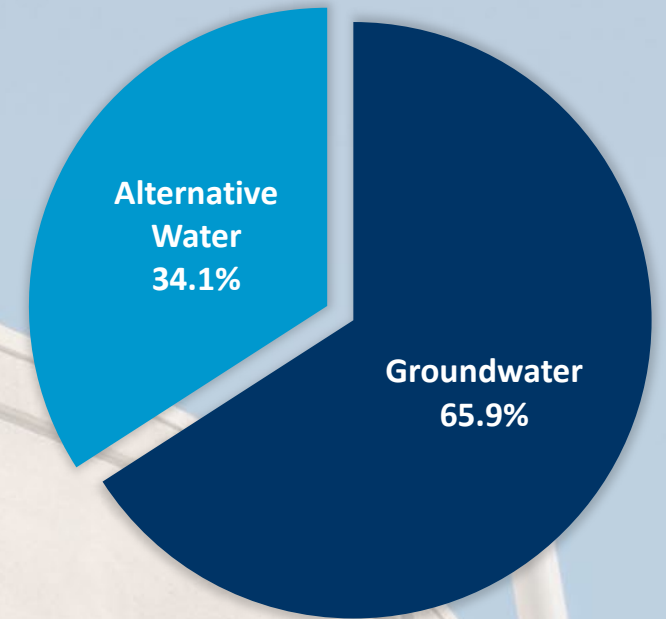
General Manager's Report

Status of Surface Water Conversion for Permit Year 2022

■ % Conversion ■ Alternative Water



January Conversion



**Alternative Water
Delivered in February**

19.7 MGD

Operator's report, including list
of all issues year-to-date

Construction/Planning Review, including:

- preparing Gantt chart for projects completed in the last year and projects currently in progress
- review of projects scheduled for bid in March and April 2023, specifically Projects 31D and 31E

Finance Director's Report, including financial report, payment of bills, and process for Directors' review of invoices

Financial Report Summary

As of January 31, 2023:

Total Enterprise Fund Balance:

\$1,150,285,921.70

<u>FUND</u>		<u>12/31/2022 BALANCE</u>
CAPITAL FUNDS		\$ 569,140,864.82
INTEREST & SINKING AND DEBT SERVICE RESERVES		\$ 176,768,702.24
COVERAGE AND IMPROVEMENT FUNDS		\$ 351,396,561.41
OPERATING FUNDS		\$ 52,979,793.23
ENTERPRISE FUND BALANCE		\$ 1,150,285,921.70

Financial Report Summary

- **Approval of the payments to consultants and expense checks**
- **Approval of the Financial Report**
- **Authorization for payment of bills**

Legislative/Government Affairs

Report on Municipal Utility District
Director's Special Committee

Resolution Adopting Amended and Restated
Procedural Rules regarding regular Board
meeting date and schedule

Reporting to Directors of public
comments/issues/complaints received
through website, email or phone call

Personnel Update

Sale of mobile teaching labs

Board discussion of possible future
agenda items



Executive session on internal processes and controls report



Next regular meeting date

**Monday, March 20, 2023
at 6:00 p.m.**



Adjourn

**NORTH HARRIS COUNTY
REGIONAL WATER AUTHORITY**

MEETING PACKET

March 6, 2023

North Harris County Regional Water Authority
Meeting Packet Index
March 6, 2023

<u>Tab No.</u>	<u>Item</u>
1.	Agenda for March 6, 2023 regular meeting.
2.	Approve minutes of prior meetings, including February 6, 2023 regular meeting and February 20, 2023 special Meeting (Agenda Item No. 2)
3.	Finance Director's Report, including financial report and payment of the bills (Agenda Item No. 8)
4.	Resolution Adopting Amended and Restated Procedural Rules regarding regular Board meeting date and schedule (Agenda Item No. 11)

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EXECUTED this 3rd day of March, 2023.



NORTH HARRIS COUNTY REGIONAL
WATER AUTHORITY

By: _____

Jon Polley
Radcliffe Bobbitt Adams Polley PLLC
General Counsel for the Authority

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

FINANCIAL REPORT

For the month of January, 2023

March 6, 2023

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
ENTERPRISE FUND BALANCE SUMMARY**

AS OF JANUARY 31, 2023

CAPITAL FUNDS	\$	569,140,864.82
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CONSTRUCTION	\$	158,855,486.77
TWDB ESCROW	\$	<u>410,285,378.05</u>
TOTAL	\$	569,140,864.82

INTEREST & SINKING FUNDS AND DEBT SERVICE RESERVE FUNDS	\$	176,768,702.24
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INTEREST & SINKING	\$	32,632,580.72
DEBT SERVICE RESERVE	\$	<u>144,136,121.52</u>
TOTAL	\$	176,768,702.24

COVERAGE FUND AND IMPROVEMENT FUND	\$	351,396,561.41
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COVERAGE FUND	\$	56,938,322.74
IMPROVEMENT FUND	\$	<u>294,458,238.67</u>
TOTAL	\$	351,396,561.41

OPERATING FUNDS	\$	52,979,793.23
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OPERATING FUNDS	\$	<u>52,979,793.23</u>
TOTAL	\$	52,979,793.23

TOTAL:	\$	<u>1,150,285,921.70</u>	\$	<u>1,150,285,921.70</u>
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North Harris County Regional Water Authority

Balance Sheet

As of 1/31/2023

	Current Year
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Assets	
Cash	
Cash in Bank - Amegy Operating acct	22,550,410.73
Cash in Bank - Amegy Cap Proj 2003	1,341,051.83
Cash in Bank - Amegy Admin. Expense	30,959.52
Note Payment Account - Bank of America	2,873.82
Petty Cash	1,432.27
Capital Contributions - TexPool	12,261,564.19
Operating Fund - Texpool	25,546,761.82
Operations & Maintenance Reserve - TTP	4,850,228.89
Construction Fund 2003 - TexSTAR	5.64
Interest & Sinking Fund 13 TexPool Prime	969,034.30
Coverage Fund - TexSTAR	47,953,623.50
Debt Service Reserve Fund 2003 - TPPPrime	119,331.51
RBC 2003 DSRF Investments	8,596,576.55
Construction Fund 2015 - TexPool	3,072.57
Construction Fund 2015 - TexPool Prime	581,541.94
Construction Fund 2005 - TexSTAR	17,880.81
Interest & Sinking Fund 2014 - TexSTAR	790,693.60
Debt Service Reserve Fund 2014 - TPPPrime	117,573.77
CHCRWA Construction Acct. - TPPPrime	337,446.20
PFUD Initial Difference 4C3 - TPPPrime	251,504.44
Capital Contributions 2008 - TPPPrime	1,628,625.93
RBC 2008 Capital Contributions Investmen	27,037,770.68
TWDB 2015 Escrow	8.09
RBC 2014 DSRF Investments	6,055,793.13
Construction Fund 2008 - TexPool Prime	70,891,622.42
Construction Fund 2008 - TexSTAR	1,599,424.09
Interest & Sinking Fund 2008 - TPPPrime	2,943,242.55
Debt Service Reserve Fund 2008 - TPPPrime	288,783.17
RBC 2016 DSRF Investments	19,785,648.89
Interest & Sinking Fund 2015 - TPPPrime	444,881.81
Debt Service Reserve Fund 2015 - TPPPrime	357,457.01
Construction Fund 2016 - TPPPrime	467,496.09
Interest & Sinking Fund 2016 - TPPPrime	1,949,550.83
Debt Service Reserve Fund 2016 - TPPPrime	348,414.62
Construction Fund 2016A - TexPool Prime	17,103,804.28
Interest & Sinking Fund 2016A - TTPPrime	1,161,450.70
Debt Service Reserve Fund 2016A - TPP	491,724.84
Construction Fund 2017 - TexPool Prime	18,514,268.39
Interest & Sinking Fund 2017 - TTPPrime	1,824,024.37
Debt Service Reserve Fund 2017 - TTP	936,106.13
TWDB 2017 Escrow	20,807,599.06
TWDB 2016A Escrow	16,686,050.49
Construction Fund 2018 - TexPool Prime	6,815,533.45
Interest & Sinking 2018 - TexPool Prime	2,287,394.09

North Harris County Regional Water Authority

Balance Sheet

As of 1/31/2023

	Current Year
Debt Service Reserve Fund 2018 - TTP	1,029,422.45
TWDB 2018 Escrow	35,196,312.98
PTA 2015 TWDB DSRF Investments	4,167,589.28
PTA 2016A TWDB DSRF Investments	9,986,381.12
PTA 2017 TWDB DSRF Investments	21,032,629.57
PTA 2018 TWDB DSRF Investments	31,542,628.68
Interest & Sinking 2019 - TexPool Prime	639,158.67
Debt Service Reserve Fund 2019 - TTP	14,655,926.82
TWDB 2019 Escrow	75,353,184.64
Interest & Sinking 2020 - TexPool Prime	49,720.88
Debt Service Reserve Fund 2020 - TPP	4,861,391.03
TWDB 2020 Escrow	49,672,308.29
Interest & Sinking 2021 - TexPool Prime	856,810.95
Debt Service Reserve Fund 2021 - TPP	2,418,757.34
TWDB 2021 Escrow	22,472,764.17
Interest & Sinking 2022 - TexPool Prime	18,716,617.97
Debt Service Reserve Fund 2022 - TPP	17,343,985.61
TWDB 2022 Escrow	190,097,150.33
Improvement Fund - TexSTAR	205,135,409.14
RBC Improvement Fund Investments	89,322,829.53
RBC Coverage Fund Investments	8,984,699.24
Total Cash	1,150,285,921.70
Other Assets	
Due from City of Houston	1,279,550.11
Accounts Receivable - Other	5,770,298.79
Accrued Interest Receivable - RBCpurchas	723,155.60
Water Conservation Credits - HGSD	725,872.38
Interest in Treated Water Facilities	498,397,741.68
Accumulated Amortization - TWF	(31,666,355.08)
COH NEWPP Funds Held in Escrow	136,049,803.17
Interest in Luce Bayou	6,502,009.13
Accumulated Amortization - Luce Bayou	(589,534.00)
Interest in Water Plant 2 - Charterwood	961,432.86
Accumulated Amortization - WP2 Charterw	(299,110.36)
Interest in Transmission Facilities	23,037,069.69
Accumulated Amortization - TF	(7,679,024.22)
Interest in Northeast Transmission Line	236,915,344.88
Accumulated Amortization - NETL	(7,678,188.00)
Total Other Assets	862,450,066.63
Fixed Assets	
Land, Easements and Right of Ways	39,405,925.87
Waterline - Emerald Forest UD	36,694.50
Accum. Dep. - Waterline - Emerald Forest	(14,502.65)
ROW Acquisition Costs	13,058,833.26
Infrastructure - Water Wells	800,439.00
Infrastructure - Waterlines	290,647,214.92

North Harris County Regional Water Authority

Balance Sheet

As of 1/31/2023

	Current Year
Accum Depr - Infrastructure	(69,818,430.18)
Construction in Progress	41,079,397.92
Computer Equipment	340,049.87
Accum. Dep. - Computer Equip.	(331,886.22)
Furniture and Fixtures	37,713.58
Accum. Dep. - Furn. & Fix.	(29,101.79)
Leasehold Improvements	6,063.00
Accumulated Amortization - Leasehold Imp	(3,308.00)
Total Fixed Assets	315,215,103.08
Total Assets	2,327,951,091.41

Liabilities

Deferred Revenue - Capital Contributions

Deferred Rev - Cap Cont - Bilma PUD	839,896.69
Deferred Rev - Cap Cont - Charterwood	652,685.98
Deferred Rev - Cap Cont - CNP UD	1,659,314.06
Deferred Rev - Cap Cont - Cy-Champ PUD	1,164,564.52
Deferred Rev - Cap Cont - Faulkey Gully	1,639,367.33
Deferred Rev - Cap Cont - Fountainhead	880,601.50
Deferred Rev - Cap Cont - HCMUD 16	731,801.23
Deferred Rev - Cap Cont - HCMUD 25	479,206.28
Deferred Rev - Cap Cont - HCMUD109	1,299,871.48
Deferred Rev - Cap Cont - HCMUD168	1,512,803.62
Deferred Rev - Cap Cont - HCMUD275	109,971.29
Deferred Rev - Cap Cont - HCWCID119	1,011,746.93
Deferred Rev - Cap Cont - Heatherloch	819,898.31
Deferred Rev - Cap Cont - Kleinwood MUD	781,033.78
Deferred Rev - Cap Cont - Louetta Road M	323,781.60
Deferred Rev - Cap Cont - Malcomson Rd M	1,554,779.17
Deferred Rev - Cap Cont - Meadowhill Reg	578,622.64
Deferred Rev - Cap Cont - NWHCMUD15	413,543.84
Deferred Rev - Cap Cont - NWHCMUD19	204,331.73
Deferred Rev - Cap Cont - NWHCMUD20	508,456.73
Deferred Rev - Cap Cont - Timberlake ID	559,370.75
Deferred Rev - Cap Cont - WHCMUD9	862,991.00
Deferred Rev - Cap Cont - WHCMUD10	1,169,126.95
Deferred Rev - Cap Cont - WHCMUD11	1,214,043.85
Deferred Rev - Cap Cont 05 - HCMUD 44	364,074.79
Deferred Rev - Cap Cont 05 - Bilma PUD	603,946.85
Deferred Rev - Cap Cont 05 - CNP UD	1,159,786.95
Deferred Rev - Cap Cont 05 - Cy-Champ	813,896.14
Deferred Rev - Cap Cont 05 - Faulkey Gul	1,221,460.07
Deferred Rev - Cap Cont 05 - Fountainhea	621,261.73
Deferred Rev - Cap Cont 05 - HCMUD 16	493,671.42
Deferred Rev - Cap Cont 05 - HCMUD275	68,903.15
Deferred Rev - Cap Cont 05 - Louetta Nor	474,588.25

North Harris County Regional Water Authority

Balance Sheet

As of 1/31/2023

	Current Year
Deferred Rev - Cap Cont 05 - Meadowhill	362,569.29
Deferred Rev - Cap Cont 05 - NWHCMUD 15	212,813.81
Deferred Rev - Cap Cont 05 - NWHCMUD19	155,686.68
Deferred Rev - Cap Cont 05 - NWHCMUD 20	425,916.91
Deferred Rev - Cap Cont 05 - NWHCMUD 24	160,141.00
Deferred Rev - Cap Cont 05 - NWHCMUD 6	240,723.46
Deferred Rev - Cap Cont 05 - Timberlake	398,652.43
Deferred Rev - Cap Cont 05 - WHCMUD 9	628,103.33
Deferred Rev - Cap Cont 05 - WHCMUD 10	842,710.34
Deferred Rev - Cap Cont 05 - WHCMUD 11	780,736.44
Deferred Rev - Cap Cont 08 - Bilma PUD	1,905,055.03
Deferred Rev - Cap Cont 08 - CNP UD	2,923,194.98
Deferred Rev - Cap Cont 08 - Cy-Champ	1,938,641.74
Deferred Rev - Cap Cont 08 - Faulkey Gul	2,850,961.75
Deferred Rev - Cap Cont 08 - Fountainhea	606,529.16
Deferred Rev - Cap Cont 08 - HCMUD168	2,446,851.02
Deferred Rev - Cap Cont 08 - HCMUD 25	778,714.30
Deferred Rev - Cap Cont 08 - HCMUD275	287,189.83
Deferred Rev - Cap Cont 08 - HCMUD 44	861,210.05
Deferred Rev - Cap Cont 08 - HCWCID110	2,418,331.89
Deferred Rev - Cap Cont 08 - HCWCID119	2,005,523.18
Deferred Rev - Cap Cont 08 - Northgate	744,885.77
Deferred Rev - Cap Cont 08 - NWHCMUD19	753,234.23
Deferred Rev - Cap Cont 08 - NWHCMUD20	824,015.55
Deferred Rev - Cap Cont 08 - NWHCMUD24	1,246,457.88
Deferred Rev - Cap Cont 08 - Timberlake	773,961.12
Deferred Rev - Cap Cont 08 - WHCMUD 10	1,734,599.00
Deferred Rev - Cap Cont 08 - WHCMUD 11	1,432,573.24
Deferred Rev - Cap Cont 08 - WHCMUD 21	1,058,785.58
Deferred Rev - Cap Cont 08 - WHCMUD 9	1,395,580.72
Total Deferred Revenue - Capital Contributions	59,987,750.32
Accounts Payable	
Trade Accounts Payable	14,289,828.52
Social Security - 457 Plan Payable	(18.90)
Group Insurance Payable	(47,311.99)
Medicare Payable	(4.36)
SUTA Payable	5,340.60
Compensated Absences	148,816.33
Health Flexible Spending Account	(413.52)
Retainage Payable	114,897.10
Chloramination Credit Payable	17,380,096.96
Other Payables	12,568.77
Total Accounts Payable	31,903,799.51
Bonds Payable	
Accumulated Amortization 2013 Bond Prem	(5,078,730.00)
Accrued Interest Payable 2003 Bonds	151,799.00

North Harris County Regional Water Authority

Balance Sheet

As of 1/31/2023

	Current Year
Net Premium on Bonds 2005	0.45
Accumulated Amortization 2005 Bond Prem	(3,731,461.77)
Accrued Interest Payable - 2005 Bonds	87,191.00
Bonds Payable - Series 2014 Refunding	52,640,000.00
Deferred Premium on Bonds 2014	12,151,604.90
Deferred Discount - Bonds 2014	(424,162.15)
Deferred Difference on Refunding 2014	1,824,996.00
Accrued Interest Payable - 2014 Bonds	125,316.36
Bonds Payable - Series 2013 Refunding	69,060,000.00
Deferred Premium on Bonds 2013	13,106,405.15
Deferred Difference on Refunding 2013	(3,101,495.24)
Bonds Payable - Series 2015 TWDB	67,940,000.00
Bonds Payable - Series 2016 Revenue	231,020,000.11
Accrued Interest Payable - 2016 Bonds	501,938.00
Deffered Bond Premium - Series 2016	48,223,265.00
Deffered Bond Discount - Series 2016	(1,383,221.00)
Accumulated Amortization 2016 Bonds	(7,554,845.00)
Bonds Payable - Series 2016A TWDB	168,115,000.00
Accrued Interest Payable - 2016A Bonds	186,935.00
Deffered Difference - Series 2016	(18,967,787.01)
Bonds Payable - Series 2017 TWDB	351,990,000.00
Accrued Interest Payable - Series 2017	409,202.00
Bonds Payable - Series 2018 TWDB	466,345,000.00
Accrued Interest Payable - Series 2018	656,575.00
Bonds Payable - Series 2019 TWDB	229,200,000.00
Accrued Interest Payable - Series 2019	216,962.00
Bonds Payable - Series 2020 TWDB	78,510,000.00
Accrued Interest Payable - Series 2020	193,944.00
Bonds Payable - Series 2021 TWDB	38,401,260.00
Bonds Payable - Series 2022 TWDB	225,258,580.00
Total Bonds Payable	2,016,074,271.80
Total Liabilities	2,107,965,821.63
Fund Balance	
Unreserved Fund Balance	217,504,917.28
Other	2,480,352.50
Total Fund Balance	219,985,269.78
Liabilities & Fund Balance	2,327,951,091.41

North Harris County Regional Water Authority

Statement of Revenues and Expenditures

From 1/1/2023 Through 1/31/2023

	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Receipts		
Pumpage Fees		
Cost of Water Revenue	10,095,522.44	10,095,522.44
Total Pumpage Fees	10,095,522.44	10,095,522.44
Interest Earned		
Interest Earned	3,191,045.59	3,191,045.59
Total Interest Earned	3,191,045.59	3,191,045.59
Total Receipts	13,286,568.03	13,286,568.03
Disbursements & Expenses		
Engineering Services		
Acquisition Services	221,329.54	221,329.54
Engineering Services	948,564.00	948,564.00
Construction Expense	8,302,134.69	8,302,134.69
Total Engineering Services	9,472,028.23	9,472,028.23
Legal Services		
Legal - General Counsel Services	18,323.07	18,323.07
Legal - Litigation	9,772.50	9,772.50
Legal - Special Projects	1,200.00	1,200.00
Legal - VRA Submission/Director Election	765.00	765.00
Legal - Contract Negotiations	2,246.25	2,246.25
Legal - Legislation	200.00	200.00
Total Legal Services	32,506.82	32,506.82
Operations & Maintenance		
Operations & Maintenance Services	93,885.54	93,885.54
Total Operations & Maintenance	93,885.54	93,885.54
Water Purchase		
Bulk Water Purchase	886,024.63	886,024.63
Water Rights Acquisition - Due Diligence	5,658.00	5,658.00
Total Water Purchase	891,682.63	891,682.63
Legislative Services		
Legislative Consultant	10,833.33	10,833.33
Total Legislative Services	10,833.33	10,833.33
Communications Services		
Water Conservation	1,052.38	1,052.38
Website	4,639.00	4,639.00
Total Communications Services	5,691.38	5,691.38
Professional Services		
Director Fees	1,650.00	1,650.00
Salaries, Wages & Benefits	111,750.23	111,750.23
Retirement	12,789.23	12,789.23
Group Insurance	16,003.72	16,003.72
Social Security	7,030.85	7,030.85
Medicare	1,625.85	1,625.85
Unemployment Compensation	69.67	69.67
Bank Charges	1,000.00	1,000.00
Travel/Hotel&Meals	3,499.99	3,499.99
Mileage Reimbursements	638.20	638.20
Seminars/Training	2,665.00	2,665.00
Total Professional Services	158,722.74	158,722.74
Office Expenses		
Office Supplies	2,387.46	2,387.46
Postage/delivery	127.30	127.30
Telephone/Long Distance	5,627.12	5,627.12
Utilities	106,558.40	106,558.40
Equipment Leases	1,203.47	1,203.47
Office Lease	13,670.55	13,670.55
Security	800.00	800.00

North Harris County Regional Water Authority

Statement of Revenues and Expenditures

From 1/1/2023 Through 1/31/2023

	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Cellular Telephone	350.00	350.00
Memberships/Subscriptions	1,665.96	1,665.96
Computer Software	8,524.60	8,524.60
Computer Services	950.00	950.00
Computer Equipment	(1,000.00)	(1,000.00)
Total Office Expenses	<u>140,864.86</u>	<u>140,864.86</u>
Total Disbursements & Expenses	<u>10,806,215.53</u>	<u>10,806,215.53</u>
Excess Revenues Over (Under) Expenditures	<u>2,480,352.50</u>	<u>2,480,352.50</u>

INVESTMENT REPORT, AUTHORIZATION AND REVIEW

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

Prepared for the reporting period ("Period") from

1/1/2023

to

1/31/2023

Investment Pools	Rate	Beginning Value for Period			Gain (Loss) to Market Value	Deposits or (Withdrawals)	Ending Value for Period		
		Book	N.A.V.	Market			Book	N.A.V.	Market
OA Texpool - Operating	4.2300%	25,455,003.10	0.999720	25,447,875.70	740.71	91,758.72	25,546,761.82	0.999750	25,540,375.13
OA Texpool Prime - Operating	4.5200%	4,831,680.37	0.999880	4,831,100.57	822.31	18,548.52	4,850,228.89	1.000050	4,850,471.40
CA Texpool - Construction Fund 2005	4.2300%	3,061.57	0.999720	3,060.71	0.09	11.00	3,072.57	0.999750	3,071.80
CA Texpool Prime - Const Fund 2015	4.5200%	579,317.98	0.999880	579,248.46	98.60	2,223.96	581,541.94	1.000050	581,571.02
CA Texpool Prime - Capital Contrib 2005	4.5200%	12,214,672.89	0.999880	12,213,207.13	2,078.84	46,891.30	12,261,564.19	1.000050	12,262,177.27
CA Texpool Prime - CHCRWA Const	4.5200%	336,155.69	0.999880	336,115.35	57.21	1,290.51	337,446.20	1.000050	337,463.07
CA Texpool Prime - PFUD Initial Difference 4C3	4.5200%	250,542.66	0.999880	250,512.59	42.64	961.78	251,504.44	1.000050	251,517.02
IS Texpool Prime - I & S Fund 2003/2013	4.5200%	965,328.50	0.999880	965,212.66	164.29	3,705.80	969,034.30	1.000050	969,082.75
IS Texpool Prime - 2013 Debt Service Reserve	4.5200%	118,875.13	0.999880	118,860.86	20.23	456.38	119,331.51	1.000050	119,337.48
IS Texpool Prime - 2014 Debt Service Reserve	4.5200%	117,124.16	0.999880	117,110.11	19.93	449.61	117,573.77	1.000050	117,579.65
CA Texpool Prime - Const Fund 2008	4.5200%	13,812,090.89	0.999880	13,810,433.44	5,124.41	55,527,088.13	69,339,179.02	1.000050	69,342,645.98
CA Texpool Prime - Capital Contrib 2008	4.5200%	1,622,397.67	0.999880	1,622,202.98	276.12	6,228.26	1,628,625.93	1.000050	1,628,707.36
IS Texpool Prime - I & S Fund 2008	4.5200%	2,931,986.88	0.999880	2,931,635.04	499.00	11,255.67	2,943,242.55	1.000050	2,943,389.71
IS Texpool Prime - 2008 Debt Service Reserve	4.5200%	287,678.76	0.999880	287,644.24	48.96	1,104.41	288,783.17	1.000050	288,797.61
IS Texpool Prime - I & S Fund 2015	4.5200%	443,180.45	0.999880	443,127.27	75.43	1,701.36	444,881.81	1.000050	444,904.05
IS Texpool Prime - 2015 Debt Service Reserve	4.5200%	356,090.01	0.999880	356,047.28	60.60	1,367.00	357,457.01	1.000050	357,474.88
CA Texpool Prime - Const Fund 2016	4.5200%	465,708.24	0.999880	465,652.36	79.26	1,787.85	467,496.09	1.000050	467,519.46
IS Texpool Prime - I & S Fund 2016	4.5200%	1,942,095.29	0.999880	1,941,862.24	330.53	7,455.54	1,949,550.83	1.000050	1,949,648.31
IS Texpool Prime - 2016 Debt Service Reserve	4.5200%	347,082.19	0.999880	347,040.54	59.07	1,332.43	348,414.62	1.000050	348,432.04
CA Texpool Prime - Const Fund 2016A	4.5200%	17,038,395.05	0.999880	17,036,350.44	2,899.80	65,409.23	17,103,804.28	1.000050	17,104,659.47
IS Texpool Prime - I & S Fund 2016A	4.5200%	1,157,009.05	0.999880	1,156,870.21	196.91	4,441.65	1,161,450.70	1.000050	1,161,508.77
IS Texpool Prime - 2016A Debt Service Reserve	4.5200%	489,844.35	0.999880	489,785.57	83.37	1,880.49	491,724.84	1.000050	491,749.43
CA Texpool Prime - Const Fund 2017	4.5200%	18,443,465.20	0.999880	18,441,251.98	3,138.93	70,803.19	18,514,268.39	1.000050	18,515,194.10
IS Texpool Prime - I & S Fund 2017	4.5200%	1,817,048.82	0.999880	1,816,830.77	309.25	6,975.55	1,824,024.37	1.000050	1,824,115.57
IS Texpool Prime - 2017 Debt Service Reserve	4.5200%	932,526.20	0.999880	932,414.30	158.71	3,579.93	936,106.13	1.000050	936,152.94
CA Texpool Prime - Const Fund 2018	4.5200%	6,789,469.17	0.999880	6,788,654.43	1,155.51	26,064.28	6,815,533.45	1.000050	6,815,574.23
IS Texpool Prime - I & S Fund 2018	4.5200%	2,278,646.51	0.999880	2,278,373.07	387.81	8,747.58	2,287,394.09	1.000050	2,287,508.46
IS Texpool Prime - 2018 Debt Service Reserve	4.5200%	1,025,485.68	0.999880	1,025,362.62	174.53	3,936.77	1,029,422.45	1.000050	1,029,473.92
CA Texpool Prime - Const Fund 2019	4.5200%	0.00	0.999880	0.00	0.00	0.00	0.00	1.000050	0.00
IS Texpool Prime - I & S Fund 2019	4.5200%	636,714.37	0.999880	636,637.96	108.36	2,444.30	639,158.67	1.000050	639,190.63
IS Texpool Prime - 2019 Debt Service Reserve	4.5200%	14,599,878.86	0.999880	14,598,126.87	2,484.78	56,047.96	14,655,926.82	1.000050	14,656,659.62
CA Texpool Prime - Const Fund 2020	4.5200%	0.00	0.999880	0.00	0.00	0.00	0.00	1.000050	0.00
IS Texpool Prime - I & S Fund 2020	4.5200%	49,530.74	0.999880	49,524.80	8.43	190.14	49,720.88	1.000050	49,723.37
IS Texpool Prime - 2020 Debt Service Reserve	4.5200%	4,842,799.87	0.999880	4,842,218.73	824.21	18,591.16	4,861,391.03	1.000050	4,861,634.10
IS Texpool Prime - I & S Fund 2021	4.5200%	853,534.30	0.999880	853,431.88	145.26	3,276.65	856,810.95	1.000050	856,853.79
IS Texpool Prime - 2021 Debt Service Reserve	4.5200%	2,409,507.39	0.999880	2,409,218.25	410.08	9,249.95	2,418,757.34	1.000050	2,418,878.28
IS Texpool Prime - I & S Fund 2022	4.5200%	18,645,040.90	0.999880	18,642,803.50	3,173.24	71,577.07	18,716,617.97	1.000050	18,717,553.80
IS Texpool Prime - 2022 Debt Service Reserve	4.5200%	17,277,657.86	0.999880	17,275,584.54	2,940.52	66,327.75	17,343,985.61	1.000050	17,344,852.81
CA TexSTAR - Construction Fund 2005	4.2515%	17,822.09	0.999855	17,819.51	0.88	64.36	17,886.45	0.999905	17,884.75
IS TexSTAR - I & S Fund 2005/2014	4.2515%	787,850.33	0.999855	787,736.09	39.12	2,843.27	790,693.60	0.999905	790,618.48
CA TexSTAR - Construction Fund 2008	4.2515%	1,593,670.75	0.999855	1,593,439.67	79.14	5,753.34	1,599,424.09	0.999905	1,599,272.14
IMP TexSTAR - Improvement Fund	4.2515%	204,397,482.86	0.999855	204,367,845.22	10,149.77	737,926.28	205,135,409.14	0.999905	205,115,921.28
COV TexSTAR - Coverage Fund	4.2515%	47,781,128.11	0.999855	47,774,199.85	2,372.67	172,495.39	47,953,623.50	0.999905	47,949,067.91
		430,944,580.89		430,882,429.80	41,839.51	57,064,244.52	488,008,825.41		487,988,513.83

PTA Accounts

	Yield	Beginning Value for Period			Changes in Market Value	Deposits or (Withdraw)	Ending Value for Period	
		Book	Market*				Book	Market*
NHCWRA-2016SERIESATWDBDSRF	4.452%	10,093,159.53	9,716,759.33	46,940.16	0.00		10,097,077.70	9,763,699.49
NHCWRA 2018 DSRF	4.529%	31,835,300.01	30,563,810.12	146,128.22	0.00		31,848,685.56	30,709,938.34
NHCWRA - 2017 TWDB DSRF	4.458%	21,260,783.61	20,439,940.00	98,950.53	0.00		21,269,096.07	20,538,890.53
NHCWRA - 2015 TWDB DSRF	4.639%	4,199,963.42	4,049,584.69	16,989.93	0.00		4,202,261.46	4,066,574.62
NHCRWA Improvement Fund	4.320%	90,094,161.21	86,972,573.77	407,954.36	0.00		90,149,215.39	87,380,528.13
NHCRWA Coverage Fund	4.444%	9,053,380.18	8,793,127.70	37,561.30	0.00		9,057,032.77	8,830,688.99
NHCRWA 2014 DSRF	4.543%	6,102,654.67	5,874,285.93	23,862.12	0.00		6,104,786.58	5,898,148.05
NHCRWA 2013 DSRF	4.469%	8,669,155.73	8,428,779.20	40,900.32	0.00		8,680,267.34	8,469,679.52
NHCRWA 2008/2016 DSRF	4.485%	19,952,569.68	19,320,943.40	103,501.78	0.00		19,977,668.86	19,424,445.18
NHCRWA 2008 Capital Contribution	4.513%	27,326,414.70	27,138,850.72	67,123.17	0.00		27,360,028.78	27,205,973.89
	4.428%	228,587,542.73	221,298,654.85	989,911.89	0.00		228,746,120.52	222,288,566.74

Total of all investments

\$ 57,064,244.52 \$ 716,754,945.93 \$ 710,277,080.57

Review:

This report complies with the Public Funds Investment Act and the Authority's Investment Policy.
This report and the Authority's Investment Policy are submitted to the Board for its review and to make any changes thereto as determined by the Board to be necessary and prudent for the management of Authority funds.

Investment Training since 10/26/2022:

Cyndi Plunkett 5 hrs.

Signatures:

Investment Officer

(please sign & date)



Report: NHCWRA Holdings Report
Date: 1/01/2023 - 1/31/2023

NHCWRA-2016 SERIES A TWDB DSRF

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moody's Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCWRA-2016SERIESATWDBDSRF	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	67,793.23	67,793.23	0.00	81,229.93	81,229.93	0.00	81,229.93
NHCWRA-2016SERIESATWDBDSRF	CCYUSD	---	01/31/2023	AAA	Aaa	12,924.50	12,924.50	0.00	270.18	270.18	0.00	270.18
NHCWRA-2016SERIESATWDBDSRF	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	750,269.22	740,598.40	554.69	750,192.65	742,824.43	789.06	743,613.49
NHCWRA-2016SERIESATWDBDSRF	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	799,791.10	781,239.66	950.00	799,825.04	784,373.73	116.67	784,490.39
NHCWRA-2016SERIESATWDBDSRF	3137EAEY1	Federal Home Loan Mortgage Corporation	10/16/2023	AA+	Aaa	749,242.49	723,365.65	195.31	749,324.24	725,704.39	273.44	725,977.83
NHCWRA-2016SERIESATWDBDSRF	3137EAF2	Federal Home Loan Mortgage Corporation	12/04/2023	AA+	Aaa	850,000.00	814,804.79	159.38	850,000.00	818,273.33	336.46	818,609.79
NHCWRA-2016SERIESATWDBDSRF	91282CBV2	United States	04/15/2024	AA+	Aaa	800,593.07	757,312.80	642.86	800,553.86	760,062.40	898.35	760,960.75
NHCWRA-2016SERIESATWDBDSRF	91282CCC3	United States	05/15/2024	AA+	Aaa	749,059.12	706,201.50	243.44	749,117.82	709,043.25	404.01	709,447.26
NHCWRA-2016SERIESATWDBDSRF	91282CDH1	United States	11/15/2024	AA+	Aaa	1,046,375.85	980,601.30	1,022.44	1,046,540.56	985,564.65	1,696.82	987,261.47
NHCWRA-2016SERIESATWDBDSRF	91282CDN8	United States	12/15/2024	AA+	Aaa	800,228.77	749,218.40	373.63	800,218.87	753,093.60	1,054.95	754,148.55
NHCWRA-2016SERIESATWDBDSRF	91282CDZ1	United States	02/15/2025	AA+	Aaa	248,528.43	235,478.50	1,416.44	248,585.63	236,826.25	1,732.34	238,558.59
NHCWRA-2016SERIESATWDBDSRF	91282ZF0	United States	03/31/2025	AA+	Aaa	761,336.94	735,312.80	1,021.98	762,760.00	740,812.80	1,362.64	742,175.44
NHCWRA-2016SERIESATWDBDSRF	91282CEH0	United States	04/15/2025	AA+	Aaa	844,591.06	818,656.25	4,781.25	844,786.28	822,906.25	6,681.49	829,587.74
NHCWRA-2016SERIESATWDBDSRF	9128284R8	United States	05/31/2025	AA+	Aaa	741,243.17	725,595.75	1,895.60	741,541.71	729,609.00	3,731.97	733,340.97
NHCWRA-2016SERIESATWDBDSRF	912828XZ8	United States	06/30/2025	AA+	Aaa	871,182.57	867,655.80	68.37	872,130.92	873,105.30	2,187.85	875,293.15
NHCWRA-2016SERIESATWDBDSRF	---	---	07/24/2024	AA+	Aaa	10,093,159.53	9,716,759.33	13,325.39	10,097,077.70	9,763,699.49	21,266.03	9,784,965.52

NHCWRA 2018 DSRF

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moody's Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCWRA 2018 DSRF	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	201,837.22	201,837.22	0.00	241,845.34	241,845.34	0.00	241,845.34
NHCWRA 2018 DSRF	CCYUSD	---	01/31/2023	AAA	Aaa	35,944.34	35,944.34	0.00	800.16	800.16	0.00	800.16
NHCWRA 2018 DSRF	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	1,850,664.07	1,826,809.38	1,368.23	1,850,475.21	1,832,300.25	1,946.35	1,834,246.61
NHCWRA 2018 DSRF	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	2,499,347.19	2,441,373.95	2,968.75	2,499,453.24	2,451,167.90	364.58	2,451,532.48
NHCWRA 2018 DSRF	3137EAEV7	Federal Home Loan Mortgage Corporation	08/24/2023	AA+	Aaa	2,000,079.63	1,941,767.48	1,763.89	2,000,069.27	1,949,100.38	2,180.56	1,951,280.94
NHCWRA 2018 DSRF	3137EAEY1	Federal Home Loan Mortgage Corporation	10/16/2023	AA+	Aaa	1,997,979.97	1,928,975.06	520.83	1,998,197.99	1,935,211.70	729.17	1,935,940.87
NHCWRA 2018 DSRF	3137EAF2	Federal Home Loan Mortgage Corporation	12/04/2023	AA+	Aaa	2,250,000.00	2,156,836.21	421.88	2,250,000.00	2,166,017.65	890.63	2,166,908.27
NHCWRA 2018 DSRF	3133EMNG3	Farm Credit System	01/19/2024	AA+	Aaa	2,149,909.59	2,049,785.40	2,225.25	2,149,916.89	2,058,411.48	164.83	2,058,576.32
NHCWRA 2018 DSRF	91282CBV2	United States	04/15/2024	AA+	Aaa	2,001,482.69	1,893,282.00	1,607.14	2,001,384.66	1,900,156.00	2,245.88	1,902,401.88
NHCWRA 2018 DSRF	91282CC3	United States	05/15/2024	AA+	Aaa	2,097,365.54	1,977,364.20	681.63	2,097,529.89	1,985,321.10	1,131.22	1,986,452.32
NHCWRA 2018 DSRF	91282CCT6	United States	08/15/2024	AA+	Aaa	2,728,954.71	2,570,067.50	3,895.21	2,730,038.96	2,583,066.75	4,763.93	2,587,830.68
NHCWRA 2018 DSRF	91282CDH1	United States	11/15/2024	AA+	Aaa	2,491,371.09	2,334,765.00	2,434.39	2,491,763.25	2,346,582.50	4,040.06	2,350,622.56
NHCWRA 2018 DSRF	91282CDN8	United States	12/15/2024	AA+	Aaa	2,250,643.42	2,107,176.75	1,050.82	2,250,615.58	2,118,075.75	2,967.03	2,121,042.78
NHCWRA 2018 DSRF	91282CDZ1	United States	02/15/2025	AA+	Aaa	745,585.29	706,435.50	4,249.32	745,756.89	710,478.75	5,197.01	715,675.76
NHCWRA 2018 DSRF	91282ZF0	United States	03/31/2025	AA+	Aaa	1,903,342.35	1,838,282.00	2,554.95	1,906,900.01	1,852,032.00	3,406.59	1,855,438.59
NHCWRA 2018 DSRF	91282CEH0	United States	04/15/2025	AA+	Aaa	2,210,841.31	2,142,953.13	12,515.63	2,211,352.33	2,154,078.13	17,489.78	2,171,567.91
NHCWRA 2018 DSRF	912828XZ8	United States	06/30/2025	AA+	Aaa	2,419,951.58	2,410,155.00	189.92	2,422,585.90	2,425,292.50	6,077.35	2,431,369.85
NHCWRA 2018 DSRF	---	---	05/30/2024	AA+	Aaa	31,835,300.01	30,563,810.12	38,447.83	31,848,685.56	30,709,938.34	53,594.96	30,763,533.30

NHCWRA - 2017 TWDB DSRF

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moody's Rating	Amortized Cost	Market Value	Accrued Interest	Amortized Cost	Market Value Ending	Accrued Interest	Market Value +
NHCWRA - 2017 TWDB DSRF	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	120,951.09	120,951.09	0.00	146,024.05	146,024.05	0.00	146,024.05
NHCWRA - 2017 TWDB DSRF	CCYUSD	---	01/31/2023	AAA	Aaa	24,036.57	24,036.57	0.00	485.56	485.56	0.00	485.56
NHCWRA - 2017 TWDB DSRF	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	1,500,538.44	1,481,196.80	1,109.38	1,500,385.30	1,485,648.86	1,578.13	1,487,226.98
NHCWRA - 2017 TWDB DSRF	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	1,649,569.15	1,611,306.81	1,959.38	1,649,639.14	1,617,770.81	240.63	1,618,011.44
NHCWRA - 2017 TWDB DSRF	3137EAEY1	Federal Home Loan Mortgage Corporation	10/16/2023	AA+	Aaa	1,498,484.98	1,446,731.30	390.63	1,498,648.49	1,451,408.78	546.88	1,451,955.65
NHCWRA - 2017 TWDB DSRF	3137EAF2	Federal Home Loan Mortgage Corporation	12/04/2023	AA+	Aaa	1,575,000.00	1,509,785.35	295.31	1,575,000.00	1,516,212.35	623.44	1,516,835.79
NHCWRA - 2017 TWDB DSRF	91282CBV2	United States	04/15/2024	AA+	Aaa	1,651,223.21	1,561,957.65	1,325.89	1,651,142.34	1,567,628.70	1,852.85	1,569,481.55
NHCWRA - 2017 TWDB DSRF	91282CCC3	United States	05/15/2024	AA+	Aaa	1,498,118.25	1,412,403.00	486.88	1,498,235.64	1,418,086.50	808.01	1,418,894.51
NHCWRA - 2017 TWDB DSRF	91282CCT6	United States	08/15/2024	AA+	Aaa	1,587,755.47	1,495,312.00	2,266.30	1,588,386.30	1,502,875.20	2,771.74	1,505,646.94
NHCWRA - 2017 TWDB DSRF	91282CDH1	United States	11/15/2024	AA+	Aaa	1,694,132.34	1,587,640.20	1,655.39	1,694,399.01	1,595,676.10	2,747.24	1,598,423.34
NHCWRA - 2017 TWDB DSRF	91282CDN8	United States	12/15/2024	AA+	Aaa	1,625,464.70	1,521,849.88	758.93	1,625,444.59	1,529,721.38	2,142.86	1,531,864.23
NHCWRA - 2017 TWDB DSRF	91282CDZ1	United States	02/15/2025	AA+	Aaa	497,056.87	470,957.00	2,832.88	497,171.26	473,652.50	3,464.67	477,117.17
NHCWRA - 2017 TWDB DSRF	91282ZF0	United States	03/31/2025	AA+	Aaa	1,570,257.44	1,516,582.65	2,107.83	1,573,192.51	1,527,926.40	2,810.44	1,530,736.84
NHCWRA - 2017 TWDB DSRF	91282CEH0	United States	04/15/2025	AA+	Aaa	1,664,341.21	1,613,234.38	9,421.88	1,664,725.90	1,621,609.38	13,166.47	1,634,775.84
NHCWRA - 2017 TWDB DSRF	9128284R8	United States	05/31/2025	AA+	Aaa	1,482,486.35	1,451,191.50	3,791.21	1,483,083.42	1,459,218.00	7,463.94	1,466,681.94
NHCWRA - 2017 TWDB DSRF	912828XZ8	United States	06/30/2025	AA+	Aaa	1,621,367.56	1,614,803.85	127.24	1,623,132.55	1,624,945.98	4,071.82	1,629,017.80
NHCWRA - 2017 TWDB DSRF	---	---	07/22/2024	AA+	Aaa	21,260,783.61	20,439,940.00	28,529.12	21,269,096.07	20,538,890.53	44,289.10	20,583,179.64

NHCWRA - 2015 TWDB DSRF

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moodys Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCWRA - 2015 TWDB DSRF	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	65,411.26	65,411.26	0.00	71,413.29	71,413.29	0.00	71,413.29
NHCWRA - 2015 TWDB DSRF	CCYUSD	---	01/31/2023	AAA	Aaa	4,856.32	4,856.32	0.00	237.38	237.38	0.00	237.38
NHCWRA - 2015 TWDB DSRF	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	500,179.48	493,732.27	369.79	500,128.43	495,216.29	526.04	495,742.33
NHCWRA - 2015 TWDB DSRF	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	549,856.38	537,102.27	653.13	549,879.71	539,256.94	80.21	539,337.15
NHCWRA - 2015 TWDB DSRF	91282CDD0	United States	10/31/2023	AA+	Aaa	549,077.86	530,384.80	353.25	549,172.99	532,296.60	529.87	532,826.47
NHCWRA - 2015 TWDB DSRF	3133EMNG3	Farm Credit System	01/19/2024	AA+	Aaa	574,975.82	548,198.42	595.13	574,977.77	550,505.40	44.08	550,549.48
NHCWRA - 2015 TWDB DSRF	91282CCC3	United States	05/15/2024	AA+	Aaa	524,341.39	494,341.05	170.41	524,382.47	496,330.28	282.80	496,613.08
NHCWRA - 2015 TWDB DSRF	91282CCG4	United States	06/15/2024	AA+	Aaa	499,224.17	469,453.00	58.38	499,269.55	471,445.50	164.84	471,610.34
NHCWRA - 2015 TWDB DSRF	912828YH7	United States	09/30/2024	AA+	Aaa	547,914.22	522,542.90	2,107.83	548,014.55	524,669.75	2,810.44	527,480.19
NHCWRA - 2015 TWDB DSRF	9128283P3	United States	12/31/2024	AA+	Aaa	384,126.52	383,562.40	24.86	384,785.31	385,203.20	795.58	385,998.78
NHCWRA - 2015 TWDB DSRF	---	---	02/10/2024	AA+	Aaa	4,199,963.42	4,049,584.69	4,332.77	4,202,261.46	4,066,574.62	5,233.86	4,071,808.48

NHCRWA Improvement Fund

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moodys Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCRWA Improvement Fund	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	2,744,275.81	2,744,275.81	0.00	401,578.62	401,578.62	0.00	401,578.62
NHCRWA Improvement Fund	CCYUSD	---	01/31/2023	AAA	Aaa	41,512.92	41,512.92	0.00	7,261.42	7,261.42	0.00	7,261.42
NHCRWA Improvement Fund	3133EL3U6	Farm Credit System	02/01/2023	AA+	Aaa	3,499,869.89	3,488,462.39	2,625.00	3,500,000.00	3,500,000.00	3,150.00	3,503,150.00
NHCRWA Improvement Fund	3130AJ7E3	Federal Home Loan Banks	02/17/2023	AA+	Aaa	4,506,543.22	4,483,580.81	23,031.25	4,502,227.48	4,492,846.89	28,187.50	4,521,034.39
NHCRWA Improvement Fund	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	4,001,435.84	3,949,858.12	2,958.33	4,001,027.48	3,961,730.28	4,208.33	3,965,938.61
NHCRWA Improvement Fund	3137EAE54	Federal Home Loan Mortgage Corporation	06/26/2023	AA+	Aaa	3,999,843.86	3,917,420.08	138.89	3,999,871.36	3,927,116.76	972.22	3,928,088.98
NHCRWA Improvement Fund	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	4,998,694.39	4,882,747.90	5,937.50	4,998,906.49	4,902,335.80	729.17	4,903,064.97
NHCRWA Improvement Fund	3137EAEV7	Federal Home Loan Mortgage Corporation	08/24/2023	AA+	Aaa	4,500,179.18	4,368,976.83	3,968.75	4,500,155.86	4,385,475.86	4,906.25	4,390,382.11
NHCRWA Improvement Fund	3137EAEY1	Federal Home Loan Mortgage Corporation	10/16/2023	AA+	Aaa	2,996,969.96	2,893,462.59	781.25	2,997,296.98	2,902,817.55	1,093.75	2,903,911.30
NHCRWA Improvement Fund	3133EMNG3	Farm Credit System	01/19/2024	AA+	Aaa	3,699,844.41	3,527,537.67	3,829.50	3,699,856.98	3,542,382.55	283.67	3,542,666.22
NHCRWA Improvement Fund	91282CEA5	United States	02/29/2024	AA+	Aaa	2,244,271.60	2,169,580.50	11,467.54	2,244,689.74	2,173,799.25	14,357.73	2,188,156.98
NHCRWA Improvement Fund	91282CBV2	United States	04/15/2024	AA+	Aaa	5,003,706.72	4,733,205.00	4,017.86	5,003,461.64	4,750,390.00	5,614.70	4,756,004.70
NHCRWA Improvement Fund	91282CCC3	United States	05/15/2024	AA+	Aaa	4,993,727.48	4,708,010.00	1,622.93	4,994,118.78	4,726,955.00	2,693.37	4,729,648.37
NHCRWA Improvement Fund	91282CCG4	United States	06/15/2024	AA+	Aaa	3,394,724.33	3,192,280.40	396.98	3,395,032.93	3,205,829.40	1,120.88	3,206,950.28
NHCRWA Improvement Fund	91282CCT6	United States	08/15/2024	AA+	Aaa	4,961,735.84	4,672,850.00	7,082.20	4,963,707.20	4,696,485.00	8,661.68	4,705,146.68
NHCRWA Improvement Fund	912828YH7	United States	09/30/2024	AA+	Aaa	1,929,886.29	1,900,156.00	7,664.84	1,933,205.40	1,907,890.00	10,219.78	1,918,109.78
NHCRWA Improvement Fund	91282CDH1	United States	11/15/2024	AA+	Aaa	4,982,742.17	4,669,530.00	4,868.78	4,983,526.50	4,693,165.00	8,080.11	4,701,245.11
NHCRWA Improvement Fund	91282CDN8	United States	12/15/2024	AA+	Aaa	6,001,715.80	5,619,138.00	2,802.20	6,001,641.55	5,648,202.00	7,912.09	5,656,114.09
NHCRWA Improvement Fund	91282CDZ1	United States	02/15/2025	AA+	Aaa	5,716,153.94	5,416,005.50	32,578.13	5,717,469.49	5,447,003.75	39,843.75	5,486,847.50
NHCRWA Improvement Fund	912828ZF0	United States	03/31/2025	AA+	Aaa	2,141,260.14	2,068,067.25	2,874.31	2,145,262.51	2,083,536.00	3,832.42	2,087,368.42
NHCRWA Improvement Fund	9128284M9	United States	04/30/2025	AA+	Aaa	2,470,868.54	2,420,897.50	12,310.08	2,471,901.46	2,432,910.00	18,465.12	2,451,375.12
NHCRWA Improvement Fund	9128284R8	United States	05/31/2025	AA+	Aaa	2,470,810.58	2,418,652.50	6,318.68	2,471,805.70	2,432,030.00	12,439.90	2,444,469.90
NHCRWA Improvement Fund	912828XZ8	United States	06/30/2025	AA+	Aaa	2,419,951.58	2,410,155.00	189.92	2,422,585.90	2,425,292.50	6,077.35	2,431,369.85
NHCRWA Improvement Fund	912828Y79	United States	07/31/2025	AA+	Aaa	1,987,390.62	1,933,594.00	24,062.50	1,987,787.54	1,945,624.00	158.84	1,945,782.84
NHCRWA Improvement Fund	9128284Z0	United States	08/31/2025	AA+	Aaa	1,956,105.74	1,924,062.00	18,687.85	1,957,452.15	1,937,578.00	23,397.79	1,960,975.79
NHCRWA Improvement Fund	9128285C0	United States	09/30/2025	AA+	Aaa	2,429,940.37	2,418,555.00	19,162.09	2,432,024.68	2,436,522.50	25,549.45	2,462,071.95
NHCRWA Improvement Fund	9128285T3	United States	12/31/2025	AA+	Aaa	0.00	0.00	0.00	2,415,359.56	2,413,770.00	5,801.11	2,419,571.11
NHCRWA Improvement Fund	---	---	06/02/2024	AA+	Aaa	90,094,161.21	86,972,573.77	199,377.35	90,149,215.39	87,380,528.13	237,756.96	87,618,285.09

NHCRWA Coverage Fund

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moody's Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCRWA Coverage Fund	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	807,293.46	807,293.46	0.00	93,488.23	93,488.23	0.00	93,488.23
NHCRWA Coverage Fund	CCYUSD	---	01/31/2023	AAA	Aaa	11,427.86	11,427.86	0.00	2,117.65	2,117.65	0.00	2,117.65
NHCRWA Coverage Fund	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	750,269.22	740,598.40	554.69	750,192.63	742,824.43	789.06	743,613.49
NHCRWA Coverage Fund	3137EAE54	Federal Home Loan Mortgage Corporation	06/26/2023	AA+	Aaa	649,974.63	636,580.76	22.57	649,979.10	638,156.47	157.99	638,314.46
NHCRWA Coverage Fund	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	749,804.16	732,412.19	890.63	749,835.97	735,350.37	109.38	735,459.75
NHCRWA Coverage Fund	3137EAEV7	Federal Home Loan Mortgage Corporation	08/24/2023	AA+	Aaa	750,029.86	728,162.81	661.46	750,025.98	730,912.64	817.71	731,730.35
NHCRWA Coverage Fund	91282CBA8	United States	12/15/2023	AA+	Aaa	499,416.08	478,965.00	29.19	499,468.21	480,371.00	82.42	480,453.42
NHCRWA Coverage Fund	91282CCC3	United States	05/15/2024	AA+	Aaa	749,059.12	706,201.50	243.44	749,117.82	709,043.25	404.01	709,447.26
NHCRWA Coverage Fund	91282CCG4	United States	06/15/2024	AA+	Aaa	499,224.17	469,453.00	58.38	499,269.55	471,445.50	164.84	471,610.34
NHCRWA Coverage Fund	91282CDH1	United States	11/15/2024	AA+	Aaa	772,325.04	723,777.15	754.66	772,446.61	727,440.58	1,252.42	728,692.99
NHCRWA Coverage Fund	91282CDZ1	United States	02/15/2025	AA+	Aaa	745,585.29	706,435.50	4,249.32	745,756.89	710,478.75	5,197.01	715,675.76
NHCRWA Coverage Fund	91282CEH0	United States	04/15/2025	AA+	Aaa	372,613.70	361,171.88	2,109.38	372,699.83	363,046.88	2,947.72	365,994.59
NHCRWA Coverage Fund	9128284R8	United States	05/31/2025	AA+	Aaa	296,497.27	290,238.30	758.24	296,616.69	291,843.60	1,492.79	293,336.39
NHCRWA Coverage Fund	912828XZ8	United States	06/30/2025	AA+	Aaa	677,586.44	674,843.40	53.18	678,324.05	679,081.90	1,701.66	680,783.56
NHCRWA Coverage Fund	9128285C0	United States	09/30/2025	AA+	Aaa	722,273.87	725,566.50	5,748.63	723,085.68	730,956.75	7,664.84	738,621.59
NHCRWA Coverage Fund	9128285T3	United States	12/31/2025	AA+	Aaa	0.00	0.00	0.00	724,607.87	724,131.00	1,740.33	725,871.33
NHCRWA Coverage Fund	---	---	07/25/2024	AA+	Aaa	9,053,380.18	8,793,127.70	16,133.75	9,057,032.77	8,830,688.99	24,522.15	8,855,211.14

NHCRWA 2014 DSRF

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moody's Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCRWA 2014 DSRF	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	585,321.03	585,321.03	0.00	98,773.92	98,773.92	0.00	98,773.92
NHCRWA 2014 DSRF	CCYUSD	---	01/31/2023	AAA	Aaa	1,375.66	1,375.66	0.00	1,546.55	1,546.55	0.00	1,546.55
NHCRWA 2014 DSRF	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	300,107.69	296,239.36	221.88	300,077.06	297,129.77	315.63	297,445.40
NHCRWA 2014 DSRF	3137EAE54	Federal Home Loan Mortgage Corporation	06/26/2023	AA+	Aaa	549,978.53	538,645.26	19.10	549,982.31	539,978.55	133.68	540,112.24
NHCRWA 2014 DSRF	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	349,908.61	341,792.35	415.63	349,923.45	343,163.51	51.04	343,214.55
NHCRWA 2014 DSRF	3137EAEV7	Federal Home Loan Mortgage Corporation	08/24/2023	AA+	Aaa	500,019.91	485,441.87	440.97	500,017.32	487,275.10	545.14	487,820.23
NHCRWA 2014 DSRF	3137EAF2	Federal Home Loan Mortgage Corporation	12/04/2023	AA+	Aaa	650,000.00	623,086.02	121.88	650,000.00	625,738.43	257.29	625,995.72
NHCRWA 2014 DSRF	3135EMNG3	Farm Credit System	01/19/2024	AA+	Aaa	324,986.33	309,851.28	336.38	324,987.44	311,155.22	24.92	311,180.14
NHCRWA 2014 DSRF	91282CBV2	United States	04/15/2024	AA+	Aaa	350,259.47	331,324.35	281.25	350,242.31	332,527.30	393.03	332,920.33
NHCRWA 2014 DSRF	91282CCC3	United States	05/15/2024	AA+	Aaa	349,560.92	329,560.70	113.61	349,588.31	330,886.85	188.54	331,075.39
NHCRWA 2014 DSRF	91282CCG4	United States	06/15/2024	AA+	Aaa	299,534.50	281,671.80	35.03	299,561.73	282,867.30	98.90	282,966.20
NHCRWA 2014 DSRF	91282CDH1	United States	11/15/2024	AA+	Aaa	298,964.53	280,171.80	292.13	299,011.59	281,589.90	484.81	282,074.71
NHCRWA 2014 DSRF	91282CDN8	United States	12/15/2024	AA+	Aaa	500,142.98	468,261.50	233.52	500,136.79	470,683.50	659.34	471,342.84
NHCRWA 2014 DSRF	91282CDZ1	United States	02/15/2025	AA+	Aaa	497,056.87	470,957.00	2,832.88	497,171.26	473,652.50	3,464.67	477,117.17
NHCRWA 2014 DSRF	91282CEH0	United States	04/15/2025	AA+	Aaa	347,772.79	337,093.75	1,968.75	347,853.18	338,843.75	2,751.20	341,594.95
NHCRWA 2014 DSRF	9128284R8	United States	05/31/2025	AA+	Aaa	197,664.85	193,492.20	505.49	197,744.46	194,562.40	995.19	195,557.59
NHCRWA 2014 DSRF	91282CEY3	United States	07/15/2025	AA+	Aaa	0.00	0.00	0.00	488,168.89	487,773.50	704.42	488,477.92
NHCRWA 2014 DSRF	---	---	05/10/2024	AA+	Aaa	6,102,654.67	5,874,285.93	7,818.47	6,104,786.58	5,898,148.05	11,067.80	5,909,215.85

NHCRWA 2013 DSRF

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moodys Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCRWA 2013 DSRF	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	968,101.71	968,101.71	0.00	252,520.62	252,520.62	0.00	252,520.62
NHCRWA 2013 DSRF	CCYUSD	---	01/31/2023	AAA	Aaa	2,321.46	2,321.46	0.00	2,641.22	2,641.22	0.00	2,641.22
NHCRWA 2013 DSRF	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	600,215.38	592,478.72	443.75	600,154.12	594,259.54	631.25	594,890.79
NHCRWA 2013 DSRF	3137EAE54	Federal Home Loan Mortgage Corporation	06/26/2023	AA+	Aaa	524,979.51	514,161.39	18.23	524,983.12	515,434.07	127.60	515,561.68
NHCRWA 2013 DSRF	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	599,843.33	585,929.75	712.50	599,868.78	588,280.30	87.50	588,367.80
NHCRWA 2013 DSRF	3137EAEV7	Federal Home Loan Mortgage Corporation	08/24/2023	AA+	Aaa	750,029.86	728,162.81	661.46	750,025.98	730,912.64	817.71	731,730.35
NHCRWA 2013 DSRF	91282CDD0	United States	10/31/2023	AA+	Aaa	399,329.36	385,734.40	256.91	399,398.54	387,124.80	385.36	387,510.16
NHCRWA 2013 DSRF	91282CBA8	United States	12/15/2023	AA+	Aaa	499,416.08	478,965.00	29.19	499,468.21	480,371.00	82.42	480,453.42
NHCRWA 2013 DSRF	91282CEA5	United States	02/29/2024	AA+	Aaa	499,452.72	482,129.00	2,548.34	499,492.70	483,066.50	3,190.61	486,257.11
NHCRWA 2013 DSRF	91282CCC3	United States	05/15/2024	AA+	Aaa	499,372.75	470,801.00	162.29	499,411.88	472,695.50	269.34	472,964.84
NHCRWA 2013 DSRF	91282CCG4	United States	06/15/2024	AA+	Aaa	499,224.17	469,453.00	58.38	499,269.55	471,445.50	164.84	471,610.34
NHCRWA 2013 DSRF	91282CDH1	United States	11/15/2024	AA+	Aaa	498,274.22	466,953.00	486.88	498,352.65	469,316.50	808.01	470,124.51
NHCRWA 2013 DSRF	91282CDZ1	United States	02/15/2025	AA+	Aaa	497,056.87	470,957.00	2,832.88	497,171.26	473,652.50	3,464.67	477,117.17
NHCRWA 2013 DSRF	91282CEH0	United States	04/15/2025	AA+	Aaa	521,659.18	505,640.63	2,953.13	521,779.76	508,265.63	4,126.80	512,392.43
NHCRWA 2013 DSRF	9128284R8	United States	05/31/2025	AA+	Aaa	345,913.48	338,611.35	884.62	346,052.80	340,484.20	1,741.59	342,225.79
NHCRWA 2013 DSRF	91282CEY3	United States	07/15/2025	AA+	Aaa	482,449.74	484,668.00	6,929.35	483,011.16	487,773.50	704.42	488,477.92
NHCRWA 2013 DSRF	9128285C0	United States	09/30/2025	AA+	Aaa	481,515.91	483,711.00	3,832.42	482,057.12	487,304.50	5,109.89	492,414.39
NHCRWA 2013 DSRF	9128285T3	United States	12/31/2025	AA+	Aaa	0.00	0.00	0.00	724,607.87	724,131.00	1,740.33	725,871.33
NHCRWA 2013 DSRF	---	---	06/24/2024	AA+	Aaa	8,669,155.73	8,428,779.20	22,810.31	8,680,267.34	8,469,679.52	23,452.33	8,493,131.86

NHCRWA 2008 DSRF

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moodys Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCRWA 2008 DSRF	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	810,006.38	810,006.38	0.00	68,079.68	68,079.68	0.00	68,079.68
NHCRWA 2008 DSRF	CCYUSD	---	01/31/2023	AAA	Aaa	12,842.81	12,842.81	0.00	2,120.40	2,120.40	0.00	2,120.40
NHCRWA 2008 DSRF	3137EAEQ8	Federal Home Loan Mortgage Corporation	04/20/2023	AA+	Aaa	1,250,448.70	1,234,330.66	924.48	1,250,321.09	1,238,040.71	1,315.10	1,239,355.82
NHCRWA 2008 DSRF	3137EAE54	Federal Home Loan Mortgage Corporation	06/26/2023	AA+	Aaa	749,970.72	734,516.27	26.04	749,975.88	736,334.39	182.29	736,516.68
NHCRWA 2008 DSRF	3135G05G4	Federal National Mortgage Association	07/10/2023	AA+	Aaa	1,249,673.60	1,220,686.98	1,484.38	1,249,726.62	1,225,583.95	182.29	1,225,766.24
NHCRWA 2008 DSRF	3137EAEV7	Federal Home Loan Mortgage Corporation	08/24/2023	AA+	Aaa	1,500,059.73	1,456,325.61	1,322.92	1,500,051.95	1,461,825.29	1,635.42	1,463,460.70
NHCRWA 2008 DSRF	91282CDD0	United States	10/31/2023	AA+	Aaa	998,323.39	964,336.00	642.27	998,496.34	967,812.00	963.40	968,775.40
NHCRWA 2008 DSRF	3137EAF2	Federal Home Loan Mortgage Corporation	12/04/2023	AA+	Aaa	950,000.00	910,664.18	178.13	950,000.00	914,540.78	376.04	914,916.83
NHCRWA 2008 DSRF	91282CEA5	United States	02/29/2024	AA+	Aaa	998,905.44	964,258.00	5,096.69	998,985.41	966,133.00	6,381.22	972,514.22
NHCRWA 2008 DSRF	91282CBV2	United States	04/15/2024	AA+	Aaa	1,250,926.68	1,183,301.25	1,004.46	1,250,865.41	1,187,597.50	1,403.67	1,189,001.17
NHCRWA 2008 DSRF	91282CCG3	United States	05/15/2024	AA+	Aaa	1,348,306.42	1,271,162.70	438.19	1,348,412.07	1,276,277.85	727.21	1,277,005.06
NHCRWA 2008 DSRF	91282CCG4	United States	06/15/2024	AA+	Aaa	998,448.33	938,906.00	116.76	998,539.10	942,891.00	329.67	943,220.67
NHCRWA 2008 DSRF	91282CDH1	United States	11/15/2024	AA+	Aaa	1,195,858.12	1,120,687.20	1,168.51	1,196,046.36	1,126,359.60	1,939.23	1,128,298.83
NHCRWA 2008 DSRF	91282CDN8	United States	12/15/2024	AA+	Aaa	850,243.07	796,044.55	396.98	850,232.55	800,161.95	1,120.88	801,282.83
NHCRWA 2008 DSRF	91282CDZ1	United States	02/15/2025	AA+	Aaa	994,113.73	941,914.00	5,665.76	994,342.52	947,305.00	6,929.35	954,234.35
NHCRWA 2008 DSRF	91282CEH0	United States	04/15/2025	AA+	Aaa	770,068.32	746,421.88	4,359.38	770,246.31	750,296.88	6,091.95	756,388.82
NHCRWA 2008 DSRF	9128284R8	United States	05/31/2025	AA+	Aaa	840,075.59	822,341.85	2,148.35	840,413.93	826,890.20	4,229.57	831,119.77
NHCRWA 2008 DSRF	912828XZ8	United States	06/30/2025	AA+	Aaa	774,384.51	771,249.60	60.77	775,227.49	776,093.60	1,944.75	778,038.35
NHCRWA 2008 DSRF	91282CEY3	United States	07/15/2025	AA+	Aaa	1,206,124.35	1,211,670.00	17,323.37	1,207,527.90	1,219,433.75	1,761.05	1,221,194.80
NHCRWA 2008 DSRF	9128285C0	United States	09/30/2025	AA+	Aaa	1,203,789.79	1,209,277.50	9,581.04	1,205,142.79	1,218,261.25	12,774.73	1,231,035.98
NHCRWA 2008 DSRF	9128285T3	United States	12/31/2025	AA+	Aaa	0.00	0.00	0.00	772,915.06	772,406.40	1,856.35	774,262.75
NHCRWA 2008 DSRF	---	---	07/15/2024	AA+	Aaa	19,952,569.68	19,320,943.40	51,938.46	19,977,668.86	19,424,445.18	52,144.16	19,476,589.34

NHCRWA 2008 Capital Contribution

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moodys Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
NHCRWA 2008 Capital Contributi	31846V443	U.S. Bancorp	01/31/2023	AAAm	Aaa	229,725.99	229,725.99	0.00	2,882,112.84	2,882,112.84	0.00	2,882,112.84
NHCRWA 2008 Capital Contributi	CCYUSD	---	01/31/2023	AAA	Aaa	2,563,533.28	2,563,533.28	0.00	6,999.90	6,999.90	0.00	6,999.90
NHCRWA 2008 Capital Contributi	91282CBG5	United States	01/31/2023	AA+	Aaa	2,499,382.47	2,492,465.00	1,307.74	0.00	0.00	0.00	0.00
NHCRWA 2008 Capital Contributi	91282CBN0	United States	02/28/2023	AA+	Aaa	2,046,693.29	2,036,324.45	870.68	2,048,460.67	2,043,189.90	1,090.12	2,044,280.02
NHCRWA 2008 Capital Contributi	91282CBU4	United States	03/31/2023	AA+	Aaa	1,991,905.77	1,979,518.00	638.74	1,994,725.11	1,985,710.00	851.65	1,986,561.65
NHCRWA 2008 Capital Contributi	91282CCK5	United States	06/30/2023	AA+	Aaa	1,978,612.62	1,955,624.00	6.91	1,982,296.00	1,962,500.00	220.99	1,962,720.99
NHCRWA 2008 Capital Contributi	91282CCN9	United States	07/31/2023	AA+	Aaa	2,434,956.30	2,434,180.00	1,307.74	2,444,266.86	2,443,847.50	8.63	2,443,856.13
NHCRWA 2008 Capital Contributi	9128285D8	United States	09/30/2023	AA+	Aaa	1,998,763.40	1,975,156.00	14,690.93	1,998,903.47	1,975,312.00	19,587.91	1,994,899.91
NHCRWA 2008 Capital Contributi	912828V23	United States	12/31/2023	AA+	Aaa	2,476,583.56	2,438,867.50	155.39	2,478,578.32	2,443,555.00	4,972.38	2,448,527.38
NHCRWA 2008 Capital Contributi	91282CEG2	United States	03/31/2024	AA+	Aaa	1,977,022.03	1,941,094.00	11,497.25	1,978,564.57	1,944,376.00	15,329.67	1,959,705.67
NHCRWA 2008 Capital Contributi	91282CEX5	United States	06/30/2024	AA+	Aaa	1,981,526.87	1,952,812.00	165.75	1,982,564.42	1,957,032.00	5,303.87	1,962,335.87
NHCRWA 2008 Capital Contributi	91282CFN6	United States	09/30/2024	AA+	Aaa	2,740,903.61	2,737,108.00	29,860.92	2,741,338.66	2,742,588.75	39,814.56	2,782,403.31
NHCRWA 2008 Capital Contributi	9128283D0	United States	10/31/2024	AA+	Aaa	2,406,805.51	2,402,442.50	9,633.98	2,411,031.29	2,411,230.00	14,450.97	2,425,680.97
NHCRWA 2008 Capital Contributi	9128283P3	United States	12/31/2024	AA+	Aaa	0.00	0.00	0.00	2,410,186.68	2,407,520.00	4,972.38	2,412,492.38
NHCRWA 2008 Capital Contributi	---	---	12/26/2023	AA+	Aaa	27,326,414.70	27,138,850.72	70,136.03	27,360,028.78	27,205,973.89	106,603.13	27,312,577.02

Summary

Account	Identifier	Ultimate Parent Description	Final Maturity	S&P Rating	Moodys Rating	Amortized Cost Beginning Date	Market Value Beginning Date	Accrued Interest Beginning Date	Amortized Cost Ending Date	Market Value Ending Date	Accrued Interest Ending Date	Market Value + Accrued Ending Date
---	---	---	05/24/2024	AA+	Aaa	228,587,542.73	221,298,654.85	452,849.48	228,746,120.52	222,288,566.74	579,930.49	222,868,497.23

* Grouped by: Account

* Groups Sorted by: Account

* Weighted by: Ending Market Value + Accrued



Monthly Newsletter: February 2023

ANNOUNCEMENTS

We welcome the following entities who joined TexPool in January 2023:

TexPool

El Paso County ESD 1
Pineywoods Groundwater Conservation District
East Montgomery County MUD 6
DeWitt County Appraisal District
Terrell Economic Development Corporation

TexPool Prime

El Paso County ESD 1
Pineywoods Groundwater Conservation District
DeWitt County Appraisal District

Upcoming Events

February 2, 2023 - February 4, 2023
SAFE-D 2023 Annual Conference
Round Rock, TX

February 13, 2023 - February 17, 2023
Texas Association of School Business Officials (TASBO) Annual Conference
San Antonio, TX

February 26, 2023 - March 1, 2023
Government Treasurers' Organization of Texas (GTOT) Winter Seminar
San Antonio, TX

TexPool Advisory Board Members

Patrick Krishock	David Landeros
Belinda Weaver	Sharon Matthews
Deborah	David Garcia
Laudermilk	Dina Edgar

Valarie Van Vlack

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar
Operated under the supervision of the Texas Treasury Safekeeping Trust Company

Economic and Market Commentary: Sweet spot

February 1, 2023

It's a classic showdown in the late innings. Federal Reserve Chair Jerome Powell stands on the pitcher's mound throwing heat. At bat is the market, which like the mighty Casey is ignoring the fastballs, thinking each will miss the plate.

This game is playing out in the Treasury yield curve, which reflects market expectations the Fed will ease rates as early as the fourth quarter. It's a stance based on slipping inflation data and the recent shrinking magnitude of hikes. The latest downshift came on Feb. 1 with a 25 basis-point fed funds increase that lifted the target range to 4.5-4.75%. But it dismisses the Fed's resolve to subdue—not just lower—inflation. Powell reiterated this in his press conference following the Federal Open Market Committee (FOMC) meeting. While acknowledging disinflation in some parts of the economy, "we see ourselves as having a lot of work to do," adding that he continues to worry about "doing too little and finding out later that you didn't go far enough." The FOMC statement reflected this, saying officials anticipate more hikes will be needed to establish restrictive policy.

Count us among those who question the assumption that inflation will continue to decline quickly. The robust labor market and resilient consumer suggests the Consumer Price Index

(continued page 6)

Performance as of January 31, 2023

	TexPool	TexPool Prime
Current Invested Balance	\$32,256,298,541	\$12,279,208,155
Weighted Average Maturity**	15 Days	23 Days
Weighted Average Life**	73 Days	60 Days
Net Asset Value	0.99975	1.00005
Total Number of Participants	2,754	475
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$108,601,752.05	\$43,839,564.62
Management Fee Collected	\$858,985.22	\$457,126.84
Standard & Poor's Current Rating	AAAm	AAAm
Month Averages		
Average Invested Balance	\$30,122,583,076	\$11,414,267,427
Average Monthly Rate*	4.23%	4.52%
Average Weighted Average Maturity**	16	16
Average Weighted Average Life**	76	55

*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

**See page 2 for definitions.

Past performance is no guarantee of future results.

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PERFORMANCE

As of January 31, 2023

Current Invested Balance	\$ 10,451,037,339.95
Weighted Average Maturity (1)	6 Days
Weighted Average Life (2)	40 Days
Net Asset Value	0.999905
Total Number of Participants	1003
Management Fee on Invested Balance	0.06%*
Interest Distributed	\$36,668,512.50
Management Fee Collected	\$510,187.16
% of Portfolio Invested Beyond 1 Year	2.73%
Standard & Poor's Current Rating	AAAm

Rates reflect historical information and are not an indication of future performance.

January Averages

Average Invested Balance	\$10,011,955,172.89
Average Monthly Yield, on a simple basis	4.2515%
Average Weighted Maturity (1)	6 Days
Average Weighted Life (2)	41 Days

Definition of Weighted Average Maturity (1) & (2)

(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instruction to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.

NEW PARTICIPANTS

We would like to welcome the following entities who joined the TexSTAR program in January:

- * Denton County Development District No. 4
- * City of Levelland
- * City of Marfa Parks and Recreation Development Corp.
- * West Jefferson County Municipal Water District

HOLIDAY REMINDER

In observance of Presidents Day, **TexSTAR will be closed Monday, February 20, 2023.** All ACH Transactions initiated on Friday, February 17th will settle on Tuesday, February 21st.

ECONOMIC COMMENTARY

Market review

2023 began on a strong positive note, as broader Treasury yields rallied while front end rates remained elevated and credit spreads tightened. Investor sentiment improved, boosted by favorable economic data releases and Federal Reserve (Fed) commentary. Recent CPI and PCE readings indicated a deceleration in inflation, which led to growing market confidence the Fed's aggressive rate hikes are working and that the inflection in policy is near. Risk assets rallied throughout the month. On the growth front, the Bureau of Economic Analysis (BEA) reported that real GDP increased at a 2.9% seasonally adjusted annual rate (saar) in Q4 2022, modestly stronger than the 2.6% consensus expectation. While this reflects a slowdown from 3.2% growth in the third quarter, it concludes a year of 1.0% annual growth, even with the economy contracting for two consecutive quarters in the first half. That said, the details of the report were less favorable than expected, with a bigger inventory build in 4Q (\$130bn saar) but less growth in real final sales (1.4% saar). Spending was stronger in services than goods and reflected a strong start to the quarter with weakening momentum in December. Real final sales to private domestic purchases rose only 0.2% saar in 4Q, the weakest quarterly gain since the recovery began, illustrating softer demand. Meanwhile, the effects of higher rates continued to weigh on the economy, as December housing starts declined 1.4% to 1.382mn saar and housing permits declined 1.6% to 1.33mn saar. Overall, the six-month change through December saw declines of 23% and 39% saar in total starts and total permits respectively, with noticeable declines tied to both single-family and multifamily units. Furthermore, the Institute for Supply Management (ISM) manufacturing index fell by 1.0 pt to 47.4 in January, slightly below markets expectations. The underlying composition was weak, as the production, new orders and employment components all declined. Despite economic momentum slowing, the labor market remained resilient, as the Job Openings and Labor Turnover Survey (JOLTS) showed job openings increasing by 572k to 11.012 million in December. This was partly driven by strength in accommodation and food services (+409k) and retail trade (+134k), while the largest declines were in the information (-107k) and other services (-32k) sectors.

(continued page 4)

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
Actual General Operating Budget Comparison
Fiscal Year Ending DECEMBER 31, 2023

												1				
													TOTAL REVENUES & EXPENSES	1 months Budget Comparison	2023 AMENDED BUDGET	OVER (UNDER) BUDGET
JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC		10,095,522	8,670,833	104,050,000	1,424,689
Receipts													3,191,046	8,333	100,000	3,182,712
Cost of Water	10,095,522												13,286,568	8,679,167	104,150,000	4,607,401
Interest Earned	3,191,046															
Total Receipts	13,286,568	0	0	0	0	0	0	0	0	0	0	0	13,286,568	8,679,167	104,150,000	4,607,401
Disbursements & Expenses													0	7,843,672	94,124,064	(7,843,672)
Interest Expense	0												886,025	0	0	
Water Purchase	886,025												93,886	1,947,167	23,365,000	(967,256)
Operations & Maintenance	93,886												0	6,667	80,000	(6,667)
Financial Advisory/Audit Expenses	0												0			
Public Trust Advisors	0												0			
GMS Group	0												0			
McGrath & Co. & MGSB - Auditors	0												0	4,167	50,000	(4,167)
Engineering Expenses (non OIP related)	0												0			
Legal Expenses	0												38,165	17,708	212,500	20,456
Radcliffe Bobbitt Adams Peiley	32,507												32,507			
Others: Kemp Smith, Baker Bolts, Andrews	5,658												5,658			
Lobbyist	0												10,833	10,958	131,500	(129)
Steve Bresnen	10,833												10,833			
Public Relations	0												5,681	30,874	370,493	(25,183)
Websites	4,639												4,639			
Water Conservation	1,052												1,052			
Professional services	0												0			
Printing	0												0			
Professional Services	0												140,084	181,735	2,180,822	(41,731)
Directors Fees	1,650												1,650			
Payroll Taxes (Director/staff)	1,798												1,798			
Contribution to 401A/457	19,718												19,718			
General Manager	27,593												27,593			
Administrative Support (salary)	84,157												84,157			
Contract/Temporary Services	950												950			
Travel and reimbursements	4,138												4,138			
Office Space	0												139,249	37,493	449,920	101,756
Lease	14,874												14,874			
Purchase costs (furniture, computer)	7,525												7,525			
Utilities	112,536												112,536			
Office Expenses (including postage)	4,315												4,315			
Misc Expenses	0												20,335	133,004	1,596,050	(112,669)
Membership Fees	1,666												1,666			
Seminars/Training (conferences; etc.)	2,665												2,665			
Redistricting/Mapping	0												0			
Permit Fees	0												0			
Election Expenses	0												0			
Other Misc. Expenses	0												0			
Insurance (directors & employees)	16,004												16,004			
Total Disbursements	1,334,187	0	0	0	0	0	0	0	0	0	0	0	1,334,187	10,213,446	122,561,349	(8,879,258)
2020 Capital Improvement Plan																
Acquisition													221,330	2,242,583	26,911,000	(2,021,254)
Haif Associates	0												0			
Hurch Blackwell	115,789												115,789			
PAS Property Acquisition Services	105,540												105,540			
Design	0												948,564	2,045,583	24,547,000	(1,097,019)
AECOM USA Group, Inc.	229,166												229,166			
Gunda Corporation	0												0			
CP&V	31,639												31,639			
Arcadis	0												0			
Aurora Technical Services, LLC	348,028												348,028			
Bickerstaff	0												0			
BGE, Inc.	2,006												2,006			
Binkley & Barfield, Inc.	605												605			
Carollo	0												0			
Daniel W. Krueger, P.E.	2,781												2,781			
Dannenberg Engineering	65,553												65,553			
Freese & Nichols	30,808												30,808			
HR Green	0												0			
IDS Engineering Group	0												0			
Jacobs Engineering Group	5,803												5,803			
Jones & Carter/Quiddly Engineering	83,964												83,964			
Kimley-Horn & Associates, Inc.	0												0			
BL Technology Inc.	0												0			
KUCO & Associates, Inc.	63,979												63,979			
LJA Engineering	0												0			
Lockwood, Andrews & Newman, Inc.	0												0			
KIT Professionals	0												0			
McKim & Creed	0												0			
Project Surveillance, Inc.	25,000												25,000			
RPS	0												0			
Sander Engineering	29,191												29,191			
V&A Consulting Engineers Inc.	0												0			
Zarinkalk Engineering Services, Inc.	0												0			
AECOM USA Group, Inc.	30,040												30,040			
Construction	0												8,302,135	17,191,583	206,299,000	(8,889,449)
Aviles Engineering Corporation	23,265												23,265			
Binkley & Barfield, Inc.	13,386												13,386			
BL Technology Inc.	21,241												21,241			
Black & Veatch Corporation	64,669												64,669			
BRIH Garner Construction, LTD.	1,060,909												1,060,909			
Centerpoint Energy Houston Electric	0												0			
Corpro Companies, Inc.	0												0			
E P Brady, Inc.	0												0			
Five Companies, LLC	3,333,758												3,333,758			
Flintco, LLC	177,808												177,808			
Freese & Nichols	320,920												320,920			
Fugro USA Land, Inc.	0												0			
Geotest Engineering Inc	9,083												9,083			
Harper Brothers Construction, LLC	1,440,385												1,440,385			
KCI Technologies, Inc.	67,231												67,231			
Lockwood, Andrews & Newman, Inc.	55,032												55,032			
Main Lane Industries	715,792												715,792			
McKee Utility Contractors, Inc.	0												0			
Project Surveillance, Inc.	17,696												17,696			
Tunnel Tex LLC	0												0			
V&A Consulting Engineers Inc.	0												0			
Reyer Construction Resources, Inc.	980,958												980,958			
Total CIP Expenses	9,472,028	0	0	0	0	0	0	0	0	0	0	0	9,472,028	28,787,667	87,695,000	(7,307,917)
Fund Balance on Report	2,480,353	0	0	0	0	0	0	0	0	0	0	0	2,480,353	28,787,667	345,452,000	(19,315,638)
	10,806,216												10,806,216			

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
OPERATING BUDGET PLANNING REPORT
FISCAL YEAR 2023**

	PROJECTED TOTAL 2022	ADOPTED BUDGET 2023	AMENDED BUDGET 2023
REVENUES			
Surface Water and Groundwater Revenues	\$ 140,566,017	\$ 116,300,000	\$ 104,050,000
Interest Earned	\$ 6,317,774	\$ 100,000	\$ 100,000
TOTAL REVENUES	\$ 146,883,791	\$ 116,400,000	\$ 104,150,000
EXPENSES			
DEBT SERVICE EXPENSE & RESERVES	\$ 96,507,547	\$ 94,124,064	\$ 94,124,064
O&M EXPENSES:			
OPERATIONS & MAINTENANCE	\$ 15,287,905	\$ 23,366,000	\$ 23,366,000
TOTAL O&M	\$ 15,287,905	\$ 23,366,000	\$ 23,366,000
ADMINISTRATIVE EXPENSES:			
FINANCIAL SERVICES	\$ 79,500	\$ 80,000	\$ 80,000
ENGINEERING SERVICES	\$ 20,000	\$ 50,000	\$ 50,000
LEGAL SERVICES	\$ 275,213	\$ 212,500	\$ 212,500
LEGISLATIVE CONSULTANT	\$ 130,000	\$ 131,500	\$ 131,500
COMMUNICATION SERVICES	\$ 247,868	\$ 370,493	\$ 370,493
MANAGEMENT SERVICES	\$ 2,730,606	\$ 3,106,792	\$ 3,106,792
MISCELLANEOUS SERVICES	\$ 789,095	\$ 1,020,000	\$ 1,020,000
CAPITAL OUTLAY	\$ 77,317	\$ 100,000	\$ 100,000
TOTAL ADMINISTRATIVE	\$ 4,349,599	\$ 5,071,285	\$ 5,071,285
TOTAL EXPENSES	\$ 116,145,051	\$ 122,561,349	\$ 122,561,349
NET REVENUES OVER (UNDER) EXPENSES	\$ 30,738,741	\$ (6,161,349)	\$ (18,411,349)
BEGINNING FUND BALANCE	\$ 340,560,636	\$ 321,444,576	\$ 371,299,377
BUDGETED ENDING FUND BALANCE	\$ 371,299,377	\$ 315,283,228	\$ 352,888,028

North Harris County Regional Water Authority

Check/Voucher Register

1110 - Cash in Bank - Amegy Operating acct

From 1/1/2023 Through 1/31/2023

Check Date	Check Number	Vendor Name	Check Amount
1/5/2023	7476	BAKER BOTTS L.L.P.	10,891.80
1/5/2023	7477	DANIEL VAUGHN	240.00
1/5/2023	7478	LAKE FOREST UD	50,600.00
1/5/2023	7479	LOUETTA ROAD UD	8,185.90
1/5/2023	7480	PROJECT SURVEILLANCE, INC.	11,304.00
1/5/2023	7481	RADCLIFFE BOBBITT ADAMS POLLEY PLLC	28,977.42
1/5/2023	7482	WINTERHAVEN HOA	53,736.85
1/9/2023	7472	DAVID BARKER	335.74
1/9/2023	7473	KELLY P. FESSLER	310.80
1/9/2023	7474	MELISSA L. ROWELL	938.40
1/9/2023	7475	LENOX SIGLER	143.52
1/9/2023	7483	CONSTELLATION NEW ENERGY, INC.	57,343.49
1/9/2023	7484	HARRIS COUNTY	310,438.12
1/9/2023	7485	CITY OF HOUSTON UTILITY CUSTOMER SERVICE	1,065,524.77
1/9/2023	7486	INFRAMARK LLC	116,558.11
1/11/2023	401M01/11/2023	VANTAGEPOINT TRANSFER AGENTS - 401	5,385.30
1/11/2023	EFTPS01/11/2023	INTERNAL REVENUE SERVICE	252.46
1/12/2023	401M01/12/2023	VANTAGEPOINT TRANSFER AGENTS - 401	6,937.50
1/12/2023	401X01/12/2023	JUN CHANG	12,999.52
1/12/2023	457W01/12/2023	VANTAGEPOINT TRANSFER AGENTS - 457	8,102.02
1/12/2023	EFTPS01/12/2023	INTERNAL REVENUE SERVICE	27,879.61
1/13/2023	401W01/13/2023	VANTAGEPOINT TRANSFER AGENTS - 401	3,220.90
1/13/2023	EFTPS01/13/2023	INTERNAL REVENUE SERVICE	11,994.38
1/15/2023	FSA01/15/2023	CLARITY BENEFIT SOLUTIONS	268.75
1/31/2023	401M01/30/2023	VANTAGEPOINT TRANSFER AGENTS - 401	6,401.76
1/31/2023	401W01/31/2023	VANTAGEPOINT TRANSFER AGENTS - 401	3,223.82
1/31/2023	457W01/31/2023	VANTAGEPOINT TRANSFER AGENTS - 457	7,630.08
1/31/2023	EFTPS01/31/2023	INTERNAL REVENUE SERVICE	10,991.98
1/31/2023	FSA01/31/2023	CLARITY BENEFIT SOLUTIONS	268.75
Total 1110 - Cash in Bank - Amegy Operating acct			1,821,085.75

North Harris County Regional Water Authority

Check/Voucher Register

1115 - Cash in Bank - Amegy Cap Proj 2003

From 1/1/2023 Through 1/31/2023

Check Date	Check Number	Vendor Name	Check Amount
1/5/2023	9764	ARCADIS	8,700.00
1/5/2023	9765	AVILES ENGINEERING CORPORATION	44,255.00
1/5/2023	9766	BGE, INC.	4,908.90
1/5/2023	9767	BINKLEY & BARFIELD, INC.	46,290.25
1/5/2023	9768	BL TECHNOLOGY INC.	1,206.04
1/5/2023	9769	CP&Y	14,500.00
1/5/2023	9770	DANIEL W. KRUEGER, P.E.	2,281.25
1/5/2023	9771	GEOTEST ENGINEERING, INC.	23,122.25
1/5/2023	9772	HALFF ASSOCIATES, INC.	620.00
1/5/2023	9773	HUSCH BLACKWELL LLP	26,050.67
1/5/2023	9774	IDS ENGINEERING GROUP	20,563.20
1/5/2023	9775	JACOBS ENGINEERING GROUP INC.	15,620.74
1/5/2023	9776	KIMLEY-HORN AND ASSOCIATES, INC.	5,904.80
1/5/2023	9777	HEATHER AND NATHANIEL RIGGS	1,800.00
1/5/2023	9778	V&A CONSULTING ENGINEERS INC	31,542.20
1/9/2023	9779	AECOM USA GROUP INC.	209,154.00
1/9/2023	9780	AURORA TECHNICAL SERVICES, LLC	214,690.34
1/9/2023	9781	BRH - GARVER CONSTRUCTION, LTD.	835,605.39
1/9/2023	9782	DANNENBAUM ENGINEERING CORPORATION	65,553.16
1/9/2023	9783	FIVE COMPANIES, LLC	3,080,896.52
1/9/2023	9784	FLINTCO LLC	232,990.35
1/9/2023	9785	FREESE AND NICHOLS	154,118.51
1/9/2023	9786	GUNDA CORPORATION	163,873.12
1/9/2023	9787	HARPER BROTHERS CONSTRUCTION, LLC	1,723,822.27
1/9/2023	9788	HARPER BROTHERS CONSTRUCTION, LLC	1,922,202.17
1/9/2023	9789	QUIDDITY ENGINEERING, LLC	59,688.35
1/9/2023	9790	KCI TECHNOLOGIES, INC.	177,752.65
1/9/2023	9791	KUO & ASSOCIATES, INC	59,600.50
1/9/2023	9792	LOCKWOOD, ANDREWS & NEWNAM, INC.	58,424.26
1/9/2023	9793	MAIN LANE INDUSTRIES	201,003.18
1/9/2023	9794	MAIN LANE INDUSTRIES	68,031.88
1/9/2023	9795	PAS PROPERTY ACQUISITION SERVICES, LLC	71,448.18
1/9/2023	9796	PROJECT SURVEILLANCE, INC.	51,528.00
1/9/2023	9797	REYTEC CONSTRUCTION RESOURCES, INC.	277,043.23
1/9/2023	9798	REYTEC CONSTRUCTION RESOURCES, INC.	385,011.29
1/11/2023	9799	GWEN ELLEN FRASER	655.00
1/17/2023	9800	CENTERPOINT ENERGY HOUSTON	7,431.00
1/17/2023	9801	CENTERPOINT ENERGY HOUSTON	10,027.00
1/17/2023	9802	CENTERPOINT ENERGY HOUSTON	8,014.00
1/17/2023	9803	WORTHAM VILLAGES COMMUNITY ASSOCIATION	4,623.00
1/17/2023	9804	WORTHAM VILLAGES COMMUNITY ASSOCIATION	16,956.00
1/19/2023	9805	DAWINDER S. KHEHRA	1,500.00
1/26/2023	9806	SKATE & KATE HOLDINGS, LP	28,350.00

North Harris County Regional Water Authority

Check/Voucher Register

1115 - Cash in Bank - Amegy Cap Proj 2003

From 1/1/2023 Through 1/31/2023

Check Date	Check Number	Vendor Name	Check Amount
1/31/2023	9807	WORTHAM FALLS HOMEOWNERS ASSOCIATION INC	351.00
		Total 1115 - Cash in Bank - Amegy Cap Proj 2003	10,337,709.65

North Harris County Regional Water Authority

Check/Voucher Register

1120 - Cash in Bank - Amegy Admin. Expense

From 1/1/2023 Through 1/31/2023

Check Date	Check Number	Vendor Name	Check Amount
1/18/2023	19154	BANKCARD CENTER	928.41
1/18/2023	19155	BANKCARD CENTER	390.51
1/18/2023	19156	AT&T	683.11
1/18/2023	19157	AT&T	434.64
1/18/2023	19158	AT&T	314.40
1/18/2023	19159	ASSOCIATION OF WATER BOARD DIRECTORS	860.00
1/18/2023	19160	CENTERPOINT ENERGY	23.37
1/18/2023	19161	CLARITY BENEFIT SOLUTIONS	49.90
1/18/2023	19162	CONSTELLATION NEW ENERGY, INC.	6.45
1/18/2023	19163	DANIEL VAUGHN	160.00
1/18/2023	19164	DXI INDUSTRIES, INC.	8.00
1/18/2023	19165	GREGORY S. TUCKER	320.00
1/18/2023	19166	HAWKINS, INC.	9,715.20
1/18/2023	19167	HARRIS COUNTY MUD 217	697.25
1/18/2023	19168	T-MOBILE	369.36
1/18/2023	19169	TEXAS WATER	635.00
1/18/2023	19170	THE TEXAS NETWORK	4,639.00
1/18/2023	19171	TEXAS WATER CONSERVATION ASSOCIATION	2,125.00
1/31/2023	19172	AMEGY BANK OF TEXAS	1,000.00
1/31/2023	19173	BLUE CROSS OF TEXAS	13,803.33
1/31/2023	19174	BRESNENASSOCIATES, INC.	10,833.33
1/31/2023	19175	CAVALLO ENERGY TEXAS LLC	18.19
1/31/2023	19176	DOUGLAS HAUDE	688.80
1/31/2023	19177	EDP	1,052.38
1/31/2023	19178	HAWKINS, INC.	6,230.40
1/31/2023	19179	JUN CHANG	1,881.60
1/31/2023	19180	LONE STAR QUICKPRINT	124.50
1/31/2023	19181	LOUETTA ROAD UD	4,155.05
1/31/2023	19182	MARK EVANS	1,357.59
1/31/2023	19183	MUTUAL OF OMAHA	3,300.30
1/31/2023	19184	NOTARY PUBLIC UNDERWRITERS AGENCY OF TX	164.45
1/31/2023	19185	QUILL	1,824.26
1/31/2023	19186	RICOH USA, INC.	1,203.47
1/31/2023	19187	T-MOBILE	369.36
1/31/2023	19188	TEXAS WATER CONSERVATION ASSOCIATION	525.00
1/31/2023	19189	VERIZON WIRELESS	2,945.35
Total 1120 - Cash in Bank - Amegy Admin. Expense			73,836.96

Report Total

12,232,632.36

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §

COUNTY OF HARRIS §

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY §

I, the undersigned Secretary of the Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority"), hereby certify as follows:

1. The Board convened in regular session, open to the public, on the 6th day of March, 2023, at a meeting place within the boundaries of the Authority, and the roll was called of the members of the Board, to-wit:

Mark Ramsey	President
Melissa Rowell	Vice President
Ron Graham	Secretary
Kelly Fessler	Assistant Secretary
David Barker	Treasurer/Investment Officer

All members of the Board were present except Director Ramsey, thus constituting a quorum. Whereupon, among other business, the following was transacted at such meeting:

RESOLUTION ADOPTING AMENDED AND RESTATED PROCEDURAL RULES OF THE NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Resolution be adopted; and, after due discussion, such motion, carrying with it the adoption of said Resolution, prevailed and carried by the following vote:

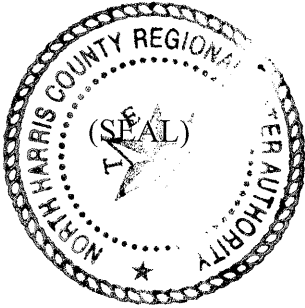
AYES: 3 NOES: 1

2. A true, full, and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Resolution has been duly recorded in said Board's minutes of such meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such meeting pertaining to the adoption of such Resolution; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance of the time, place, and purpose of such meeting and that such Resolution would be introduced and considered for adoption at such meeting and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; such meeting was open to the public, as required by law, and public notice of the time, place and purpose of such meeting was given as required by Chapter 551, Texas Government Code, as amended, and Section 49.063, Texas Water Code, as amended.

SIGNED AND SEALED the 6th day of March, 2023.

Ron Graham

Secretary, Board of Directors



**RESOLUTION ADOPTING AMENDED AND RESTATED
PROCEDURAL RULES OF
THE NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY §

WHEREAS, the North Harris County Regional Water Authority (the "Authority") is a governmental agency and body politic and corporate of the State of Texas created and operating pursuant to Chapter 8888, Texas Special Districts Local Laws Code (the "Act"), to accomplish the purposes provided by Section 59, Article XVI, Texas Constitution;

WHEREAS, Section 8888.153 of the Act states that the Authority shall adopt and enforce rules reasonably required to implement the Act, including rules governing procedures before the Board;

WHEREAS, the Board of Directors (the "Board") of the Authority has determined that in order to comply with the Act it is necessary to adopt procedural rules of the Authority (the "Procedural Rules");

WHEREAS, the Board previously adopted Procedural Rules at its regular meeting on February 1, 2000, and amended and restated Procedural Rules on June 20, 2000, December 12, 2000, February 12, 2002, April 2, 2002, August 4, 2003, December 5, 2005, April 3, 2006, December 3, 2012, June 6, 2016, February 1, 2021 and January 9, 2023; and

WHEREAS, the Board desires to further amend and restate certain provisions of the Procedural Rules to designate the first (1st) Monday of each month as the regular Board meeting date of the Authority, unless a holiday occurs on such date, in which case the regular Board meeting date would occur on the second (2nd) Monday of that month.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY, THAT:

**ARTICLE I
ORGANIZATION, POWERS AND OFFICE**

Section 1.01 Organization. The Authority is a governmental agency and body politic and corporate of the State of Texas created pursuant to the Act, and confirmed by a confirmation election held on Saturday, January 15, 2000.

Section 1.02 Powers. The Authority has all the rights, powers, privileges, authority, functions and duties necessary and convenient to accomplish the purposes of the Act, including those provided by Chapter 49 of the Texas Water Code, as amended. In accordance with Section 8888.151–52 of the Act, the Authority has the following powers:

- A. The Authority may provide for the conservation, preservation, protection, recharge, and prevention of waste of groundwater, and for the reduction of groundwater withdrawals, in a manner consistent with the purposes of Article XVI, Section 59, Texas Constitution;
- B. The Authority may, for the purposes of reducing groundwater withdrawals and subsidence, acquire or develop surface water and groundwater supplies from sources inside of or outside of the boundaries of the Authority and conserve, store, transport, treat, purify, distribute, sell, and deliver water to persons, corporations, municipal corporations, political subdivisions of the state, and others, inside of and outside of the boundaries of the Authority;
- C. The Authority may enter into contracts with persons, including political subdivisions of the state, on terms and conditions the board considers desirable, fair, and advantageous for the performance of its rights, powers, and authority under the Act;
- D. The Authority may establish fees and charges as necessary to enable the Authority to fulfill the Authority's regulatory obligations provided by the Act;
- E. The Authority may coordinate water services provided inside of, outside of, or into the Authority; and
- F. The Authority may administer and enforce the provisions of the Act.

Section 1.03 Office. The chief administrative office of the Authority shall be located within the boundaries of the Authority in Harris County, Texas. Such office may be changed from time to time by resolution of the Board. The Authority may have such other offices either within or without the boundaries of the Authority as the Board may determine from time to time.

ARTICLE II BOARD OF DIRECTORS

Section 2.01 General Powers and Number. The business and affairs of the Authority shall be conducted under the authority and direction of the Board. The number of directors of the Board shall be five (5). As set forth in the Act, one (1) director shall be elected from each of the five (5) single-member voting districts by the qualified voters of the voting district. In the event of a vacancy in the office of director, the Board shall appoint a qualified person to the office until the next election for directors.

Section 2.02 Qualification of Directors. Each director, whether elected or appointed, shall be required to qualify by the execution of a Constitutional Oath of Office and Statement of Elected Officer. A person shall not serve as a director if he or she is not qualified to do so under the provisions of the Act and the Texas Water Code, as amended. Within sixty (60) days after the Board determines that any director is not qualified to serve on the Board, it shall replace such director with a person who is qualified. Any director not qualified to serve on the Board, who willfully occupies an office and exercises the duties and powers of that office, may be subject to penalties under the Texas Water Code, as amended, including possible conviction of a misdemeanor and imposition of a fine.

Section 2.03 Tenure. Except as provided by the Act, each director shall serve for a period of four (4) years and until his or her successor is elected and qualified. Any director appointed to the Board shall serve for the remainder of the term of the office to which such director is appointed.

Section 2.04 Meetings. The Board hereby establishes the first (1st) Monday of each calendar month as its regular meeting day and the offices of the Authority located at 3648 Cypress Creek Pkwy., Suite 110, Houston, Texas 77068 as its regular meeting place. Subject only to a majority vote of the Board to conduct a specified regular meeting on a different day or at a different place, the Board shall conduct a monthly meeting on this regular meeting day and at the regular meeting place. Notwithstanding the foregoing, if the first (1st) Monday of a calendar month shall be a federal holiday, then the Board shall hold the regular meeting for that month on the second (2nd) Monday. Special meetings of the Board may be called by or at the request of the President or any two (2) directors.

Section 2.05 Agendas. The President and/or the General Manager shall confer with the Authority's attorneys prior to each meeting to determine the agenda items. Directors wishing to place an item on the agenda should contact the President or the General Manager.

Section 2.06 Posting Agendas and Notice to Directors. After approval of the agenda by the President, the Authority's attorneys shall post the agenda as required by the Texas Open Meetings Act. Notice to the directors of any meeting of the Board shall be given at least seventy-two (72) hours prior to the meeting. Such notice shall be given by electronic transmission, facsimile, or telephone if the notice is given less than five (5) days prior to a meeting. Copies of the agenda will be mailed to any person who purchases a one (1) year subscription in the amount of \$52.00, made payable to the North Harris County Regional Water Authority, to the attention of General Manager, 3648 Cypress Creek Pkwy., Suite 110, Houston, Texas 77068.

Section 2.07 Quorum. A majority of the Board shall constitute a quorum for the transaction of business at any meeting of the Board. The act of three (3) directors at a meeting for which a quorum is present shall be the act of the Board.

Section 2.08 Conduct of Meetings. The President shall preside at Board meetings. In the absence of the President, the Vice President shall preside. The meetings shall be conducted in accordance with Robert's Rules of Order, as the same may be modified from time to time, with the concurrence of all directors. The Board shall provide a portion of each meeting for public comments in accordance with the Policies and Procedures for Public Comment, adopted by the Board on June 10, 2000, and revised on November 21, 2003, a copy of which is attached here as **Appendix A**.

ARTICLE III OFFICERS

Section 3.01 Officers. The officers of the Authority shall be a President, a Vice President, a Secretary and a Treasurer, and such other officers as may be elected in accordance with the provisions of this Article, including, but not limited to, an Investment Officer. The Board may elect or appoint such officers including an Assistant Secretary or Assistant Treasurer as it may deem desirable, such officers to have the authority and to perform the duties prescribed from time

to time by the President. Any two (2) or more offices may be held by the same person, except the office of President and Secretary.

Section 3.02 Election and Term of Office. The officers of the Authority shall be elected annually by the Board at the regular meeting of the Board in January. New offices may be created and filled at any meeting of the Board. Each officer shall hold office until his successor shall have been duly elected.

Section 3.03 Removal. Any officer elected or appointed by the Board may be removed by the Board whenever the best interests of the Authority would be served thereby, but such removal shall not constitute a removal from the Board.

Section 3.04 Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or otherwise, may be filled by the Board for the unexpired portion of the term.

Section 3.05 President. The President shall be a member of the Board with all the rights and privileges thereof, including the right to introduce motions before the Board and to vote on all matters. The President shall preside at all meetings of the Board. The President may sign any deeds, mortgages, bonds, contracts, or other instruments which the Board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board to the general manager or other employee of the Authority; and in general the President shall perform all duties as may be prescribed by the Board from time to time.

Section 3.06 Vice President. The Vice President shall be a member of the Board and in the absence of or upon the death of the President and in the event of the inability or refusal of the President to perform, the Vice President shall perform the duties, succeed to the authority and assume the responsibilities and powers of the office of President. In the event there is more than one (1) Vice President, the Vice Presidents in the order designated at the time of their election or, in the absence of any designation, then in the order of their election shall succeed the President. A Vice President shall perform such other duties as are prescribed by the Board or assigned by the President.

Section 3.07 Secretary. The Secretary is responsible for seeing that all records and books of the Authority are properly kept and that all notices are duly given in accordance with the provisions of these rules or as required by law. The Secretary shall be Records Management Officer of the Authority and shall be custodian of the records and of the seal of the Authority. In general, the Secretary shall perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President or by the Board. The Secretary may attest the President's signature on documents. The Secretary may delegate such duties as may be prudent to staff and consultants but shall not be relieved of any responsibility to perform legally required duties.

Section 3.08 Treasurer. The Treasurer, with the assistance of the Finance Director, shall be responsible for all funds and securities of the Authority, shall receive and give receipts for moneys due and payable to the Authority from any source whatsoever, and shall deposit all such moneys in the name of the Authority in such banks as shall be selected by the Board, and in general shall perform all duties incident to the office of the Treasurer and such other duties as from time to time may be assigned to him by the President or by the Board. The Investment Officer, if not

the same person as the Treasurer, shall be responsible for the investment of the Authority's funds, as provided in Section 3.09 hereof.

Section 3.09 Investment Officer. Any officer of the Board may be appointed as the investment officer of the Authority (the "Investment Officer"). The Investment Officer so appointed by the Board, along with the Finance Director, shall be the Investment Officers of the Authority and, in such capacity, shall fulfill the responsibilities of such office regarding the investment of the Authority's funds, pursuant to the Public Funds Investment Act, as amended, and the Investment Policy of the Authority, as such policy may be amended by the Board from time to time.

ARTICLE IV CODE OF ETHICS

Section 4.01 Purpose. The purpose of this Code of Ethics is to set forth the standards of conduct and behavior for the directors, officers, employees, and persons handling the business and investments of the Authority (collectively with the directors, the "Authority Officials").

Section 4.02 Conflicts of Interest. Except where a majority of the Board is required to abstain from participation in a vote because of conflict of interest, a director will abstain from participating in a decision of the Board which either confers an economic benefit on a business in which the director or a close relative has a substantial interest, or affects the value of property in which the director or a close relative has a substantial interest differently from how it affects other real property in the Authority. For these purposes, a person is considered to have a "substantial interest" in a business if (a) the person owns 10% or more of the voting stock or shares of the business entity or owns either 10% or more or \$15,000.00 or more of the fair market value of the business entity; or (b) funds received from the business exceed 10% of the person's gross income for the previous year. A person has a substantial interest in real property if the interest is an equitable or legal ownership with a fair market value of \$2,500.00 or more. A "close relative" of a director for these purposes is a person related to the director within the first degree of affinity or consanguinity.

Section 4.03 Conduct of Authority Business. Each Authority Official will conduct all business of the Authority in a manner consistent with the requirements of the Texas Open Meetings Act.

Section 4.04 Acceptance of Gifts. No Authority Official shall accept any benefit as consideration for any decision, opinion, recommendation, vote, or other exercise of discretion in carrying out his official acts for the Authority. No Authority Official shall solicit, accept, or agree to accept any benefit from a person known to be interested in or likely to become interested in any contract, purchase, payment, claim, or transaction involving the exercise of the Authority Official's discretion. As used herein, "benefit" shall not include:

- A. A fee prescribed by law to be received by a public servant or any other benefit to which the Authority Official is lawfully entitled or for which he gives legitimate consideration in a capacity other than as an Authority Official;

- B. A gift or other benefit conferred on account of kinship or a personal, professional, or business relationship independent of the status of the recipient as an Authority Official;
- C. A political contribution, as defined by the Texas Election Code;
- D. A benefit consisting of food, lodging, transportation, or entertainment accepted as a guest;
- E. A benefit to an Authority Official required to file a financial statement under the Texas Election Code that is derived from a function in honor or appreciation of the recipient if
 - 1. The benefit and the source of any benefit in excess of \$50.00 is reported in the required financial statement;
 - 2. The benefit is used solely to defray the expenses that accrue in the performance of duties or activities in connection with its official duties for the Authority which are non-reimbursable by the Authority;
- F. An item with a value of less than \$50.00, excluding cash or a negotiable instrument; or
- G. An item issued by a governmental entity that allows the use of property or facilities owned, leased, or operated by the governmental entity.

Section 4.05 Investment Officer. Any Investment Officer of the Authority who has a personal business relationship with an entity seeking to sell an investment to the Authority shall file a statement disclosing that personal business interest. Any Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the Authority shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Board.

ARTICLE V DISCLOSURES

Section 5.01 Purpose. The purpose of these disclosure rules is to insure Authority compliance with Chapter 176 of the Texas Local Government Code.

Section 5.02 Disclosure Statement. The directors, officers and General Manager of the Authority, who are required to complete a Conflicts Disclosure Statement ("Disclosure Statement") under Section 176.003 of the Texas Local Government Code, shall use the Disclosure Statement form attached hereto as **Appendix B**. It is the policy of the Authority that each Authority Official is individually responsible for determining if a Disclosure Statement must be completed or updated.

Section 5.03 Disclosure Questionnaire. Any person who contracts or seeks to contract with the Authority for the sale or purchase of property, goods, or services shall complete a Disclosure Questionnaire (the "Questionnaire") as required by Section 176.006 of the Texas Local

Government Code in a form substantially similar to the Questionnaire form attached hereto as **Appendix C**. It is the policy of the Authority that each person is individually responsible for completing or updating the questionnaire.

Section 5.04 Filing. Any document required under Sections 5.02 and 5.03 above must be filed with the Authority's Records Administrator within seven (7) business days after the date that the person required to complete the form becomes aware of events requiring disclosure. For purposes of this Article, "Records Administrator" shall mean the person or persons designated by the Authority to maintain the Authority's records.

Section 5.05 List of Authority Officers. To better facilitate the requirements of this Article, the Records Administrator for the Authority shall maintain a list of officers of the Authority required to file a Disclosure Statement. The list shall be made available to the public or any person who may be required to file a Questionnaire under Section 5.03 of these Procedural Rules.

Section 5.06 Internet Access. The Authority shall maintain on the Authority's website access to the Disclosure Statements and Questionnaires filed under this Article.

ARTICLE VI EXPENSE POLICY

Section 6.01 Purpose. The purpose of this Expense Policy is to set forth the policies of the Authority concerning fees of office and expense reimbursements. The Amended Purchasing and Payment Procedures attached hereto as **Appendix D** shall be applicable to directors, officers and employees of the Authority.

Section 6.02 Fees of Office for Directors. Pursuant to Section 49.060 of the Texas Water Code, as amended, directors are entitled to receive fees of office of \$150.00 a day for each day the director actually spends performing the duties of a director, provided the fees of office shall not exceed a sum of \$7,200.00 per annum. "Performing the duties of a director" means substantive performance of the management or business of the Authority, including participation in board and committee meetings and other activities involving the substantive deliberation of Authority business and in pertinent educational programs. The phrase does not include routine or ministerial activities such as the execution of documents, self-preparation for meetings, or other activities requiring a minimal amount of time. Directors may attend other meetings relating to the management or business of the Authority and receive fees of office and expenses at the discretion of each director.

Section 6.03 Attendance at Conferences and Meetings. Directors and designated employees of the Authority may attend conferences and meetings of the Association of Water Board Directors – Texas and the Texas Water Conservation Association, whether within or outside the City of Houston. Attendance at other conferences, hearings or meetings outside the Houston metropolitan area by directors must be approved by the Board. Attendance at conferences, hearings or meetings by employees must be approved by the General Manager. Attendance at local meetings or conduct of other local Authority business will be at each director's discretion.

Section 6.04 Expenses Outside of Metropolitan Houston. If Authority business requires that the director or employee be out of metropolitan Houston, the Authority will reimburse a director or employee for hotel room expenses based on the conference rate, government rate or most favorable corporate rate, including costs of the room the night before the commencement of a conference, meeting or seminar and the night of the final meeting day of the conference, meeting or seminar. Other reimbursable expenses include reasonable tips incurred in making the trip, round trip mileage at the then current IRS mileage rate, parking or round-trip airfare at current commercial rates for standard (not first class) airfare, and reasonable rental car or taxi charges. The Authority will reimburse a director or employee for meals that are actually eaten and paid for by the director or employee on an approved trip outside of metropolitan Houston; provided, however, reimbursement for meals of a director, employee and any guest (excluding spouse) will be limited to \$125.00 per day per person. Appropriate documentation listing the persons in attendance and a description of the business discussed at the meeting or activity is required. No reimbursement shall be made for the purchase of alcoholic beverages for a director, spouse, employee or guest. No reimbursement shall be made for the meals of a spouse of a director or employee.

Section 6.05 Expenses for Local Meetings and Activities. The Authority will reimburse a director or employee for round trip mileage at the then current IRS mileage rate for travel by car, parking or other related out-of-pocket expenses, and will reimburse a director or employee for meals that are directly related to attendance at local meetings or activities or that are directly related to the conduct of Authority business; provided, however, reimbursement for meals of a director, employee and any guest (excluding spouse) will be limited to \$125.00 per day per person. Appropriate documentation listing the persons in attendance and a description of the business discussed at the meeting or activity is required. No reimbursement shall be made for the purchase of alcoholic beverages for a director, spouse, employee or guest. No reimbursement shall be made for the meals of a spouse of a director or employee.

Section 6.06 Expenses Related to Authority Business. The Authority will provide a monthly cellular telephone allowance, set by the General Manager, for cellular telephone usage in connection with the conduct of Authority related business. The Authority will reimburse a director or employee for expenses incurred in connection with the conduct of Authority-related business, including, but not necessarily limited to postage, office supplies and other related items. To receive reimbursement for such expenses, the director or employee must submit an itemized expense report accompanied by supporting itemized receipts (credit card receipts reflecting only the total expense amount will not be accepted), invoices or other appropriate documentation to the Finance Director in accordance with the Authority's Amended Purchasing and Payment Procedures, attached hereto as **Appendix D**. An expense reimbursement request submitted without an itemized receipt will not be approved for reimbursement, unless approved by the General Manager.

Section 6.07 Reimbursement Procedures. Directors attending conferences, meetings or other activities and wishing to receive a fee of office and/or expense reimbursement must submit a verified statement showing the number of days actually spent in service to the Authority and a general description of the duties performed for each day of service. To receive reimbursement for expenses, the director or employee must also submit an itemized expense report accompanied by supporting itemized receipts (credit card receipts reflecting only the total expense amount will not be accepted), invoices or other appropriate documentation to the Finance Director in accordance with the Authority's Amended Purchasing and Payment Procedures, a copy of which is attached

hereto as **Appendix D**. An expense reimbursement request submitted without an itemized receipt will not be approved for reimbursement, unless approved by the General Manager. Items on the expense report shall include lodging, meals, tips, parking and transportation. Directors sharing expense items may split reported expenses in any matter they deem equitable, but the Board will pay no more than 100% of the actual total cost of reimbursable items. All expense report forms submitted for reimbursement shall be included in the Finance Director's monthly report package.

Section 6.08 Extraordinary Expenses. Any extraordinary expenses for a director or employee attending a sanctioned activity of the Authority must be approved by the Board prior to receiving reimbursement for such expenses.

ARTICLE VII GENERAL MANAGER

Section 7.01 Duties of General Manager.

- A. In accordance with Section 8888.107 of the Act, the Board shall employ a General Manager as the chief administrative officer of the Authority. The General Manager shall have full and exclusive management and control of decisions in the day-to-day affairs of the Authority including the power to do any and all things deemed appropriate, necessary, or advisable in the conduct of the Authority's business and, except as otherwise provided herein or under applicable law, may, without limitation:
1. obtain permits or other governmental approvals with respect to the construction, development, ownership, operation or disposition of any real property or facility owned by the Authority;
 2. approve plans and specifications for, and constructional alteration of, any improvements with respect to real property or facilities owned by the Authority;
 3. manage any such improvements or facilities;
 4. prosecute, defend or settle any dispute or litigation involving the Authority;
 5. negotiate and execute any contracts and agreements involving the Authority which the General Manager deems necessary or appropriate, and to pay, prepare, modify, renew, extend or otherwise cause the Authority to perform its obligations with respect to, and otherwise deal with, any such contracts or agreements; provided, however, that
 - a. all contracts must be approved by the Board; and
 - b. and any contract having aggregate value exceeding \$50,000.00 shall be executed by the Board; and
 - c. for the calendar months of January 2023 through March 2023, all transactions involving payments or incurring of new obligations in

excess of \$20,000 are reported in writing to the Board on a weekly basis. This section 7.01A.5.c expires March 31, 2023 unless extended by the Board.

6. employ and compensate from Authority funds appropriate managers, employees and agents; provided, however, prior to extending a final offer of employment to an exempt employee, the offer shall first be discussed with the Board President;
 7. negotiate and enter into agreements for the lease of office space, furniture, fixtures and equipment;
 8. obtain and maintain insurance against all risks and hazards reasonably related to the Authority in its business in amounts and with companies determined by the General Manager; and
 9. do any act which is necessary or incidental to carry out the purposes of the Authority.
- B. The General Manager may execute in the Authority's name any and all plats, plans, applications, leases, deeds, bills of sale, contracts, certificates and other documents and papers pertaining to the business of the Authority and the person dealing with the Authority shall be entitled to presume any prerequisites to the taking of action by the General Manager have been satisfied, and no person shall be entitled to inquire into the authority of the General Manager to act on behalf of the Authority with respect to any matter.

ARTICLE VIII EVALUATION OF PROFESSIONAL CONSULTANTS

Section 8.01 Definition of Professional Consultant. "Professional Consultant" shall mean and include the Authority's attorneys, auditors, bookkeepers, financial advisors, engineers, and such other consultants, other than employees, the Authority may engage.

Section 8.02 Selection of Consultants. Whenever the Authority decides to retain the services of one (1) or more of its Professional Consultants, the Authority shall follow the procedures of the Professional Services Procurement Act.

Section 8.03 Monitoring of Professional Consultants. For those Professional Consultants with annual contracts, the General Manager will review the performance of the Professional Consultants for the prior year at the time the contract is renewed. The General Manager shall review the performance of its other Professional Consultants annually at the time of its audit or more often, upon the request of one (1) or more directors.

ARTICLE IX ADMINISTRATION

Section 9.01 Books. The Authority shall keep correct and complete books and records of accounts and shall also keep minutes of the proceedings of its Board. All books and records

may be inspected at any reasonable time. The Board has adopted and implemented Purchasing and Payment Procedures for handling all purchases, invoice payments, expense reimbursements and director fees of office. A copy of the Amended Purchasing and Payment Procedures is attached hereto as **Appendix D** and made a part hereof for all purposes.

Section 9.02 Public Information Policy. All documents, reports, records, and minutes of the Authority shall be available for public inspection and copying in accordance with the Texas Public Information Act and the Authority's Public Information Act Request Policies and Procedures, a copy of which is attached hereto as **Appendix E**.

Section 9.03 Records Retention Policy. The Board shall keep a complete account of all its meetings and proceedings and shall preserve its minutes, contracts, records, notices, accounts, receipts and other records in a safe place at the Chief Administrative Office of the Authority in Harris County, Texas.

Section 9.04 Annual Budget. Prior to each fiscal year, the Board of the Authority shall adopt an annual budget for the next fiscal year for use in planning and controlling of costs.

Section 9.05 Audits. The financial records of the Authority shall be kept in accordance with generally accepted accounting practices and at such time as the Authority has income, an annual audit of the books and records of the Authority shall be made by an independent certified public accountant or public accountant. The Authority hereby appoints its Board as an audit committee to review the annual audit prepared by the Authority's auditor. The Authority hereby directs its auditor to adopt uniform auditing reporting requirements that use "Audits of State and Local Governmental Units" as a guide on audit working papers and that uses "Governmental Accounting and Financial Reporting Standards".

Section 9.06 Fiscal Year. The Fiscal Year of the Authority shall be the twelve (12) months commencing on January 1st of each year.

Section 9.07 Corporate Seal. The Authority shall have a corporate seal which shall consist of: two (2) concentric circles with a five point star surrounded by the word "TEXAS" in the middle and the name of the Authority appearing between the circles.

ARTICLE X MISCELLANEOUS

Section 10.01 Amendments. These Rules, as amended and restated herein, may be altered, amended or repealed and new Rules may be adopted by a majority of the directors present at any regular meeting or at any special meeting, if a description of the change in the Rules is on the agenda for the meeting and has been posted in accordance with law and these Rules.

Section 10.02 Effective Date. These Rules shall be effective from and after the date of their approval.

APPROVED and ADOPTED this 6th day of March, 2023.

Melvin Rowell
Vice President, Board of Directors

ATTEST:

Ron Graham
Secretary, Board of Directors



APPENDIX A

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES FOR PUBLIC COMMENT

SECTION 1.1: STATEMENT OF GENERAL POLICY.

A. The Authority is required to comply with the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended (the "Act"), which generally requires that meetings of the Board be open to the public. Although the Act does not give the public the right to speak at such public meetings, it is the policy of the Authority to allow and encourage members of the public to speak and provide public comment at public meetings of the Authority during specifically allotted times, in accordance with the Procedural Rules of the Authority and the policies herein adopted by the Board (the "Policies").

B. It is the Policy of the Authority that any member of the public shall have a reasonable opportunity to be heard at all regular and special meetings of the Board in regard to any and all matters to be considered at such meetings that are germane and relevant to the Authority's affairs. Any member of the Board shall have the privilege of raising a point of order as to whether the subject matter to be presented by a member of the public is germane and relevant to the Authority's affairs to be considered by the Board. Decisions of the Board's presiding officer are final.

C. It is the policy of the Authority to act reasonably and not discriminate among members of the public on the basis of the particular views expressed, and it is the intent of the Board to apply and administer these policies in a nondiscriminatory manner.

SECTION 1.2: NOTICE. If the Board is aware, prior to a meeting, of specific topics to be raised during the public comment period, an item regarding the matter will be included on the agenda for such meeting. Otherwise, public comments will only be permitted during the specified time on the agenda. Members of the public may not participate in the discussions of the Board unless recognized by the Board's presiding officer.

SECTION 1.3: PUBLIC COMMENT CARD. Members of the public must complete and sign a Public Comment Card prior to the start of the meeting. When called upon by the presiding officer, the individual should stand at the place designated for public commentary and state his or her name and affiliation for the record.

SECTION 1.4: RESPONSE TO INQUIRY. In accordance with Section 551.042, of the Act, the Board shall make a limited response to any inquiry from members of the public about a subject not included on the posted agenda for the meeting, and no deliberation or decision making about the subject matter of the inquiry will occur at the meeting. Such matter will be placed on a future agenda if so determined by the Board.

SECTION 1.5: CONDUCT OF THE PUBLIC. All comments should be addressed to the Board as a whole and not to individual members. Members of the public shall refrain from making accusatory, condemnatory or threatening remarks to members of the Board, Authority employees, consultants, or any other member of the public present at the meeting. If a member of the Board feels that a member of the public is acting in such a way to threaten or endanger members of the Board, the Authority employees, consultants, or any other member of the public present at the meeting, the presiding officer may rule the individual out of order and terminate the public comment from such individual.

SECTION 1.6: TIME LIMIT. At each public meeting, the Board shall accept public comment from members of the public who wish to present comments for no more than two (2) minutes per person for a maximum of thirty (30) minutes per meeting, unless the entire Board agrees otherwise. Once the presiding officer indicates the time period of two (2) minutes has ended, the member of the public shall refrain from speaking any further.

SECTION 1.7: VISUAL AIDS/INFORMATION TABLE. Members of the public wishing to display visual aids or distribute literature during the meeting shall contact the General Manager of the Authority prior to the meeting in order to facilitate the orderly presentation of such information or materials. Information and materials placed on the information table during Authority meetings for display and dissemination are limited to Authority-related items only that have been reviewed and approved by the Authority's General Manager, such as sign-in sheets, minutes, agendas, etc. Any information or materials found on the information table that are not in compliance with this policy will be removed and disposed of as may be appropriate.

APPENDIX B

DISCLOSURE STATEMENT FORM

[SEE ATTACHED FORM]

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

2 Office Held

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

Date Gift Accepted _____ Description of Gift _____

(attach additional forms as necessary)

6 SIGNATURE

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

Signature of Local Government Officer

Please complete either option below:

(1) Affidavit

NOTARY STAMP / SEAL

Sworn to and subscribed before me by _____ this the _____ day of _____,
20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

OR

(2) Unsworn Declaration

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.

(street)

(city)

(state)

(zip code)

(country)

Executed in _____ County, State of _____, on the _____ day of _____, 20____.

(month)

(year)

Signature of Local Government Officer (Declarant)

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

INSTRUCTIONS FOR COMPLETING THIS FORM

The following numbers correspond to the numbered boxes on the other side.

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, if the vendor: a) has an employment or other business relationship with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code; b) has given to the local government officer or a family member of the officer one or more gifts as described by Section 176.003(a)(2)(B), Local Government Code; or c) has a family relationship with the local government officer as defined by Section 176.001(2-a), Local Government Code.
- 4. Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship the vendor has with the local government officer or a family member of the officer as described by Section 176.003(a)(2)(A), Local Government Code, and each family relationship the vendor has with the local government officer as defined by Section 176.001(2-a), Local Government Code.
- 5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed \$100 in value.
- 6. Signature.** Signature of local government officer. Complete this section after you finish the rest of this report. You have the option to either: (1) take the completed form to a notary public where you will sign above the first line that says "Signature of Local Government Officer" (an electronic signature is not acceptable) and your signature will be notarized, or (2) sign above both lines that say "Signature of Local Government Officer (Declarant)" (an electronic signature is not acceptable), and fill out the unsworn declaration section.

Local Government Code § 176.001(2-a): "Family relationship" means a relationship between a person and another person within the third degree by consanguinity or the second degree by affinity, as those terms are defined by Subchapter B, Chapter 573, Government Code.

Local Government Code § 176.003(a)(2)(A):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

APPENDIX C

DISCLOSURE QUESTIONNAIRE FORM

[SEE ATTACHED FORM]

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

APPENDIX D

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY AMENDED PURCHASING AND PAYMENT PROCEDURES

PURCHASING PROCEDURES

General Manager Authorization:

The General Manager of the North Harris County Regional Water Authority (the “Authority”) is authorized to approve purchases and expenditures up to \$50,000.00.

Funds must be available in the budget prior to the General Manager’s approval of a purchase or expenditure of \$50,000.00 or less.

Board of Directors Authorization:

The Board of Directors must approve all purchases or expenditures requiring a contract or agreement, and all purchases or expenditures over \$50,000.00.

Unauthorized Purchases:

An unauthorized purchase is defined as any item(s) purchased or service requested by an Authority employee or Director without prior approval of the General Manager or action by the Board of Directors, as may be applicable. Any unauthorized purchases may result in the employee or Director being held personally responsible for payment of such unauthorized item(s) or service.

INVOICE PAYMENT PROCEDURES

All vendor/consultant invoices are to be delivered to the Authority office. The invoices will be distributed to the Finance Director for review, consideration and processing. Invoices will be returned to the vendor/consultant if an error exists, if further clarification or explanation is needed or if it is an unauthorized purchase. If an error exists, a corrected invoice will be requested.

An unauthorized invoice consists of a purchase of goods or services that was not authorized in advance by the General Manager or the Board of Directors. Payment of such invoice becomes the responsibility of the requesting party.

The Finance Director shall review all invoices for accuracy and budget appropriation, and shall attach all necessary backup for the invoice, including receipts, times sheets, etc. and shall submit all processed invoices for approval by the General Manager or the Board of Directors, as may be applicable. Invoices will be paid by their due date or as close thereto as possible. Checks with totals exceeding the General Manager’s authorization amount will be submitted to the Board of Directors for approval and execution at the next regularly scheduled meeting of the Board.

EXPENSE REIMBURSEMENTS (Directors and Employees)

Expense Reports may be submitted either monthly or quarterly, but may not exceed a quarterly submittal. If submitting quarterly, a separate form is to be used for each month submitted. Expense Reports not submitted within the appropriate time frame will be denied.

The Expense Report form is available electronically.

The Expense Report must be filled out completely, must have all receipts attached, and must be executed by the person requesting reimbursement.

Itemized receipts, along with a brief explanation/description of the expenditure, are required for the following: parking, meals, transportation costs (taxi fare, car rental, etc.), hotel stays, seminars, etc. Parking in an unattended lot requires location of cross streets if in excess of \$10.00. Receipts shall not be required for tips, tolls and unattended parking lot expenses. A credit card receipt reflecting only the total expense amount will not be accepted. An expense reimbursement request submitted without an itemized receipt will not be approved for reimbursement, unless approved by the General Manager.

Expenses incurred for the consumption of alcohol shall not be reimbursed.

Mileage expenses shall be reimbursed at the then current rate allowed by the Internal Revenue Service.

The Finance Director shall review, verify dollar amounts and receipts, and obtain approval to pay all expense reimbursement requests submitted to the Authority.

Expense Report checks (if Expense Report forms are timely submitted) will be issued at the monthly Board of Directors meeting or at such time as other checks are being processed.

FEES OF OFFICE

Director fees of office shall be paid at the rate of \$150.00 for each day the director actually spends performing the duties of a director, provided the fees of office shall not exceed a sum of \$7,200.00 per annum. "Performing the duties of a director" means substantive performance of the management or business of the Authority, including participation in board and committee meetings and other activities involving the substantive deliberation of Authority business and in pertinent educational programs. The phrase does not include routine or ministerial activities such as the execution of documents, self-preparation for meetings, or other activities requiring a minimal amount of time. Applicable taxes, i.e. Federal Withholding, Social Security and Medicare, shall be deducted. A description of the specific duties performed for each day of service, including documentation of persons in attendance at such meeting or activity and the purpose of the meeting or activity, is required. The Finance Director will monitor the amount of the fees of office received by each director. Requests for payment of fees of office may be submitted monthly or quarterly; provided, however, if a director has reached the annual limit of \$7,200.00, requests for payment of fees of office for service performed during the last two (2) calendar months of the year must be submitted for payment within the first two (2) months of the next calendar year. The requests for fees of office will be processed in the same manner as Expense Reports.

APPENDIX E

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY TEXAS PUBLIC INFORMATION ACT REQUEST POLICIES AND PROCEDURES

It is the policy of the North Harris County Regional Water Authority (the "Authority") to, at all times, provide full and complete information about the affairs of the Authority to the public in compliance with the Texas Public Information Act, Chapter 552, Texas Government Code (the "Act"), as amended by the 79th Texas Legislature. The following Policies and Procedures are adopted pursuant to Section 552.230, as amended of the Act to ensure the orderly compliance with the Act so that public information may be inspected and copied efficiently, safely and without delay.

1. The Authority's General Manager, or his/her designated representative, will be the custodians of public records, and the custodians will be responsible for the preservation and care of the public records of the Authority.

2. It shall be the duty of the custodians of public records, to see that the public records are made available for public inspection and copying and that the records are carefully protected and preserved from deterioration, alteration, mutilation, loss, removal, or destruction; and that the public records are repaired, renovated, or rebound when necessary to preserve them in a proper manner.

3. Neither the General Manager nor agents of the Authority who control the use of public records will make any inquiry of any person who applies for inspection or copying of public records beyond the purpose of establishing proper identification of the public records being requested or establishing whether the custodians are authorized to refuse to honor the request for the records.

4. The General Manager, and the agents of the Authority, shall treat all requests for information uniformly without regard to the position or occupation of the requestor, the person on whose behalf the request is made, or the status of the individual as a member of the media.

5. The Authority shall promptly produce public information for inspection, duplication, or both upon application by any person.

6. If the Authority receives a written request for information which it considers within one of the exceptions of the Act, but there has been no previous determination that it falls within one of the exceptions of the Act, the Authority shall promptly, after receiving a written request, shall request a decision from the Attorney General to determine whether the information is within that exception.

7. "Promptly" means as soon as possible under the circumstances that is within a reasonable time, without delay.

8. All requests to view public information shall be made in writing to the Authority's General Manager. A written request includes a request made in writing that is sent to the General Manager, or the person designated by the General Manager, by U.S. Mail, electronic mail or facsimile transmission or that is hand delivered. Such written request may be submitted on forms

provided by the Authority's General Manager. If the requestor chooses not to use the Authority's form for requesting to view or obtain copies of public records, the request must be submitted in writing and must clearly identify the public records or documents to be viewed.

9. The General Manager of the Authority may submit these written requests to legal counsel for review and advice, if necessary.

10. All written requests under the Act will be received in the official office of the Authority.

11. All reviews and examinations of public records will be made during regular Authority business hours.

12. All reviews and examinations of public records will be made in the presence of the General Manager or his/her designee.

13. If the public information is in active use or in storage and, therefore, not available at the time the person asks to examine it, the General Manager will certify this fact in writing to the applicant and set a date and hour within a reasonable time when the information will be available for review and examination under the provisions of the Act.

14. No person, who is not an official of the Authority, will be authorized to remove original copies of public records from the offices of the Authority.

15. No official of the Authority will be authorized to remove original copies of public records from the offices of the Authority without the written permission of the General Manager.

16. A review of public information must be completed within ten (10) business days after the date the General Manager makes the material available to the person requesting the public information for review, unless the requestor files within the initial ten (10) business days a request for additional time which shall entitle the requestor to an additional ten (10) business days to review the information. After that time, the information will be returned to the official files of the Authority and a new request will be required.

17. The time during which a person may examine information may be interrupted by the General Manager if such information is needed for use by the Authority.

18. The period of interruption is not considered to be part of the time during which the person may examine the information.

19. Copies of public information may be requested by completing the Copy Request Form promulgated by the General Manager. The Authority hereby adopts the schedule of charges for providing copies of public information as established by the Texas Attorney General's Office, as same may be amended from time to time. If a request is for 50 or fewer pages of paper records, the charge for providing the copy of the information may not include cost of materials, labor, or overhead, except under the exceptions set forth in the Act. A schedule of such charges is included herein as Attachment "A".

20. A suitable copy of the public information shall be provided to the requestor within a reasonable time after the date on which the copy is requested.

21. If a request for a copy of public information will result in the imposition of a charge that exceeds \$40.00 or under certain other circumstances under the Act, the General Manager shall provide the requestor with an itemized statement that details all of the estimated charges that will be imposed, including all allowable charges for labor or personnel costs.

22. A deposit or bond for payment of anticipated costs for copies shall be required if the anticipated costs are expected to exceed \$50.00 or if a requestor owes the Authority more than \$50.00 from unpaid previous requests. Failure to provide the required deposit within ten (10) days of the request shall be viewed as a withdrawal of the request for public information.

23. Any person who willfully destroys, mutilates, or removes documents without permission as provided herein, or alters public records, shall be guilty of a misdemeanor subject to criminal prosecution.

24. The General Manager shall prominently display in the official office of the Authority a sign in the form prescribed by the Texas Attorney General's Office that contains basic information about the rights of a requestor, the responsibilities of the Authority and the procedures for inspecting and obtaining a copy of public information under the Act, the form of which is included herein as Attachment "B".