

MINUTES OF MEETING OF THE  
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

July 11, 2022

The Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") met in regular session, open to the public, at 6:00 p.m. on Monday, the 11<sup>th</sup> day of July, 2022, at the Authority's office located at 3648 Cypress Creek Parkway, Suite 110, Houston, Texas, a public meeting place within the boundaries of the Authority; whereupon, the roll was called of the duly constituted officers and members of the Board, to-wit:

Alan J. Rendl	President
Kelly P. Fessler	Vice President
Lenox A. Sigler	Secretary
Ron Graham	Assistant Secretary
Jim Pulliam	Treasurer/Investment Officer

All members of the Board were present except Director Rendl, thus constituting a quorum. Director Rendl attended the meeting via Zoom. Also attending the meeting were: Mr. Mark Evans, Director of Planning and Governmental Affairs for the Authority; Ms. Lisa Sagstetter, Communications and Community Relations Manager for the Authority; Mr. Carlton McDevitt of Inframark, LLC ("Inframark"), operator for the Authority; Mr. Jon D. Polley, attorney, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), general counsel and co-bond counsel for the Authority. Attending the meeting via Zoom were: Mr. Jun Chang, P.E., D.WRE, General Manager for the Authority; Ms. Cynthia Plunkett, Finance Director for the Authority; Mr. Douglas Haude, P.E., Construction Manager for the Authority; Ms. Krystal Boggs, Administrative Assistant/GIS Technician to the Authority; Mr. Philip Topek, of AECOM Technical Services, Inc., Program Manager for the Authority; and Ms. Alison Miller, paralegal, of RBAP. Other members of the public and consultants to the Authority were also present at the meeting. Copies of the public sign-in sheets are attached hereto.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

**PUBLIC COMMENT**

Mr. Nick Fava of Bammel Utility District addressed the Board and asked whether the Authority has considered giving a credit to districts when the district credits its customer for a water leak. Director Fessler suggested that Mr. Fava discuss the issue with Mr. Chang.

**REGULAR AGENDA**

**APPROVAL OF MINUTES**

The Board considered approval of the minutes of the June 6, 2022 regular meeting. Upon motion by Director Graham, seconded by Director Pulliam, after full discussion and the question

being put to the Board, the Board voted unanimously to approve the minutes of the June 6, 2022 regular meeting regular meeting, as written.

FINANCE DIRECTOR'S REPORT, INCLUDING APPROVE PAYMENT OF BILLS, ISSUANCE OF CHECKS, REVIEW BUDGET COMPARISON, AND REPORT ON STATUS OF PAYMENTS OF QUARTERLY PUMPAGE FEES

Director Fessler then recognized Ms. Plunkett, who reviewed the Authority's Financial Report with the Board, including the monthly investment report, the checks being presented for payment, and the budget comparison for the month ended May 31, 2022, a copy of which is attached hereto. Upon motion by Director Graham, seconded by Director Pulliam, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Financial Report, the monthly investment report, and the checks being presented for payment.

SUPPLEMENTAL NOTICE OF PUBLIC MEETING

UPDATE ON NOVEMBER 8, 2022 DIRECTORS ELECTION MATTERS

Mr. Polley then explained that the terms of all five (5) single-member voting districts are expiring on November 8, 2022 due to the Authority's recent redistricting. Mr. Polley went on to report that the first day to file for a place on the November 8, 2022 ballot is Saturday, July 23, 2022, and that the last day to file for a place on the ballot is Monday, August 22, 2022, at 5:00 p.m. Mr. Polley noted that RBAP typically serves as the designated agent for the Authority's election and requested Board action on such appointment.

Mr. Polley then stated that the Authority is required to post the Notice of Deadline to File Applications for Place on Ballot by Saturday, July 23, 2022, and that RBAP will post such Notice on the Authority's behalf.

Upon motion by Director Pulliam, seconded by Director Graham, after full discussion and the question being put to the Board, the Board voted unanimously to approve the following items: 1) designate RBAP as the Authority's designated agent for the November 8, 2022 Directors Election; and 2) authorize the designated agent to post the Notice of Deadline to File Applications for Place on Ballot.

CONFIRM UPCOMING MEETING DATE

Director Fessler then informed the meeting attendees that the Authority's next regular meeting will be held on Monday, August 1, 2022, at 6:00 p.m. at the Authority's office.

There being no further business to come before the Board, the meeting was adjourned.



PASSED, APPROVED AND ADOPTED this 1<sup>st</sup> day of August, 2022.

*Lenora A. Sigler*

Secretary, Board of Directors

