

MINUTES OF MEETING OF THE  
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

April 4, 2022

The Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") met in regular session, open to the public, at 6:00 p.m. on Monday, the 4<sup>th</sup> day of April, 2022, at the Authority's office located at 3648 Cypress Creek Parkway, Suite 110, Houston, Texas, a public meeting place within the boundaries of the Authority; whereupon, the roll was called of the duly constituted officers and members of the Board, to-wit:

Alan J. Rendl	President
Kelly P. Fessler	Vice President
Lenox A. Sigler	Secretary
Ron Graham	Assistant Secretary
Jim Pulliam	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Mr. Jun Chang, P.E., D.WRE, General Manager for the Authority; Mr. Mark Evans, Director of Planning and Governmental Affairs for the Authority; Mr. Doug Haude, P.E., Construction Manager for the Authority; Ms. Cynthia Plunkett, Finance Director for the Authority; Ms. Lisa Sagstetter, Communications and Community Relations Manager for the Authority; Ms. Krystal Boggs, Administrative Assistant/GIS Technician to the Authority; Ms. Kibriana Bonner, Administrative Assistant to the Authority; Mr. Philip Topek and Mr. Mike Baugher, of AECOM Technical Services, Inc., Program Manager for the Authority; Mr. Carlton McDevitt of Inframark, LLC ("Inframark"), operator for the Authority; Mr. Jon D. Polley, attorney, and Ms. Alison Miller, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), general counsel and co-bond counsel for the Authority. Ms. Claudia Russell and Mr. Drew Brown of Bickerstaff Heath Delgado Acosta LLP ("Bickerstaff"), redistricting consultant for the Authority attended the meeting via Zoom. Other members of the public and consultants to the Authority were also present at the meeting. Copies of the public sign-in sheets are attached hereto.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

PRESIDENT'S MESSAGE

Director Rendl first introduced Ms. Bonner as the Authority's new Administrative Assistant and stated that Ms. Boggs is moving into a GIS Technician role with the Authority.

Director Rendl next reported that Mr. Bob Koperwhats resigned from Harris County Water Control & Improvement District No. 91 after 55 years as a director. Director Rendl stated that he will miss Mr. Koperwhats' presence at Authority meetings and that he wishes him well.

## PUBLIC COMMENT

Director Rendl stated that a public comment card was received regarding utility districts converting to surface water between now and the 2025 conversion deadline. Mr. Chang stated that a list of the utility districts that are being converted to surface water by the 2025 conversion deadline is available and will be placed on the Authority's website. Director Rendl stated that there will be five (5) utility districts converting to surface water in the coming weeks and that a workshop with those districts was recently held regarding the conversion. Director Rendl noted that additional workshops will be held as additional utility districts continue to convert to surface water.

Director Rendl next stated that a public comment card was received from Mr. Gifford Wilkerson of the Huntwick Civic Association regarding construction of a new water transmission line in the Champions area. Mr. Chang stated that the study is public record and was conducted to evaluate three (3) possible pipeline routes, of which the most cost effective route was chosen.

## STATUS OF ACTIVITIES BY COMMUNICATIONS/PUBLIC INFORMATION COORDINATOR

A copy of the meeting PowerPoint presentation is attached as an exhibit to these minutes.

Director Rendl noted that Ms. Payne will not be in attendance at tonight's meeting and that he and Ms. Sagstetter will present the Communications Report in her absence. Director Rendl then reviewed the dates for his upcoming presentations. Director Rendl also stated that bill inserts, yard signs and coloring books are available with the new Irry Gator water conservation character, which were created by animators at Disney.

## GENERAL MANAGER'S REPORT

Mr. Chang next called upon Mr. Topek to present the Program Manager's Report to the Board, a copy of which is included behind Tab 3 of the meeting packet and attached hereto.

## PROGRAM MANAGER'S REPORT

### UPDATE ON STATUS OF SURFACE WATER CONVERSION

Mr. Topek first reported that the Spears Road Regional Pump Station delivered approximately 20.7 MGD per day of surface water during March. Mr. Topek added that the alternative water used in February was approximately 31.6% of the Authority's total water demand, compared to approximately 32.9% in January.

## MAJOR ACTIVITIES

Mr. Topek went on to report that during the prior month, AECOM had performed other activities for the Authority as follows: 1) implemented and performed tasks regarding the Authority's aggregate water well permit (the "Permit"); 2) assisted the Authority in a variety of activities involving the City of Houston (the "City"); 3) continued oversight of engineering and

acquisition related efforts; 4) provided oversight of Inframark's activities and its contract to operate the Authority's system; and 5) monitored, tabulated and analyzed amounts of water used by the PWSs covered by the Authority's Permit and, where necessary and practical, in consort with Inframark and the respective PWS operators, took appropriate actions to optimize the use of surface water. Mr. Topek also reported that the Authority currently has 11 active construction projects, with 21 projects in design.

#### NEWPP EXPANSION PROJECT UPDATE

Mr. Topek further reported on the status of the NEWPP Expansion Project, noting that construction of the Central Plant continues with concrete work and structural work at filter modules and masonry and electrical work at the transfer pump station. Mr. Topek also reported that construction of the North Plant continues with ongoing structural, electrical and mechanical work for all structures. Mr. Topek added that finish work inside the pump room and coating repair of the exterior wall of the pump station is ongoing. Mr. Topek then reported that the installation of fixtures, carpet and millwork at the administration and maintenance buildings has continued. Mr. Topek next reported that construction of the South Plant is continuing with interior and exterior wall preparation and finish work for the wall panels at the ground storage tank and ongoing mechanical and electrical work at the dewatering building. Mr. Topek further noted that the Project Advisor/Technical Consultant continues to provide construction oversight services on behalf of the City and the Authorities.

#### NORTHEAST TRANSMISSION LINE (THE "NETL") PROJECT UPDATE

Mr. Topek next reported that in connection with the NETL project, the contractors have continued with construction on four (4) sections of the 108-inch (108") line. Mr. Topek added that real estate acquisitions are proceeding on several additional sections of the NETL.

#### REGULAR AGENDA

##### APPROVAL OF MINUTES

The Board considered approval of the minutes of the March 7, 2022 regular meeting. Upon motion by Director Fessler, seconded by Director Sigler, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the March 7, 2022 regular meeting, as written.

##### FINANCE DIRECTOR'S REPORT, INCLUDING APPROVE PAYMENT OF BILLS, ISSUANCE OF CHECKS, REVIEW BUDGET COMPARISON, AND REPORT ON STATUS OF PAYMENTS OF QUARTERLY PUMPAGE FEES

Director Rendl then recognized Ms. Plunkett, who reviewed the Authority's Financial Report with the Board, including the monthly investment report, the checks being presented for payment, and the budget comparison for the month ended February 28, 2022, a copy of which is attached hereto. Upon motion by Director Sigler, seconded by Director Pulliam, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Financial Report, the monthly investment report, and the checks being presented for payment.

ADOPT RESOLUTION DECLARING THE EXISTENCE OF A PUBLIC NECESSITY FOR THE CONSTRUCTION OF FACILITIES FOR THE TRANSPORTATION, DISTRIBUTION, AND DELIVERY OF WATER, INCLUDING REASONABLE AND NECESSARY APPURTENANCES THERETO, AND AUTHORIZING THE ACQUISITION, BY DONATION, PURCHASE, OR EXERCISE OF THE POWER OF EMINENT DOMAIN, OF PROPERTY AND PROPERTY INTERESTS NECESSARY FOR SUCH FACILITIES, IN CONNECTION WITH PROJECT 35 (THE "RESOLUTION DECLARING EXISTENCE OF PUBLIC NECESSITY")

Mr. Topek next presented for the Board's approval and adoption the Resolution Declaring Existence of Public Necessity, a copy of which is included behind Tab 6 of the meeting packet and attached hereto. Mr. Topek then briefly reviewed the Resolution with the Board, explaining that the Resolution pertains to Project 35, part of the Authority's 2025 water distribution transmission system. Upon motion by Director Sigler, seconded by Director Pulliam, after full discussion and the question being put to the Board, the Board voted unanimously to adopt and authorize execution of the Resolution Declaring Existence of Public Necessity.

AUTHORIZE GENERAL MANAGER TO NEGOTIATE, FINALIZE AND EXECUTE ON-CALL SYSTEM REPAIR CONTRACT WITH REYTEC CONSTRUCTION RESOURCES (THE "ON-CALL CONTRACT")

Mr. Haude explained that the On-Call Contract being presented tonight will replace the existing On-Call Contract that will be expiring shortly. Mr. Haude stated that four (4) bids were received for the On-Call Contract, and that he recommends award of the On-Call Contract to Reytec Construction Resources, in the amount of \$1,892,000.00. Mr. Haude further stated that the On-Call Contract is needed for emergency repairs such as breaks or leaks, as well as heavier repair work that Inframark would not undertake due to the size of the infrastructure. Upon motion by Director Fessler, seconded by Director Pulliam, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the General Manager to negotiate, finalize and execute the On-Call Contract with Reytec Construction Resources.

AUTHORIZE GENERAL MANAGER TO NEGOTIATE, FINALIZE AND EXECUTE COST SHARING AGREEMENT (THE "AGREEMENT") FOR 16-INCH WATERLINE BETWEEN THE AUTHORITY AND CHAMPIONS MUNICIPAL UTILITY DISTRICT ("CHAMPIONS MUD")

Mr. Chang explained that Champions MUD currently received water from Harris County Water Control & Improvement District No. 116, not directly from the Authority. Mr. Chang further stated that Champions MUD would like to receive water directly from the Authority and the Agreement states that Champions MUD and the Authority will share in the cost to construct a water line from the Authority's existing distribution system directly to Champions MUD's water plant. Upon motion by Director Fessler, seconded by Director Pulliam, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the General Manager to negotiate, finalize and execute the Agreement.

AUTHORIZE PUBLICATION OF DRAFT REDISTRICTING PLAN INCLUDING  
UPDATED BOUNDARIES FOR AUTHORITY SINGLE-MEMBER VOTING DISTRICTS

Director Rendl stated that the 2020 census data shows an increase in population since the 2010 census and that has caused the Authority's single-member voting districts to become unbalanced. Director Rendl also stated that a special Board meeting was held to review and discuss proposed changes to the Authority's single-member voting districts. Director Rendl further stated that since there will be changes to all five (5) single-member voting districts, that all five (5) Directors will be up for reelection in November. Director Rendl then reviewed the proposed revised redistricting map to the meeting attendees.

Mr. Brown stated that the proposed redistricting plan complies with all federal and state laws, and minimizes the splitting of utility districts between multiple single-member voting districts as much as possible. Mr. Polley suggested posting the proposed plan on the Authority's website along with the guidelines for public input on the proposed plan. Mr. Polley also stated that the Board can consider approving the final redistricting plan at its May Board meeting.

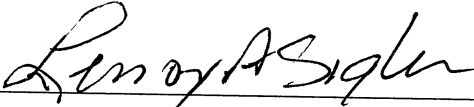
Upon motion by Director Fessler, seconded by Director Pulliam, after full discussion and the question being put to the Board, the Board voted unanimously to authorize publication of the draft redistricting plan including updated boundaries for Authority single-member voting districts.

CONFIRM UPCOMING MEETING DATE

Director Rendl then informed the meeting attendees that the Authority's next regular meeting will be held on Monday, May 2, 2022, at 6:00 p.m. at the Authority's office.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of May, 2022.

  
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Secretary, Board of Directors

(AUTHORITY SEAL)

