

MINUTES OF MEETING OF THE  
NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

November 30, 2020

The Board of Directors (the "Board") of the North Harris County Regional Water Authority (the "Authority") met in special session, open to the public, via Zoom at [https://zoom.us/meeting/register/tJMpdOuoqzozqEtOEJijNYdFnj5w-4AsJ14o](https://zoom.us/join/zoom/register/tJMpdOuoqzozqEtOEJijNYdFnj5w-4AsJ14o) and/or telephone conference call at 346-248-7799, passcode 4403924, pursuant to the Texas Governor's suspension of certain Texas Open Meetings Act provisions due to COVID-19, at 6:00 p.m. on Monday, the 30<sup>th</sup> day of November, 2020; whereupon, the roll was called of the duly constituted officers and members of the Board, to-wit:

Alan J. Rendl	President
Kelly P. Fessler	Vice President
Lenox A. Sigler	Secretary
Ron Graham	Assistant Secretary
Jim Pulliam	Treasurer/Investment Officer

All members of the Board were present, except Director Sigler, thus constituting a quorum. Also attending the meeting were: Mr. Jun Chang, P.E., D.WRE, Acting General Manager for the Authority; Mr. Mark Evans, Director of Planning and Governmental Affairs for the Authority; Ms. Cynthia Plunkett, Financial Assistant for the Authority; Messrs. Stephen Berckenhoff, P.E., Michael Baugher, P.E., and Doug Haude, P.E., of AECOM Technical Services, Inc. ("AECOM"), Program Manager for the Authority; and Mr. Jon D. Polley, attorney, and Ms. Alison Miller, paralegal, of Radcliffe Bobbitt Adams Polley PLLC, general counsel and co-bond counsel for the Authority. Numerous members of the public and other consultants to the Authority were also present at the meeting. The conference call meeting was recorded and made available to the public in accordance with the provisions of Texas Government Code Sections 551.125 and 551.127.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

A copy of the PowerPoint presentation for the meeting is attached as an exhibit to these minutes.

RATE ORDER WORKSHOP

Mr. Chang first called upon Mr. Polley to give an overview of proposed revisions to the Authority's Rate Order. Mr. Polley then reviewed a PowerPoint presentation of the proposed revisions to the Authority's Rate Order, a copy of which is attached hereto. Mr. Polley explained that a redlined draft of the revised Rate Order will be made available to the public for review and comment from December 7, 2020 until January 22, 2021, with adoption of the revised Rate Order scheduled to occur at the February 1<sup>st</sup> Board meeting. Director Rendl stated that the Authority's Rate Order has not been amended since it was first adopted in October 2009. Mr. Polley then reviewed in detail the following six (6) areas that have been proposed for

revision: 1) Truth in Billing; 2) Authority Construction of Water Receiving Facilities; 3) Late Fees for Meter Reading/Reporting Failures; 4) Remote Meter Reading Devices; 5) Contract GRP Participants; and 6) Authority Consent to Indirect Reuse Projects.

Director Rendl then noted that some utility districts are charging their customers an additional amount over and above the Authority's surface water fee and pumpage fee. Director Rendl suggested that when billing customers, utility districts include any amount above the Authority's fees as a separate line item in order to avoid any confusion surrounding what is being charged by the Authority. Mr. Doug Miller, of HMW Special Utility District, asked if the Authority will require such language or is simply suggesting that such language be used. Director Rendl responded that it is only a suggestion, and that the Authority cannot require utility districts to handle their water/sewer service bills in a specific manner.

Mr. Miller then asked what influence utility districts will have with regards to remote meter reading technologies and device type. Mr. Berckenhoff stated that the Authority is currently evaluating several different technologies and vendors, and if an existing meter needed to be replaced to make it compatible with the chosen technology, it would be replaced at the Authority's expense.

Mr. Miller next asked if the Authority has ever considered billing water users directly, instead of utility districts billing the water user. Director Rendl explained that the water users are customers of their respective utility districts and the Authority has no desire to bill customers directly for their water usage.

#### CONFIRM UPCOMING MEETING DATES

Director Rendl then noted that a public hearing regarding the Authority's proposed surface water and pumpage fee rate increases will be held on Monday, December 7, 2020, at 6:00 p.m., and that the Board's regular meeting will be held immediately following the public hearing at 6:15 p.m., with both of such meetings to be held at the Authority's office. Director Rendl noted that only a brief review of the proposed 2021 Budget and the proposed 2021-2022 CIP will be presented at the December 7<sup>th</sup> Board meeting.

There being no further business to come before the Board, the budget workshop meeting was adjourned.

PASSED, APPROVED AND ADOPTED this 4<sup>th</sup> day of January, 2021.

/s/ Lenox A. Sigler  
Secretary, Board of Directors

(AUTHORITY SEAL)