

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
OPERATING BUDGET PLANNING REPORT
FISCAL YEAR 2020**

	PROJECTED TOTAL	ORIGINAL BUDGET	PROPOSED BUDGET
	2019	2019	2020
REVENUES			
Surface Water and Groundwater Revenues	\$ 96,905,622	\$ 96,087,500	\$ 106,091,667
Interest Earned	\$ 18,196,717	\$ 1,500,000	\$ 5,000,000
TOTAL REVENUES	\$ 115,102,339	\$ 97,587,500	\$ 111,091,667
EXPENSES			
DEBT SERVICE EXPENSE & RESERVES	\$ 61,755,743	\$ 61,755,743	\$ 72,585,585
O&M EXPENSES:			
OPERATIONS & MAINTENANCE	\$ 17,881,472	\$ 23,070,000	\$ 23,581,000
TOTAL O&M	\$ 17,881,472	\$ 23,070,000	\$ 23,581,000
ADMINISTRATIVE EXPENSES:			
FINANCIAL SERVICES	\$ 60,700	\$ 60,000	\$ 65,000
ENGINEERING SERVICES	\$ 43,375	\$ 50,000	\$ 50,000
LEGAL SERVICES	\$ 271,876	\$ 298,000	\$ 288,500
LEGISLATIVE CONSULTANT	\$ 130,000	\$ 131,500	\$ 131,500
COMMUNICATION SERVICES	\$ 380,465	\$ 387,468	\$ 390,393
MANAGEMENT SERVICES	\$ 2,360,096	\$ 2,789,011	\$ 3,114,836
MISCELLANEOUS SERVICES	\$ 5,000	\$ 260,000	\$ 520,000
CAPITAL OUTLAY	\$ 69,220	\$ 75,000	\$ 75,000
TOTAL ADMINISTRATIVE	\$ 3,320,732	\$ 4,050,979	\$ 4,635,229
TOTAL EXPENSES	\$ 82,957,947	\$ 88,876,722	\$ 100,801,814
NET REVENUES OVER (UNDER) EXPENSES	\$ 32,144,391	\$ 5,807,327	\$ 10,289,853
BEGINNING FUND BALANCE	\$ 190,516,038	\$ 161,684,922	\$ 222,660,429
BUDGETED ENDING FUND BALANCE	\$ 222,660,429	\$ 167,492,249	\$ 232,950,282

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REVENUE SUMMARY					
TCEQ CODE NUMBER	ACCOUNT NUMBER	REVENUE ACCOUNT	PROJECTED TOTAL 2019	ORIGINAL BUDGET 2019	ESTIMATED 2020
4000	-0010	Surface Water & Groundwater Revenue	\$ 96,905,622	\$ 96,087,500	\$ 106,091,667
	-0040	Misc. Revenue	\$ -	\$ -	\$ -
5391	-0100	Interest Earned	\$ 18,196,717	\$ 1,500,000	\$ 5,000,000
		TOTAL	\$ 115,102,339	\$ 97,587,500	\$ 111,091,667

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY SURFACE WATER & GROUNDWATER FEE REVENUE ESTIMATES				
	ESTIMATED PUMPAGE VOLUMES	PUMPAGE FEE per 1000 gals.	DUE DATE	ESTIMATED REVENUE
Groundwater	16,500,000,000	3.85 and 4.25	Monthly	\$ 69,025,000
Surface Water	8,000,000,000	4.30 and 4.70	Monthly	\$ 37,066,667
TOTAL	24,500,000,000			\$ 106,091,667

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
DETAIL OF BUDGET REQUEST**

FISCAL YEAR 2020

**DEBT SERVICE EXPENSE & RESERVES
ACCOUNT: 7362**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
7362	0100	P&I Expense	Series 2013 Bonds - P&I	\$ 8,043,669	\$ 8,043,669	\$ 8,050,169
			Series 2003 Capital Contributions - P&I	2,373,821	2,373,821	2,373,821
			Series 2013 Reserve Fund (fully funded in 2009)	-	-	-
			Series 2014 Bonds - P&I	5,558,550	5,558,550	5,552,350
			Series 2005 Capital Contributions - P&I	1,000,879	1,000,879	1,000,879
			Series 2014 Reserve Fund (fully funded in 2010)	-	-	-
			Series 2008 Bonds - P&I	-	-	-
			Series 2008 Capital Contributions	2,643,665	2,643,665	2,643,665
			Series 2008 Reserve Fund (fully funded with Bond proceeds)	-	-	-
			TWDB 2015 SWIRFT Bonds - P&I	4,066,508	4,066,508	4,073,749
			TWDB 2015 SWIRFT Bonds - Reserve Fund (fully funded with Bond proceeds)	-	-	-
			Series 2016 Bonds - P&I	17,875,350	17,875,350	17,871,850
			Series 2016 Reserve Fund (fully funded with Bond proceeds)	-	-	-
			TWDB 2016A SWIRFT Bonds - P&I	9,642,955	9,642,955	9,631,760
			TWDB 2016A SWIRFT Bonds - Reserve Fund (fully funded with Bond proceeds)	-	-	-
			TWDB 2017 SWIRFT Bonds - P&I	10,550,346	10,550,346	19,154,904
			TWDB 2017 SWIRFT Bonds - Reserve Fund (fully funded with Bond proceeds)	-	-	-
			TWDB 2018 SWIRFT Bonds - P&I (partially funded with Capitalized Interest in 2020)	-	-	2,232,439.00
			TWDB 2018 SWIRFT Bonds - Reserve Fund (fully funded with Bond proceeds)	-	-	-
			TWDB 2019 SWIRFT Bonds - P&I (funded with Capitalized Interest in 2020)	-	-	-
			TWDB 2019 SWIRFT Bonds - Reserve Fund (fully funded with Bond proceeds)	-	-	-
			Operation & Maintenance Reserve Fund (1/6 of annual O&M and Admin. Expenses - \$4,702,705 in 2020 - fully funded)	-	-	-
			Coverage Fund Requirement (25% of projected 2020 Maximum Annual Debt Service = \$27,824,068 - fully funded)	-	-	-
		TOTAL		\$ 61,755,743	\$ 61,755,743	\$ 72,585,585

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
DETAIL OF BUDGET REQUEST**

2020

**OPERATION & MAINTENANCE
ACCOUNT: 7360**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
7360	0100	Water System O&M	Operation and Maintenance Costs (includes Operator, SCADA, electric, permit fees, and City of Houston surface water, etc.)	\$ 17,881,472	\$ 23,070,000	\$ 23,581,000
		Major System Repairs	Major system repairs not covered under normal Water System O&M (funded with Improvement Fund)	\$ -	\$ -	\$ -
		TOTAL		\$ 17,881,472	\$ 23,070,000	\$ 23,581,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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 FISCAL YEAR 2020**

**FINANCIAL SERVICES
 ACCOUNT: 6359**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6359	0010	The GMS Group	Financial Advisor	\$ 20,000	\$ 20,000	\$ 20,000
	0020	Public Trust Advisors	Investment Advisor - included in interest earnings	\$ -		
	0030	McGrath & Co. McCall Gibson Swedlund Barfoot	Annual Audit & CPA services	\$ 40,700	\$ 40,000	\$ 45,000
		TOTAL		\$ 60,700	\$ 60,000	\$ 65,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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FISCAL YEAR 2020

**ENGINEERING SERVICES
ACCOUNT: 6322**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6322	0010	Capital Projects Engineering	Engineering, Acquisitions and ROW (included in CIP Budget)	\$ -	\$ -	\$ -
	0020	Engineering Services	Other non capital project related services including Study to quantify water conservation savings in Authority	\$ 43,375	\$ 50,000	\$ 50,000
		TOTAL		\$ 43,375	\$ 50,000	\$ 50,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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FISCAL YEAR 2020

**LEGAL SERVICES
ACCOUNT: 6320**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6320	10	General Counsel Services	Agendas, Meeting Minutes, Contracts, etc.	\$ 148,486	\$ 158,000	\$ 148,000
	20	Misc. Expenses	Postage, Copies, Deliveries, etc.	\$ -	\$ 6,000	\$ 6,000
	30	Litigation Expenses				
	-01	General	Funds to pursue delinquent accounts & other	\$ -	\$ -	\$ -
	-02	Delinquent Accounts	legal issues as they arise	\$ -	\$ -	\$ -
	-03	Construction		\$ -	\$ -	\$ -
	40	Director Elections		\$ 2,812	\$ 2,500	\$ 35,000
	50	Open Records Responses		\$ 10,116	\$ 3,000	\$ 8,000
	60	Contract Matters	City of Houston and Reuse Contracts, etc.	\$ 91,648	\$ 95,000	\$ 75,000
	70	Legislation	Assisting with Legislative language and review	\$ 10,853	\$ 15,000	\$ 3,000
	80	Creation Issues	legislation related to NHCRWA	\$ -	\$ -	\$ -
	90	Regulations		\$ -	\$ -	\$ -
	100	Personnel Matters		\$ -	\$ 3,000	\$ 3,000
	110	Defense Costs		\$ -	\$ -	\$ -
	120	Easement/ROW Acquisition		\$ 2,375	\$ -	\$ 2,500
	130	Special Projects	Services related to special projects such as TWDB SWIFT Applications, redistricting, rate case issues, briefs, etc.	\$ 5,586	\$ 15,500	\$ 8,000
		TOTAL		\$ 271,876	\$ 298,000	\$ 288,500

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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**LEGISLATIVE CONSULTANT
 ACCOUNT: 6400**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6400	0010-01	Steve Bresnen & Associates	Represent NHCRWA at Legislative sessions, monitor proposed legislation and committee meetings/activities.	\$ 130,000	\$ 130,000	\$ 130,000
	-02	Travel & Misc. Expenses	Reimbursement for travel & other expenses associated with client representation.	\$ -	\$ 1,500	\$ 1,500
		TOTAL		\$ 130,000	\$ 131,500	\$ 131,500

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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FISCAL YEAR 2020

**COMMUNICATION SERVICES
ACCOUNT: 6510**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6510	0010	Communication Services				
	-01	Communications (Payne Communications)	Turnkey fee - includes supervision of Community Relations projects and programs; Water Conservation programs, ISD workshops, and other community forums; all writing and design services; meetings; newsletters, mailings, writing assignments, creation of PowerPoints, video scripts and production, and special projects as directed by the General Manager.	\$ 75,000	\$ 75,000	\$ 80,000
	-02	Internet/Website	Monthly hosting Authority website; periodic design revisions, archiving, special tech updates, expansions, new pages/sections; programming for interactive features; domain name renewals, social media management. OPRS System Migration OPRS.nhcrwa.com - pumpage reporting system server (\$499/month = \$5,988/yr) Database, and server management of OPRS, and related services (\$2400/month = \$28,800/yr) Web Site Updates, ongoing maintenance, and modifications (\$415/month = \$4,980/yr) Video Editing and Production Services for community outreach, education, and social engagement - Production of short info video segments over the course of the year (\$1000/month = \$12,000/yr) New Website layout with minimalist approach for both desktop and mobile. Responsive framework, improved navigation, and updated mobile accessibility. (\$5000) Domain Renewal (\$125)	\$ 56,806	\$ 56,768	\$ 56,893
	-03	Professional Services (Audio/Visual, Contract)	Feature presentations (video narrator and editing), stock video and photography, duplicating on CD, audio/visual equipment upgrades, MUD Director workshops Re-edit Rendl 11 minute video to include new interview(s) and current construction footage Education (e.g., technical writer, consulting/participation by local educator(s) to facilitate mobile teaching labs, classroom programs, and development of new curriculum units to support the material)	\$ 28,360	\$ 30,000	\$ 25,000
	-04	Printing	Resident Newsletter/brochures COST OF WATER trifold, Water Conservation Brochures, flyers, inserts (Revise/Redesign) Meeting Handouts; PowerPoint handouts; Administrative Printing (business cards, letterhead, envelopes, notepads, etc.)	\$ 117,300	\$ 119,700	\$ 123,000
	-05	Publications Postage	Postage for mailouts (Waterlines) (scheduled postage increase January 2019)	\$ 40,000	\$ 40,000	\$ 40,000
	-06	Water Conservation/Education	Water Conservation-related meetings, support materials, display/exhibit(s), public forums/workshops Mobile Teaching Labs (2) for Schools and Community Events Maintain and update exhibits; trailer maintenance/repair & transport. Sponsor water conservation education materials and programs (Frontier Series, #1 and #2, Dime Novels, "Digging Up History" book) Community Programs - Water Conservation Characters Live Appearance; 2nd and 4th grade (Learning from Our Past) assemblies 5th grade science Specialty products (water conservation themed promotional items) Sponsorships for Water Conservation organizations: Alliance for Water Efficiency, Save Water Texas Coalition (Social Media)	\$ 63,000	\$ 66,000	\$ 65,500
		TOTAL		\$ 380,465	\$ 387,468	\$ 390,393

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY DETAIL OF BUDGET REQUEST FISCAL YEAR 2020						
MANAGEMENT SERVICES ACCOUNT: 6300						
TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6310	0010	Director Fees	5 @ \$7200/ea - social security	\$ 29,550	\$ 33,246	\$ 33,246
			SUB-TOTAL	\$ 29,550	\$ 33,246	\$ 33,246
	0020	Salaries, Wages & Benefits				
6311	-010	Salaries	All full time positions minus taxes	\$ 1,073,987	\$ 1,235,628	\$ 1,426,125
6311	-020	Overtime		\$ -	\$ 2,500	\$ 2,500
6311	-030	Part Time	as necessary, summer intern position	\$ -	\$ 2,500	\$ 2,500
		Temp Services	temporary staff services for leaves	\$ -	\$ 2,500	\$ 2,500
6311	-040	Longevity		\$ 5,580	\$ 5,580	\$ 6,120
		Cost of Living Adjustment	0.0%	\$ -	\$ -	\$ -
6314	-060	Taxes	Full time positions	\$ 268,702	\$ 411,876	\$ 475,375
6314	-070	Social Security/457/Medicare	7.65% of all positions & directors	\$ 101,453	\$ 126,034	\$ 145,465
6312	-080	Retirement	7% or 25% of all Positions (plus annual fees)	\$ 147,259	\$ 171,047	\$ 188,905
6313	-090	Group Insurance	All full time positions (maximum listed)	\$ 200,070	\$ 185,000	\$ 210,000
6315	-100	Worker's Compensation	All full time positions	\$ 5,000	\$ 5,000	\$ 5,000
6317	-110	Unemployment Compensation		\$ 1,923	\$ 3,000	\$ 3,000
			SUB-TOTAL	\$ 1,803,975	\$ 2,150,665	\$ 2,467,490

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY DETAIL OF BUDGET REQUEST FISCAL YEAR 2020						
MANAGEMENT SERVICES ACCOUNT: 6300						
TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6358	0030	Office Space				
	-010	Leases				
	-01	Office Lease	Annual lease for office space and storage room	\$ 163,192	\$ 175,000	\$ 175,000
	-02	Misc. Building Rentals	Storage facility, Town Hall meetings	\$ -	\$ -	\$ -
6351	-020	Utilities		\$ 1,658	\$ 1,500	\$ 2,000
	-01	Telephone/Long Distance & Ans. Service	@ \$400/month	\$ 4,716	\$ 4,800	\$ 4,800
	-02	Cellular Telephone	@ \$425/month	\$ 4,550	\$ 5,100	\$ 5,100
	-03	T-1 Line/Internet & Phone Services	@ \$1000/month	\$ 11,918	\$ 9,600	\$ 12,000
	-04	Maintenance/Repairs	Unforseen Repairs and Expenses	\$ 2,731	\$ 2,500	\$ 2,500
6340	-030	Office Supplies/Services	@ \$1400/month	\$ 14,430	\$ 14,400	\$ 16,800
6350	-040	Postage	@ \$300/month	\$ 3,000	\$ 3,600	\$ 3,600
6340	-050	Delivery Fees	@ \$300/month	\$ 3,140	\$ 3,600	\$ 3,600
6340	-060	Books/Periodicals		\$ 500	\$ 1,000	\$ 1,000
6340	-070	Software	Updates & New	\$ 15,000	\$ 25,000	\$ 25,000
			SUB-TOTAL	\$ 224,834	\$ 246,100	\$ 251,400
	0040	Services				
6353	-010	Insurance	See Schedule	\$ 103,148	\$ 136,000	\$ 137,200
6354	-030	Travel/Training	See Schedule	\$ 88,966	\$ 95,000	\$ 97,000
6370	-040	Memberships/Subscriptions	See Schedule	\$ 17,216	\$ 25,000	\$ 25,000
6357	-050	Equipment Leases	See Schedule	\$ 19,520	\$ 20,000	\$ 20,000
6340	-060	Computer Maint/Repairs	Scheduled service & assistance,			
	-10	Financial (MIP)	maint. & support agreements,	\$ 6,238	\$ 6,000	\$ 6,500
	-20	Technical	replacement parts	\$ 15,000	\$ 15,000	\$ 15,000
	-30	Administrative	Office equipment services	\$ 21,524	\$ 25,000	\$ 25,000
6340	-070	Records Management	Equipment & files inventory - includes safe deposit box & offsite data backup	\$ 23,725	\$ 30,000	\$ 30,000
6134	-080	Security	Office security system & monitoring & Board mtgs	\$ 6,400	\$ 7,000	\$ 7,000
			SUB-TOTAL	\$ 301,737	\$ 359,000	\$ 362,700
			TOTAL	\$ 2,360,096	\$ 2,789,011	\$ 3,114,836

SCHEDULE 2020				
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6353	0040-010	Insurance		
	-01	Directors Liability	Annual Renewal effective 7/1/2020	\$ 15,000
	-02	Gen. Manager Bond & Public Employee	Annual Renewal effective 7/1/2020	\$ 1,000
	-03	Director Bond	Annual Renewal effective 7/1/2020	\$ 700
	-04	Property Insurance (Includ. Computer Equip & Elec Data Coverage)	Annual Renewal effective 7/1/2020	\$ 115,000
	-05	General Liability	Annual Renewal effective 7/1/2020	\$ 3,500
	-06	Auto	Annual Renewal effective 7/1/2020	\$ 2,000
			TOTAL	\$ 137,200

SCHEDULE 2020				
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6354	0040-030	Travel/Training		
	-01	Reimbursements, Travel & Other	Airfare, Hotels, Meals, etc.	\$ 30,000
	-02	TWCA Conference - Fall	Reg for 9 @ Annual Conference	\$ 3,550
	-03	TWCA Conference - Spring	Reg for 9 @ Annual Conference	\$ 4,050
	-04	TWCA Conference - Summer	Reg for 9 @ Annual Conference	\$ 3,400
	-05	AWBD Conference - Winter	Reg for 9 @ Annual Conference	\$ 3,400
	-06	AWBD Conference - Summer	Reg for 9 @ Annual Conference	\$ 3,400
	-07	Investment Training	Reg for 3 @ \$500	\$ 1,500
	-08	Mileage Reimbursements	Including Mileage, Parking, Toll Road for Directors & Staff	\$ 10,000
	-09	Misc. Seminars/Training	Continuing education, computer training & misc seminars	\$ 5,000
	-10	Training Equipment	Equipment as needed	\$ 700
	-11	Car Allowance		\$ 32,000
			TOTAL	\$ 97,000

SCHEDULE 2020				
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6370	0040-040	Memberships/Subscriptions		
	-01	Membership		
		Texas Water Conservation Assoc.	Annual Renewal (with Legis. News Service)	\$ 2,500
		American Water Works Association	Annual Renewal	\$ 1,000
		Assoc. of Water Board Directors	Annual Renewal	\$ 1,000
		North Houston Association	Annual Renewal	\$ 1,400
		Tomball Chamber	Annual Renewal	\$ 250
		Houston Northwest Chamber	Annual Renewal	\$ 200
		Cy-Fair Chamber	Annual Renewal	\$ 250
		Greens Bayou Corridor Coalition	Annual Renewal	\$ 1,000
		Government Treasurers Organization	Annual Renewal	\$ 100
		Government Financial Officers Assoc	Annual Renewal	\$ 100
		Other - HESS, NSPE, TSPS, etc.	Annual Renewal	\$ 3,200
	-01	Sponsorships		\$ 10,000
			SUB-TOTAL	\$ 21,000

SCHEDULE 2020						
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET		
6340	-02	Subscriptions	Annual Renewals	\$ 2,500		
			SUB-TOTAL	\$ 2,500		
	-03	Professional Licenses	License renewals	\$ 1,500		
			SUB-TOTAL	\$ 1,500		
	TOTAL			\$ 25,000		
	0040-050	Equipment Leases	Copier/printer/fax	Annual, 4 yr Lease*	\$ 16,800	
			Postage meter	Annual, 3 yr Lease*	\$ 3,200	
			TOTAL			\$ 20,000
	* Includes machine maintenance, Lease payment, and copy overage					

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
DETAIL OF BUDGET REQUEST**

FISCAL YEAR 2020

MISCELLANEOUS SERVICES

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
6321-	20	Mapping expenses	HGAC Aerial Imagery	\$ -	\$ -	\$ 10,000
6325-	10	Election expenses	2020 Board of Directors Election	\$ -	\$ -	\$ 250,000
		Redistricting expenses	Realign Voting District boundaries	\$ -	\$ -	\$ -
7395-		Misc. Expenses		\$ 5,000	\$ 10,000	\$ 10,000
		Budget Reserve		\$ -	\$ 250,000	\$ 250,000
		TOTAL		\$ 5,000	\$ 260,000	\$ 520,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
DETAIL OF BUDGET REQUEST**

FISCAL YEAR 2020

**CAPITAL OUTLAY
ACCOUNT: 7306**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2019	Original Budget 2019	Budget 2020
7306	0010	Capital Outlay	Computer Equipment	\$ 21,255	\$ 25,000	\$ 25,000
	0020	Capital Outlay	Computer Software	\$ 23,307	\$ 25,000	\$ 25,000
	0030	Capital Outlay	Office Furniture & Equipment	\$ 24,659	\$ 25,000	\$ 25,000
		TOTAL		\$ 69,220	\$ 75,000	\$ 75,000