

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
OPERATING BUDGET PLANNING REPORT
FISCAL YEAR 2010**

	PROJECTED TOTAL 2009	ORIGINAL BUDGET 2009	PROPOSED BUDGET 2010
REVENUES			
Pumpage Fees	\$ 38,550,120	\$ 32,827,500	\$ 43,454,719
Water Sales	\$ 1,932,152	\$ 1,631,100	\$ 254,200
Interest Earned	\$ 1,399,509	\$ 2,800,000	\$ 950,000
TOTAL REVENUES	\$ 41,881,782	\$ 37,258,600	\$ 44,658,919
EXPENSES			
INTEREST EXPENSE & RESERVES	\$ 30,030,897	\$ 30,030,897	\$ 27,505,471
O&M EXPENSES:			
WATER PURCHASE	\$ 1,181,970	\$ 983,600	\$ 163,000
OPERATIONS & MAINTENANCE	\$ 852,793	\$ 2,808,600	\$ 13,546,600
TOTAL O&M	\$ 2,034,764	\$ 3,792,200	\$ 13,709,600
ADMINISTRATIVE EXPENSES:			
FINANCIAL SERVICES	\$ 46,000	\$ 55,000	\$ 53,000
ENGINEERING SERVICES	\$ -	\$ 50,000	\$ 50,000
LEGAL SERVICES	\$ 155,952	\$ 183,000	\$ 178,000
LEGISLATIVE CONSULTANT	\$ 132,000	\$ 135,000	\$ 132,000
COMMUNICATION SERVICES	\$ 290,600	\$ 347,600	\$ 316,600
MANAGEMENT SERVICES	\$ 1,616,602	\$ 2,021,427	\$ 1,985,973
MISCELLANEOUS SERVICES	\$ 10,168	\$ 250,000	\$ 480,000
CAPITAL OUTLAY	\$ 54,642	\$ 85,000	\$ 45,000
TOTAL ADMINISTRATIVE	\$ 2,305,963	\$ 3,127,027	\$ 3,240,573
TOTAL EXPENSES	\$ 34,371,624	\$ 36,950,124	\$ 44,455,644
NET REVENUES OVER (UNDER) EXPENSES	\$ 7,510,157	\$ 308,476	\$ 203,275
BEGINNING FUND BALANCE	\$ 52,791,523	\$ 48,243,371	\$ 60,301,680
BUDGETED ENDING FUND BALANCE	\$ 60,301,680	\$ 48,551,847	\$ 60,504,955

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REVENUE SUMMARY					
TCEQ CODE NUMBER	ACCOUNT NUMBER	REVENUE ACCOUNT	PROJECTED TOTAL 2009	ORIGINAL BUDGET 2009	ESTIMATED 2010
4000	-0010	Pumping Fee Revenue	\$ 38,453,845	\$ 32,827,500	\$ 43,454,719
	-0040	Misc. Revenue	\$ 96,276	\$ -	\$ -
5391	-0100	Interest Earned	\$ 1,399,509	\$ 2,800,000	\$ 950,000
4101	-0100	Water Sales - from the Groundwater Transfer Program	\$ 1,932,152	\$ 1,631,100	\$ 254,200
		TOTAL	\$ 41,881,782	\$ 37,258,600	\$ 44,658,919

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY PUMPAGE FEE REVENUE ESTIMATES						
	ESTIMATED PUMPAGE VOLUMES	ACTUAL PUMPAGE VOLUMES	PUMPAGE FEE per 1000 gals.	DUE DATE	ESTIMATED REVENUE	ACTUAL REVENUE
4th Qtr 2008	4,750,000,000	5,670,618,717	\$ 0.99	1/31/2009	\$ 4,702,500	\$ 5,613,913
1st Qtr 2009	4,250,000,000	5,740,788,320	\$ 1.50	4/30/2009	\$ 6,375,000	\$ 8,611,182
2nd Qtr 2009	6,500,000,000	8,242,855,813	\$ 1.50	7/31/2009	\$ 9,750,000	\$ 12,228,750
3rd Qtr 2009	8,000,000,000		\$ 1.50	10/31/2009	\$ 12,000,000	
TOTAL	23,500,000,000	19,654,262,850			\$ 32,827,500	\$ 26,453,845
4th Qtr 2009	4,000,000,000		\$ 1.50	1/31/2010	\$ 6,000,000	
Groundwater	13,200,625,000		\$ 1.75	Monthly	\$ 23,101,094	
Surface Water	6,524,375,000		\$ 2.20	Monthly	\$ 14,353,625	
TOTAL	23,725,000,000	-			\$ 43,454,719	\$ -

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
DETAIL OF BUDGET REQUEST**

FISCAL YEAR 2010

**INTEREST EXPENSE & RESERVES
ACCOUNT: 7362**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
7362	0100	Interest Expense	Series 2003 Bonds	\$ 6,315,100	\$ 6,315,100	\$ 9,075,100
			Series 2003 Capital Contributions	1,647,402	1,647,402	2,373,821
			Series 2003 Reserve Fund (fully funded in 2009)	3,780,000	3,780,000	-
			Series 2005 Bonds	4,739,456	4,739,456	6,584,456
			Series 2005 Capital Contributions	705,724	705,724	1,000,879
			Series 2005 Reserve Fund (must fund by May 2010 - may use Reserves)	1,320,000	1,320,000	4,608,000
			Series 2008 Bonds (capitalized interest for 2 yrs. - 2009 & 2010)	-	-	-
			Series 2008 Capital Contributions	2,188,215	2,188,215	2,188,215
			Series 2008 Reserve Fund (fully funded with Bond proceeds)	-	-	-
			Operation & Maintenance Reserve Fund (1/6 of annual O&M and Admin. Expenses - increase to \$2,825,000 in 2010)	1,150,000	1,150,000	1,675,000
			Coverage Fund Requirement (25% of Maximum Annual Debt Service = \$8,185,000) (fully funded)	8,185,000	8,185,000	-
		TOTAL		\$ 30,030,897	\$ 30,030,897	\$ 27,505,471

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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2010

**OPERATION & MAINTENANCE
ACCOUNT: 7360**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
7360	0100	Water Purchase	From Districts selling water to the Authority for the Groundwater Transfer Program	\$ 1,181,970	\$ 983,600	\$ 163,000
		Water System O&M	Operation and Maintenance Costs (includes Operator, SCADA, electric, permit fees)	\$ 852,793	\$ 2,808,600	\$ 13,546,600
		TOTAL		\$ 2,034,764	\$ 3,792,200	\$ 13,709,600

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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 FISCAL YEAR 2010**

**FINANCIAL SERVICES
 ACCOUNT: 6359**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6359	0010	The GMS Group	Financial Advisor	\$ 20,000	\$ 25,000	\$ 25,000
	0020	RBC Public Fund Services	Investment Advisor - included in interest earnings	\$ -	\$ -	\$ -
	0030	McGrath & Co.	Annual Audit & CPA services	\$ 26,000	\$ 30,000	\$ 28,000
		TOTAL		\$ 46,000	\$ 55,000	\$ 53,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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**ENGINEERING SERVICES
 ACCOUNT: 6322**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6322	0010	Capital Projects Engineering	Engineering, Acquisitions and ROW (included in CIP Budget)	\$ -	\$ -	\$ -
	0020	Engineering Services	Other non capital project related services	\$ -	\$ -	\$ -
	0030	Groundwater Reduction Plan Amendments	Changes anticipated to add participants and conversion strategies (i.e. reuse, early and over conversion, conservation, etc.)	\$ -	\$ 50,000	\$ 50,000
		TOTAL		\$ -	\$ 50,000	\$ 50,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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FISCAL YEAR 2010

**LEGAL SERVICES
ACCOUNT: 6320**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6320	10	General Counsel Services	Agendas, Meeting Minutes, Contracts, etc.	\$ 120,132	\$ 85,000	\$ 115,000
	20	Misc. Expenses	Postage, Copies, Deliveries, etc.	\$ 780	\$ 3,000	\$ 2,000
	30	Litigation Expenses				
	-01	General	Funds to pursue delinquent accounts & other legal issues as they arise	\$ 11	\$ 1,500	\$ 1,500
	-02	Delinquent Accounts		\$ -	\$ -	\$ -
	-03	Construction	Project 10B and Project 17-2	\$ 26,277	\$ 50,000	\$ 25,000
	40	Voting Rights Act and Director Elections		\$ 1,500	\$ -	\$ 5,000
	50	Open Records Responses		\$ 1,695	\$ 2,000	\$ 3,000
	60	Contract Negotiations		\$ -	\$ 10,000	\$ 5,000
	70	Legislation	Assisting with Legislative language and review Legislation related to NHCRWA	\$ 5,556	\$ 10,000	\$ 5,000
	80	Creation Issues		\$ -	\$ -	\$ -
	90	Regulations		\$ -	\$ -	\$ -
	100	Personnel Matters		\$ -	\$ 500	\$ 500
	110	Defense Costs		\$ -	\$ -	\$ -
	120	Easement/ROW Acquisition		\$ -	\$ 1,000	\$ 1,000
	130	Special Projects	Services related to special projects such as rate case issues, briefs, etc.	\$ -	\$ 20,000	\$ 15,000
		TOTAL		\$ 155,952	\$ 183,000	\$ 178,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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**LEGISLATIVE CONSULTANT
ACCOUNT: 6400**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6400	0010-01	Steve Bresnen & Associates	Represent NHCRWA at 81st Legislative session, monitor proposed legislation and committee meetings/activities.	\$ 130,000	\$ 130,000	\$ 130,000
	-02	Travel & Misc. Expenses	Reimbursement for travel & other expenses associated with client representation.	\$ 2,000	\$ 5,000	\$ 2,000
		TOTAL		\$ 132,000	\$ 135,000	\$ 132,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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**COMMUNICATION SERVICES
ACCOUNT: 6510**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6510	0010	Communication Services				
	-01	Communications (Payne Communications)	Turnkey fee - includes supervision of Community Relations projects and programs; Water Conservation programs, ISD workshops, and other community forums; all writing and design functions; web site oversight and updates; meetings; newsletters, mailings, writing assignments, etc.	\$ 72,000	\$ 72,000	\$ 72,000
	-02	Internet/Website Management Services	Monthly hosting and updating three websites, periodic design revisions, archiving, special updates, expansions, new pages/sections; programming for interactive features; domain name renewals. Web Site Management Services, Co-location Agreement, SQL Server, Modifications to OnlineWeb Applications and Updates	\$ 39,000	\$ 47,800	\$ 45,000
	-03	Professional Services (Audio/Visual, Contract)	Includes monthly and special meeting audio support; feature presentations (video and editing), duplicating on CD, audio/visual equipment upgrades. Education Consulting Services (e.g., technical writer, consulting/participation by local educator(s) to facilitate WATER IS LIFE program and development of new curriculum units to support the material).	\$ 17,000	\$ 20,000	\$ 16,000
	-04	Printing	Resident Newsletter/brochures (1 issue 12 pg Waterlines-140,000 copies) COST OF WATER trifold, Water Conservation Brochures, flyers Meeting Handouts; PowerPoint handouts; Administrative Printing (business cards, letterhead, envelopes, notepads, etc.)	\$ 70,000	\$ 102,300	\$ 89,500
	-05	Publications Postage	Postage for mailouts (Waterlines & Cost of Water brochure)	\$ 49,600	\$ 54,500	\$ 49,600
	-06	Water Conservation/Education	Water Conservation-related meetings, support materials, display/exhibit, speaker honorariums, Public forums/workshops, entry fees for industry and community trade shows. Mobile Teaching Lab for Schools and Community Events Maintain and update exhibits; trailer maintenance/repair & transport. Purchase water conservation education materials (Journey to Pansophigus, Sequel to Journey, WATER IS LIFE activity book, and related materials). Specialty products (water conservation themed promotional items) Major Water Event in concert with local ISDs; participation by local Authorities, MUDs, etc. (Summer Water Camp) Dues for Water Conservation organizations: Alliance for Water Efficiency	\$ 41,000	\$ 47,500	\$ 42,500
	-07	Miscellaneous	Miscellaneous Meeting Expenses (Town Halls, workshops/meetings; meals, honoraria, workbooks, etc.)	\$ 2,000	\$ 3,500	\$ 2,000
		TOTAL		\$ 290,600	\$ 347,600	\$ 316,600

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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FISCAL YEAR 2010

**MANAGEMENT SERVICES
ACCOUNT: 6300**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6310	0010	Director Fees	5 @ \$7200/ea - social security	\$ 33,246	\$ 33,246	\$ 33,246
			SUB-TOTAL	\$ 33,246	\$ 33,246	\$ 33,246
	0020	Salaries, Wages & Benefits				
6311	-010	Salaries	All full time positions minus taxes	\$ 735,931	\$ 799,148	\$ 844,907
6311	-020	Overtime	15 hours/month per position	\$ 35,763	\$ 40,000	\$ 40,000
6311	-030	Part Time	as necessary, summer intern position	\$ -	\$ 10,000	\$ 5,000
		Temp Services	temporary staff services for leaves	\$ -	\$ 5,000	\$ 2,500
6311	-040	Longevity	3 @ \$540/yr, 2 @ 360/yr, 2 @ 300/yr, 1 @ 180/yr.	\$ 2,640	\$ 2,640	\$ 3,120
		Cost of Living Adjustment	0.0%		\$ 61,013	\$ -
6311	-050	Bonus/Other Compensation		\$ -	\$ -	\$ -
6314	-060	Taxes	Full time positions	\$ 197,651	\$ 266,383	\$ 281,636
6314	-070	Social Security/457/Medicare	7.65% of all positions & directors	\$ 68,929	\$ 81,513	\$ 88,935
6312	-080	Retirement	7% or 25% of all Positions (plus annual fees)	\$ 106,947	\$ 131,819	\$ 140,052
6313	-090	Group Insurance	All full time positions (maximum listed)	\$ 73,976	\$ 166,620	\$ 152,607
6315	-100	Worker's Compensation	All full time positions	\$ 960	\$ 8,000	\$ 5,000
6317	-110	Unemployment Compensation		\$ 782	\$ 3,000	\$ 3,000
			SUB-TOTAL	\$ 1,223,579	\$ 1,575,136	\$ 1,566,757

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MANAGEMENT SERVICES
 ACCOUNT: 6300

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6358	0030	Office Space				
	-010	Leases				
	-01	Office Lease	Annual lease	\$ 101,074	\$ 110,000	\$ 116,400
	-02	Misc. Building Rentals	Storage facility, Town Hall meetings Additional A/C hours for Board meetings	\$ 2,370	\$ 2,500	\$ 3,000
6351	-020	Utilities		\$ 1,031	\$ 2,000	\$ 1,200
	-01	Telephone/Long Distance & Ans. Service	@ \$250/month	\$ 2,799	\$ 3,000	\$ 3,000
	-02	Cellular Telephone	@ \$600/month	\$ 6,819	\$ 7,200	\$ 7,200
	-03	T-1 Line/Internet & Phone Services	@ \$1400/month	\$ 12,668	\$ 16,800	\$ 16,800
	-04	Maintenance/Repairs	Unforeseen Repairs and Expenses	\$ 1,500	\$ 5,000	\$ 2,500
6340	-030	Office Supplies/Services	@ \$1500/month	\$ 49,141	\$ 30,000	\$ 18,000
6350	-040	Postage	@ \$300/month	\$ 2,440	\$ 3,600	\$ 3,600
6340	-050	Delivery Fees	@ \$500/month	\$ 6,018	\$ 6,000	\$ 6,000
6340	-060	Books/Periodicals		\$ 307	\$ 500	\$ 500
6340	-070	Software	Updates & New	\$ 24,000	\$ 25,000	\$ 25,000
			SUB-TOTAL	\$ 210,166	\$ 211,600	\$ 203,200
	0040	Services				
6353	-010	Insurance	See Schedule	\$ 22,094	\$ 40,000	\$ 30,000
6354	-030	Travel/Training	See Schedule	\$ 65,000	\$ 78,500	\$ 73,400
6370	-040	Memberships/Subscriptions	See Schedule	\$ 7,727	\$ 9,145	\$ 8,070
6357	-050	Equipment Leases	See Schedule	\$ 15,624	\$ 18,000	\$ 17,000
6340	-060	Computer Maint/Repairs	Scheduled service & assistance,			
	-10	Financial (MIP)	maint. & support agreements,	\$ 4,800	\$ 7,500	\$ 6,000
	-20	Technical	replacement parts	\$ 9,900	\$ 15,000	\$ 15,000
	-30	Administrative	Office equipment services	\$ 16,370	\$ 25,000	\$ 25,000
6340	-070	Records Management	Equipment & files inventory - includes safe deposit box & offsite data backup	\$ 7,400	\$ 7,500	\$ 7,500
6134	-080	Security	Office security system & monitoring	\$ 696	\$ 800	\$ 800
			SUB-TOTAL	\$ 149,611	\$ 201,445	\$ 182,770
			TOTAL	\$ 1,616,602	\$ 2,021,427	\$ 1,985,973

SCHEDULE 2010				
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6353	0040-010	Insurance		
	-01	Directors Liability	Annual Renewal effective 10/1/2010	\$ 2,500
	-02	Gen. Manager Bond & Public Employee	Annual Renewal effective 10/1/2010	\$ 750
	-03	Director Bond	Annual Renewal effective 10/1/2010	\$ 750
	-04	Property Insurance (Includ. Computer Equip & Elec Data Coverage)	Annual Renewal effective 10/1/2010	\$ 20,000
	-05	General Liability	Annual Renewal effective 10/1/2010	\$ 5,000
	-06	Auto	Annual Renewal effective 10/1/2010	\$ 1,000
			TOTAL	\$ 30,000

SCHEDULE 2010				
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6354	0040-030	Travel/Training		
	-01	Reimbursements, Travel & Other	Airfare, Hotels, Meals, etc.	\$ 20,000
	-02	TWCA Conference - Fall	Reg for 7 @ Annual Mtg	\$ 2,100
	-03	TWCA Conference - Spring	Reg for 7 @ Annual Mtg	\$ 2,800
	-04	TWCA Conference - Summer	Reg for 7 @ Annual Mtg	\$ 2,300
	-05	AWBD Conference - Winter	Reg for 7 @ Annual Mtg	\$ 2,000
	-06	AWBD Conference - Summer	Reg for 7 @ Annual Mtg	\$ 2,300
	-07	Investment Training	Reg for 2 @ \$200	\$ 400
	-08	Mileage Reimbursements	Including Mileage, Parking, Toll Road for Directors & Staff	\$ 10,000
	-09	Misc. Seminars/Training	Continuing education, computer training & misc seminars	\$ 5,000
	-10	Training Equipment	Equipment as needed	\$ 500
	-11	Car Allowance		\$ 26,000
			TOTAL	\$ 73,400

SCHEDULE 2010				
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6370	0040-040	Memberships/Subscriptions		
	-01	Membership		
		Texas Water Conservation Assoc.	Annual Renewal (with Legis. News Service)	\$ 1,400
		American Water Works Association	Annual Renewal	\$ 550
		Assoc. of Water Board Directors	Annual Renewal	\$ 550
		Tomball Chamber	Annual Renewal	\$ 175
		Humble Chamber	Annual Renewal	\$ 200
		Houston Northwest Chamber	Annual Renewal	\$ 150
		Cy-Fair Chamber	Annual Renewal	\$ 200
		No. Houston Greenspoint Chamber	Annual Renewal	\$ 150
		Greater Houston Partnership	Annual Renewal	\$ 500
		Wholesale Club Memberships	Discount Office Supply Stores	\$ 35
		Government Treasurers Organization	Annual Renewal	\$ 75
		Government Financial Officers Assoc	Annual Renewal	\$ 85
		Other - HESS, NSPE, TSPS, etc.	Annual Renewal	\$ 1,500
	-01	Sponsorships		\$ 1,000
			SUB-TOTAL	\$ 6,570

SCHEDULE 2010						
TCEQ CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET		
6340	-02	Subscriptions	Annual Renewals	\$ 500		
			SUB-TOTAL	\$ 500		
	-03	Professional Licenses	License renewals	\$ 1,000		
			SUB-TOTAL	\$ 1,000		
	TOTAL			\$ 8,070		
	0040-050	Equipment Leases	Copier/printer/fax	Annual, 3 yr Lease*	\$ 10,500	
			Copier/printer/fax	Annual, 3 yr Lease*	\$ 5,500	
			Postage meter	Annual, 3 yr Lease*	\$ 1,000	
			TOTAL			\$ 17,000
			* Includes machine maintenance, Lease payment, and copy overage			

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
DETAIL OF BUDGET REQUEST**

FISCAL YEAR 2010

MISCELLANEOUS SERVICES

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
6321-	20	Mapping expenses	Star Map and Aerial Imagery	\$ 10,000	\$ 25,000	\$ 10,000
6325-	10	Election expenses	2010 Board of Directors Election	\$ -	\$ -	\$ 250,000
7395-		Misc. Expenses		\$ 168	\$ 25,000	\$ 20,000
		Budget Reserve		\$ -	\$ 200,000	\$ 200,000
		TOTAL		\$ 10,168	\$ 250,000	\$ 480,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY
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**CAPITAL OUTLAY
ACCOUNT: 7306**

TCEQ CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	Projected Total 2009	Original Budget 2009	Budget 2010
7306	0010	Capital Outlay	Computer Equipment	\$ 17,948	\$ 25,000	\$ 15,000
	0020	Capital Outlay	Computer Software	\$ 24,000	\$ 25,000	\$ 15,000
	0030	Capital Outlay	Office Furniture	\$ 9,947	\$ 25,000	\$ 10,000
			Office Equipment	\$ 2,748	\$ 10,000	\$ 5,000
		TOTAL		\$ 54,642	\$ 85,000	\$ 45,000