

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY BUDGET PLANNING REPORT FISCAL YEAR 2001									
		ORIGINAL BUDGET 2000	AMENDED BUDGET 2000	CURRENT ACTIVITY			PROPOSED BUDGET		
				ACTUAL Y-T-D 2000	PROJECTED 2000	TOTAL 2000	BASE 2001	SUPPLEMENTAL 2000	TOTAL 2001
	<b>REVENUE</b>								
4000	Pumpage Fees, Penalties & Interest	\$ 577,500	\$ 3,500,000	\$ 2,086,041	\$ 2,104,857	\$ 4,190,898	\$ 6,052,360		\$ 6,052,360
	<b>EXPENDITURES</b>								
6334	CONTRACTED STARTUP SERVICES	\$ 806,000	\$ 250,000	\$ 210,959		\$ 210,959			\$ -
6359	FINANCIAL SERVICES	\$ 10,000	\$ 10,000	\$ -	\$ 4,050	\$ 4,050	\$ 16,200		\$ 16,200
6322	ENGINEERING SERVICES	\$ 3,661,000	\$ 1,987,000	\$ 9,130	\$ 1,097,000	\$ 1,106,130	\$ 4,730,900		\$ 4,730,900
6320	LEGAL SERVICES	\$ 410,000	\$ 410,000	\$ 198,245	\$ 289,000	\$ 487,245	\$ 593,000		\$ 593,000
6400	LEGISLATIVE CONSULTANT	\$ 195,000	\$ 100,000	\$ 21,000	\$ 36,000	\$ 57,000	\$ 330,500		\$ 330,500
6510	COMMUNICATION SERVICES	\$ 140,000	\$ 140,000	\$ 41,916	\$ 61,740	\$ 103,656	\$ 163,060		\$ 163,060
6300	MANAGEMENT SERVICES	\$ 500,000	\$ 500,000	\$ 184,385	\$ 128,368	\$ 312,753	\$ 553,172	\$ 66,614	\$ 619,786
	MISCELLANEOUS SERVICES	\$ 53,000	\$ 53,000	\$ 33,033	\$ 19,675	\$ 52,708	\$ 155,000		\$ 155,000
7306	CAPITAL OUTLAY		\$ 50,000		\$ 73,900	\$ 73,900	\$ 10,000	\$ 7,000	\$ 17,000
	BUDGET RESERVE						\$ 750,000		\$ 750,000
	<b>GRAND TOTALS</b>	<b>\$ 5,775,000</b>	<b>\$ 3,500,000</b>	<b>\$ 698,668</b>	<b>\$ 1,709,733</b>	<b>\$ 2,408,401</b>	<b>\$ 7,301,832</b>	<b>\$ 73,614</b>	<b>\$ 7,375,446</b>

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REVENUE SUMMARY						
TNRCC CODE NUMBER	ACCOUNT NUMBER	REVENUE ACCOUNT	ACTUAL EXPENSES JAN - SEPT 12 2000	PROJECTED EXPENSES SEPT 13 - DEC 31 2000	TOTAL 2000	ESTIMATED 2001
4000	-0010	Pumping Fee Revenue	\$ 2,073,541	\$ 2,100,000	\$ 4,173,541	\$ 5,812,500
	-0020	Pumping Fee Penalty			\$ -	
	-0030	Misc. Revenue (See Schedule)		\$ 4,857	\$ 4,857	\$ 199,860
	5391	Interest Earned	\$ 12,500		\$ 12,500	\$ 40,000
		<b>TOTAL</b>	<b>\$ 2,086,041</b>	<b>\$ 2,104,857</b>	<b>\$ 4,190,898</b>	<b>\$ 6,052,360</b>

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REVENUE ESTIMATES						
	ESTIMATED PUMPING VOLUMES	ACTUAL PUMPING VOLUMES	PUMPING FEE	DUE DATE	ESTIMATED REVENUE	ACTUAL REVENUE
1st Qtr 2000		5,238,000,000	\$ 0.12	4/30/00	\$ 628,560	\$ 474,978
2nd Qtr 2000		5,465,000,000	\$ 0.25	7/31/00	\$ 1,366,250	\$ 1,598,563
3rd Qtr 2000	8,400,000,000		\$ 0.25	10/31/00	\$ 2,100,000	
<b>TOTAL</b>	<b>8,400,000,000</b>	<b>10,703,000,000</b>			<b>\$ 4,094,810</b>	<b>\$ 2,073,541</b>
4th Qtr 2000	5,000,000,000		\$ 0.25	1/31/01	\$ 1,250,000	
1st Qtr 2001	5,000,000,000		\$ 0.25	4/30/01	\$ 1,250,000	
2nd Qtr 2001	5,250,000,000		\$ 0.25	7/31/01	\$ 1,312,500	
3rd Qtr 2001	8,000,000,000		\$ 0.25	10/31/01	\$ 2,000,000	
<b>TOTAL</b>	<b>23,250,000,000</b>	<b>-</b>			<b>\$ 5,812,500</b>	<b>\$ -</b>
* Discount offered for submission prior to (Due Date).						

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY MISCELLANEOUS REVENUE SCHEDULE FISCAL YEAR 2000				
NUMBER	MISCELLANEOUS REVENUE	QUANTITY	ESTIMATED PER MO.	TOTAL
	Telephone Use, Personal	3	\$ 30.00	\$ 90
	Office Space, Consultant Use	3	\$ 1,500	\$ 4,500
	Other	1	\$ 267	\$ 267
	<b>TOTAL</b>		<b>\$ 1,797</b>	<b>\$ 4,857</b>

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY MISCELLANEOUS REVENUE SCHEDULE FISCAL YEAR 2001				
NUMBER	MISCELLANEOUS REVENUE	QUANTITY	ESTIMATED PER MO.	TOTAL
	Telephone Use, Personal	12	\$ 30	\$ 360
	Office Space, Consultant Use	12	\$ 1,500	\$ 18,000
	Other			
	TWDB Grant Funds			\$ 181,500
	<b>TOTAL</b>		<b>\$ 1,530</b>	<b>\$ 199,860</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**FINANCIAL SERVICES  
ACCOUNT: 6359**

TNRCC CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	End of Year 2000	2001
6359	0010	The GMS Group	Day to Day Financial/Investment Advisor 10 hrs/month	\$ 4,050	\$ 16,200
	0020	Legg-Mason	Revenue Bond Issuance Advisor		
		<b>TOTAL</b>		<b>\$ 4,050</b>	<b>\$ 16,200</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**Fiscal Year 2001**

**ENGINEERING SERVICES  
ACCOUNT: 6322**

TNRCC CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	End of Year 2000	2001
6322	0010 -010	Program Management WSBC Civil Engineers/ Turner, Collie & Braden	Team management consultant to oversee design engineers.	\$ 450,000	\$ 1,282,000
	0020 -010	Alternate Source Study Turner, Collie & Braden/ WSBC Civil Engineers	Study various alternate water supply sources & provide cost data	\$ 162,000	
	0030 -010	GIS - Data Collection Cobourn, Linseisen & Ratcliff	Obtain water well & system data	\$ 200,000	\$ 100,000
	-020 -01	HGAC Data Houston-Galveston Area Geographic Data Committee	Annual membership		\$ 1,000
	-02	Digital Mapping	Quarterly mapping updates		\$ 8,900
	-030	GIS Software Maintenance	Annual upgrades		\$ 15,000
	0040 -010	Water Reclamation/Reuse Study Alexander Engineers/ Brown & Gay Engineers	Determine effluent sources & locations to distribute effluent for irrigation. Identify costs.	\$ 50,000	\$ 100,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**Fiscal Year 2001**

**ENGINEERING SERVICES  
ACCOUNT: 6322**

TNRCC CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	End of Year 2000	2001
	0050	Advisory Consultants	Advise NHCRWA about water system	\$ 30,000	\$ 219,000
	-010	Dannenbaum Engineering Corp.			
	-020	Jones & Carter, Inc.			
	-030	Pate Engineers			
	0060	On-Call Engineering Consultants	Engineering contracts for as needed design projects	\$ 185,000	\$ 2,525,000
	-010	Dannenbaum Engineering Corp.			
	-020	Jones & Carter, Inc.			
	-030	Pate Engineers, Inc.			
	0070	Drought Contingency Plan	Prepare a water conservation & drought contingency plan for NHCRWA area w/compliance to TWDB criteria	\$ 20,000	\$ 30,000
	0080	Early Action Program	Identify areas w/water quality & water supply shortages. Design & implement solutions.		\$ 450,000

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**Fiscal Year 2001**

**ENGINEERING SERVICES  
ACCOUNT: 6322**

TNRCC CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	End of Year 2000	2001
	-0090	Groundwater Reduction Plan- Phase 1 Engineering	Study water well & area data. Prepare study that recommends a concise area for groundwater reduction. Perform preliminary engineering design.		
		<b>TOTAL</b>		\$ 1,097,000	\$ 4,730,900

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**LEGAL SERVICES  
ACCOUNT: 6320**

<b>TNRCC CODE NUMBER</b>	<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>EXPLANATION</b>	<b>End of Year 2000</b>	<b>2001</b>
6320	0010	Winstead, Sechrest & Minick			
	-01	General Counsel Services	Agendas, Meeting Minutes, Contracts, etc.	\$ 90,000	\$ 251,000
	-02	Subconsultants	Specialty legal services		
	-03	Misc. Expenses	Postage, Copies, Deliveries, etc.	\$ 2,000	\$ 8,000
	0020	Johnson, Radcliffe & Petrov			
	-01	General Counsel Services	Contracts, Water Rights, etc.	\$ 120,000	\$ 251,000
	-02	Subconsultants	Specialty legal services		
	-03	Misc. Expenses	Postage, Copies, Deliveries, etc.	\$ 2,000	\$ 8,000
	0030	Litigation Expenses	Funds to pursue delinquent accounts & other legal issues as they arise	\$ 75,000	\$ 75,000
	0040	Fulbright & Jaworski	Startup General Counsel Services No further services requested		
		<b>TOTAL</b>		<b>\$ 289,000</b>	<b>\$ 593,000</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**LEGISLATIVE CONSULTANT  
ACCOUNT: 6400**

<b>TNRCC CODE NUMBER</b>	<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>EXPLANATION</b>	<b>End of Year 2000</b>	<b>2001</b>
6400	0010-01	Steve Bresnen & Associates	Represent NHCRWA at 77th Legislature, monitor legislation & committee meetings/activities. Contracted through Dec. 2002 (2002 funds not included in budget).	\$ 33,000	\$ 318,000
	-02	Travel & Misc. Expenses	Reimbursement for travel & other expenses associated with client representation	\$ 3,000	\$ 12,500
		<b>TOTAL</b>		<b>\$ 36,000</b>	<b>\$ 330,500</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**MANAGEMENT SERVICES  
ACCOUNT: 6300**

<b>TNRCC CODE NUMBER</b>	<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>EXPLANATION</b>	<b>End of Year 2000</b>	<b>2001</b>
6310	0010	Director Fees	5 @ \$6000/ea - social security	\$ 9,235	\$ 27,705
			<b>SUB-TOTAL</b>	<b>\$ 9,235</b>	<b>\$ 27,705</b>
	0020	Salaries, Wages & Benefits			
6311	-010	Salaries	All full time positions minus taxes	\$ 40,313	\$ 194,400
6311	-020	Overtime	10 hours/month per position	\$ 2,742	\$ 10,968
6311	-030	Part Time	as necessary, summer intern position	\$ 3,648	\$ 4,800
6311	-040	Longevity	2 employees at \$60/year each		\$ 120
6311	-050	Bonus			
6314	-060	Taxes	Full time positions	\$ 15,688	\$ 64,800
6314	-070	Social Security	7.65% of all Positions & directors	\$ 5,011	\$ 22,124
6312	-080	Retirement	7% of all Positions	\$ 6,563	\$ 18,144
6313	-090	Group Insurance	All full time positions	\$ 3,525	\$ 14,099
6315	-100	Worker's Compensation	All full time positions	\$ 300	\$ 1,200
	-110	Unemployment Compensation			
			<b>SUB-TOTAL</b>	<b>\$ 77,788</b>	<b>\$ 330,654</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**MANAGEMENT SERVICES  
ACCOUNT: 6300**

<b>TNRCC CODE NUMBER</b>	<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>EXPLANATION</b>	<b>End of Year 2000</b>	<b>2001</b>
	0030	Office Space			
6358	-010	Leases			
	-01	Office Lease	Annual lease	\$ 20,500	\$ 75,000
	-02	Ponderosa Fire Department	Board Meeting Room Rental	\$ 600	\$ 2,400
	-03	Misc. Building Rentals	Town Hall meeting locations	\$ 1,000	\$ 2,000
6351	-020	Utilities			
	-01	Telephone/Long Distance	@ \$350/month	\$ 1,050	\$ 4,200
	-02	Cellular Telephone	@ \$165/month	\$ 495	\$ 1,980
	-03	DSL Line	@ \$150/month	\$ 450	\$ 1,800
6340	-030	Office Supplies	@ \$250/month	\$ 750	\$ 3,000
6350	-040	Postage	@ \$150/month	\$ 450	\$ 1,800
6340	-050	Delivery Fees	@ \$300/month	\$ 900	\$ 3,600
6340	-060	Books/Periodicals		\$ 200	\$ 500
6340	-070	Software	Updates, Bookkeeping	\$ 2,500	\$ 10,000
			<b>SUB-TOTAL</b>	<b>\$ 28,895</b>	<b>\$ 106,280</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**MANAGEMENT SERVICES  
ACCOUNT: 6300**

<b>TNRCC CODE NUMBER</b>	<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>EXPLANATION</b>	<b>End of Year 2000</b>	<b>2001</b>
	0040	Services			
6353	-010	Insurance	See Schedule	\$ 200	\$ 5,100
6338	-020	Legal/Public Notices	Rate & Public Hearing Notice	\$ 1,000	\$ 5,000
6354	-030	Travel/Training	See Schedule	\$ 3,600	\$ 67,250
6370	-040	Memberships/Subscriptions	See Schedule	\$ 150	\$ 2,015
6357	-050	Equipment Leases	See Schedule	\$ 2,300	\$ 9,168
6340	-060	Computer Maintenance	Scheduled service & assistance		
6340	-070	Record Maintenance	Equipment & files inventory		
6134	-080	Security	Office security system & monitoring	\$ 5,200	
			<b>SUB-TOTAL</b>	<b>\$ 12,450</b>	<b>\$ 88,533</b>
			<b>TOTAL</b>	<b>\$ 128,368</b>	<b>\$ 553,172</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY**

**SCHEDULE  
2001**

TNRCC CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6353	0040-010	Insurance		
		-01 Directors Liability	Annual Renewal	\$ 1,500
		-02 Gen. Manager Bond		\$ 300
		-03 Bookkeeper Bond		\$ 200
		-04 Property Insurance		\$ 750
		-05 General Liability		\$ 1,500
		-06 Electronic Equipment Insurance	Computer Equipment Insurance	\$ 350
		-07 Data Insurance	Electronic Data Coverage	\$ 500
			<b>TOTAL</b>	<b>\$ 5,100</b>

## NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY

SCHEDULE  
2001

TNRCC CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6354	0040-030	Travel/Training		
	-01	Reimbursements, Travel & Other	Hotels, Meals, etc.	\$ 35,000
	-02	TWCA Conference - Fall	Reg for 5 @ Semi-Annual Mtg	\$ 1,000
	-03	TWCA Conference - Spring	Reg for 5 @ Semi-Annual Mtg	\$ 1,000
	-04	AWBD Conference - Winter	Reg for 5 @ Semi-Annual Mtg	\$ 1,000
	-05	AWBD Conference - Summer	Reg for 5 @ Semi-Annual Mtg	\$ 1,000
	-06	Investment Training	Reg for 5 @ \$150	\$ 750
	-07	Mileage Reimbursements	including Mileage, Parking, Toll Road for Directors & Staff	\$ 25,000
	-08	Misc. Seminars/Training	Computer training & misc seminars	\$ 2,000
	-09	Training Equipment	Video Tape, Equipment, etc.	\$ 500
			<b>TOTAL</b>	<b>\$ 67,250</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY**

**SCHEDULE  
2001**

TNRCC CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6370	0040-040	Memberships/Subscriptions		
		-01 Membership	Annual Renewal	
		Texas Water Conservation Assoc.		\$ 300
		Assoc. of Water Board Directors		\$ 450
		Tomball Chamber		\$ 125
		Humble Chamber		\$ 200
		Houston Northwest Chamber		\$ 125
		Cy-Fair Chamber		\$ 150
		No. Houston Greenspoint Chamber		\$ 150
			<b>SUB-TOTAL</b>	<b>\$ 1,500</b>
		-02 Subscriptions	Annual Renewal	
		Houston Chronicle		\$ 250
		Tomball Potpourri		\$ 75
		Tomball-Magnolia Tribune		\$ 45
		The Progress		\$ 25
	FM 1960 Sun West		\$ 120	
		<b>SUB-TOTAL</b>	<b>\$ 515</b>	
		<b>TOTAL</b>	<b>\$ 2,015</b>	

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY**

**SCHEDULE  
2001**

TNRCC CODE NUMBER	NUMBER	DESCRIPTION	EXPLANATION	BUDGET
6340	0040-050	Equipment Leases		
		Copier	Annual, 3 yr Lease*	\$ 7,200
		Fax Machine	Annual, 3 yr Lease*	\$ 1,188
		Postage meter	Annual, 3 yr Lease*	\$ 780
			<b>TOTAL</b>	<b>\$ 9,168</b>

\* Includes machine maintenance & Lease payment

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**COMMUNICATION SERVICES  
ACCOUNT: 6510**

<b>TNRCC CODE NUMBER</b>	<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>EXPLANATION</b>	<b>End of Year 2000</b>	<b>2001</b>
6510	0010	Public Relations			
	-01	Payne Communications	Coordinates public meetings & locations, press releases, public information consultant	\$ 10,500	\$ 42,000
	-02	Printing	Meeting notices, newsletter,	\$ 39,440	\$ 96,160
	-03	Postage	Postage for mailouts	\$ 1,000	\$ 9,000
	-04	Miscellaneous Expenses	Video Productions, Promo. Display, Media Train.	\$ 10,350	\$ 3,200
	-05	Temporary Services	Part-time assistance as necessary.		\$ 2,500
6510	0020	WEB Page	WEB Page subscription.	\$ 450	\$ 2,200
6510	0030	Book Covers	Water system related information distributed to area schools on large book covers. Schools receiving covers are in the Aldine, Humble.Klein, Tomball & Cy-Fair Elementary & Intermediate Schools.		\$ 8,000
		<b>TOTAL</b>		<b>\$ 61,740</b>	<b>\$ 163,060</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**MISCELLANEOUS SERVICES**

TNRCC CODE NUMBER	ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	End of Year 2000	2001
6333-	0010	Temporary Bookkeeper	Contract w/Myrtle Cruz, Inc.	\$ 5,175	
6321-	0010	Audit Expenses	Annual Audit & Transition Audit		
	-010	Annual Audit			\$ 5,000
	-020	Transition Audit		\$ 4,500	
	0020	Redistricting/Mapping			\$ 125,000
7395-		Misc. Expenses		\$ 10,000	\$ 25,000
		<b>TOTAL</b>		<b>\$ 19,675</b>	<b>\$ 155,000</b>

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
DETAIL OF BUDGET REQUEST**

**FISCAL YEAR 2001**

**CAPITAL OUTLAY  
ACCOUNT: 7306**

<b>TNRCC CODE NUMBER</b>	<b>ACCOUNT NUMBER</b>	<b>DESCRIPTION</b>	<b>EXPLANATION</b>	<b>End of Year 2000</b>	<b>2001</b>
7306	0010	Computer Equipment	Acquire GIS & admin Server, 2 laser printers, GIS workstation, 2 Admin workstations & related software.	\$ 70,000	
			Plotter, approved at July 2000 Board meeting, acquisition has been deferred to 2001.		\$ 10,000
	0020	Office Furniture	Desks, Bookcases, Chairs, File Cabinets, etc.	\$ 3,900.00	
		<b>TOTAL</b>		<b>\$ 73,900</b>	<b>\$ 10,000</b>

**FISCAL YEAR 2001  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Management Services  <b>MAINTENANCE OF EXISTING PROGRAM:</b>  <b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>DATE:</b> 9/15/00  <b>GENERAL MANAGER RANK:</b>  <b>PREPARED BY:</b>
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<b>Description:</b>	Computer System Maintenance
<b>Justification:</b>	<p>Currently WSBC Civil Engineers provides technical assistance on our computer system installation and maintenance because a service program has not been established. WSBC allocated hours in the Program Management contract. We propose to prepare a Scope of Services and seek proposals for system maintenance, setups, and software installation, etc. The computers have a 3-year onsite warranty and will require minimal repairs. Estimated annual cost may be \$5000 (labor only).</p>

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		6300	0040-060	\$ 5,000	
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Insurance					
<b>TOTAL</b>					<b>\$ 5,000</b>	
<b>BOARD ACTION:</b>						
Approved		Disapproved		Modified		

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Management Services	<b>DATE:</b> 9/15/00
<b>MAINTENANCE OF EXISTING PROGRAM:</b>	<b>GENERAL MANAGER RANK:</b>
<b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>PREPARED BY:</b>

**Description:** Install an electronic inventory system

**Justification:** An inventory database is necessary to tract furniture, computer equipment, miscellaneous items and files. Ultimately an inventory of pumps, motors, valves, tools, equipment, etc. will be needed. We suggest an electronic inventory be initiated in the beginning to preclude having to duplicate effort. Computer software, barcoded inventory tags and bar code reader is the minimal equipment required along with computer programming. Cost is unknown at this time and further research is required.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		6340	-070		Equipment/ Software
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					0	
<b>BOARD ACTION:</b> Approved Disapproved Modified						

**FISCAL YEAR 2001  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Management Services	9/15/00
<b>MAINTENANCE OF EXISTING PROGRAM:</b>	<b>GENERAL MANAGER RANK:</b>
<b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>PREPARED BY:</b>

**Description:** Add full time GIS/CADD Technician

**Justification:** Consider full time GIS/CADD Technician to input data, create files and GIS Reports, respond to inquiries from Engineers/ Developers/MUD Operators, etc.

Program Management Services proposed GIS Technician at a cost of \$106,000. Our cost is estimated at \$55,632. Potential savings is approximately \$40,000 to \$50,000.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		6311	0020-010	\$ 48,000	
2	6314 Social Security		6314	0020-070	\$ 3,672	
3	6312 Retirement		6312	0020-080	\$ 3,360	
4	6315 Workers Comp.		6315	0020-100	\$ 300	
5	6313 Group Insurance		6313	0020-090	\$ 300	
<b>TOTAL</b>					<b>\$ 55,632</b>	
<b>BOARD ACTION:</b>						
Approved		Disapproved		Modified		

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Miscellaneous Services	<b>DATE:</b> 9/15/00
<b>MAINTENANCE OF EXISTING PROGRAM:</b>	<b>GENERAL MANAGER RANK:</b>
<b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>PREPARED BY:</b>

**Description:** Install Magnetic/Dry Eraseable Wall Board with pen rail in Board Room.

**Justification:** The Magnetic/Dry Eraseable Wall improvements on the west wall would allow group discussion documentation and placing of exhibits. Additionally, the wall improvements would serve as a projector screen.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		7306	0020	\$ 1,500	Wall Covering
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					\$ 1,500	
<b>BOARD ACTION:</b>						
Approved		Disapproved		Modified		

**FISCAL YEAR 2001  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Management Services	<b>Date:</b> 9/15/00
<b>MAINTENANCE OF EXISTING PROGRAM:</b>	<b>GENERAL MANAGER RANK:</b>
<b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>PREPARED BY:</b>

**Description:** Cost of Living (COL) Increase applied to Salaries.

**Justification:** The documented Consumer Price Index (CPI) nationally is 3.5% for the last 12 months. The Greater Houston Partnership documents the Harris County area CPI at 3.8% for June 1999 to June 2000. Harris County Government is budgeting a 3% increase. The COL adjustment allows NHCRWA salaries to remain competitive and retain employees. The attached spreadsheet depicts incremental increases to the Budget total based on 2%, 3% and 4% increases.

2% increase = \$ 7,322

3% increase = \$ 10,982

4% increase = \$ 14,643

Recommend 3% increase.

**ATTACHMENT**

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1 6311 Salaries			6300		\$ 10,982	COL increase
2 6314 Social Security						
3 6312 Retirement						
4 6315 Workers Comp.						
5 6313 Long Term Disability						
<b>TOTAL</b>					\$ 10,982	
<b>BOARD ACTION:</b>		Approved	Disapproved	Modified		

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY SCHEDULE 2001										
POSITION	MAXIMUM SALARY	MAXIMUM - TAX	LONGEVITY	25% TAX	7.65% SOCIAL SECURITY	7% ICMA	TOTAL	2% COST OF LIVING	3% COST OF LIVING	4% COST OF LIVING
General Manager	\$ 105,000	\$ 78,750	\$ 60	\$ 26,250	\$ 8,033	\$ 7,350	\$ 120,443	2,409	3,613	4,818
Administrative Assist. III	\$ 48,000	\$ 36,000	\$ 60	\$ 12,000	\$ 3,672	\$ 3,360	\$ 55,092	1,102	1,653	2,204
Financial Assistant	\$ 42,000	\$ 31,500	\$ -	\$ 10,500	\$ 3,213	\$ 2,940	\$ 48,153	963	1,445	1,926
Administrative Assist. I	\$ 27,000	\$ 20,250	\$ -	\$ 6,750	\$ 2,066	\$ 1,890	\$ 30,956	619	929	1,238
GIS	\$ 60,000	\$ 45,000	\$ -	\$ 15,000	\$ 4,590	\$ 4,200	\$ 68,790	1,376	2,064	2,752
Administrative Assist II	\$ 37,200	\$ 27,900	\$ -	\$ 9,300	\$ 2,846	\$ 2,604	\$ 42,650	853	1,279	1,706
<b>TOTALS</b>	<b>\$ 319,200</b>	<b>\$ 239,400</b>	<b>\$ 120</b>	<b>\$ 79,800</b>	<b>\$ 24,419</b>	<b>\$ 22,344</b>	<b>\$ 366,083</b>	<b>\$ 7,322</b>	<b>\$ 10,982</b>	<b>\$ 14,643</b>

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Management Services	<b>DATE:</b> 9/15/00
<b>MAINTENANCE OF EXISTING PROGRAM:</b>	<b>GENERAL MANAGER RANK:</b>
<b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>PREPARED BY:</b>

**Description:** Acquire television (TV) and video cassette recorder (VCR)

**Justification:** Purpose of TV and VCR is to allow training video's and Town Hall videos to be viewed at the office. Also can be used with Power Point presentations in small groups.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		6354	0040-030-09	\$ 100	VCR (VHS)
2	6314 Social Security		6354	0040-030-09	\$ 400	TV (25" - 27")
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					\$ 500	
<b>BOARD ACTION:</b> Approved                      Disapproved                      Modified						

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Communication Services	<b>DATE:</b> 9/15/00
<b>MAINTENANCE OF EXISTING PROGRAM:</b>	<b>GENERAL MANAGER RANK:</b>
<b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>PREPARED BY:</b>

**Description:** Acquire used promotional display from Payne Communications.

**Justification:** Promotional display is used at Town Hall and Public Meetings. Useful tool in conveying NHCRWA's message. Display cost new \$1900 and Payne Communications will sell at \$1450.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		6510	0010-04	\$ 1,450	Misc. Expenses
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					<b>\$ 1,450</b>	
<b>BOARD ACTION:</b> Approved                      Disapproved                      Modified						

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b>  <b>MAINTENANCE OF EXISTING PROGRAM:</b>  <b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>DATE:</b> 9/15/00  <b>GENERAL MANAGER RANK:</b>  <b>PREPARED BY:</b>
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<b>Description:</b>	Office Security System
<b>Justification:</b>	Contract with Office Security System Company to install alarm keypad, audio sensors, magnetic contacts on doors, etc. along with providing monitoring services.
Installation Cost	\$4,000
Annual Monitoring & Maintenance Fees	\$1,200
<b>TOTAL</b>	<b>\$5,200</b>

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		6300	0040-080	\$ 5,200	Security System
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					<b>\$ 5,200</b>	
<b>BOARD ACTION:</b>						
		Approved	Disapproved	Modified		

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Communication Services  <b>MAINTENANCE OF EXISTING PROGRAM:</b>  <b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>DATE:</b> 9/15/00  <b>GENERAL MANAGER RANK:</b>  <b>PREPARED BY:</b>
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<b>Description:</b>	Media Training
<b>Justification:</b>	Attend a Media Training Seminar to gain additional training to serve as spokesperson for NHCRWA. Cost is estimated and further research is required to identify companies conducting training and training package available.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		6510	0010-04	\$ 7,000	Seminar
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					\$ 7,000	
<b>BOARD ACTION:</b>						
Approved		Disapproved		Modified		

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Capital Outlay  <b>MAINTENANCE OF EXISTING PROGRAM:</b>  <b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>DATE:</b> 9/15/00  <b>GENERAL MANAGER RANK:</b>  <b>PREPARED BY:</b>
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<b>Description:</b>	Bookcases
<b>Justification:</b>	We propose to establish a Reference Library for technical brochures, periodicals, and books. Bookcases are needed to house the materials. Two (2) bookcases are suggested initially.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		7306	0020	\$ 400	Bookcases
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					\$ 400	
<b>BOARD ACTION:</b>						
Approved		Disapproved		Modified		

**FISCAL YEAR 2000  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Capital Outlay  <b>MAINTENANCE OF EXISTING PROGRAM:</b>  <b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>DATE:</b> 9/15/00  <b>GENERAL MANAGER RANK:</b>  <b>PREPARED BY:</b>
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<b>Description:</b>	32 Stackable Audience Chairs
<b>Justification:</b>	It is anticipated some public meetings and workshop meetings will be held at NHCRWA's office. Insufficient chairs exist to accommodate an audience greater than 10. The room can accommodate a larger crowd provided the conference table is repositioned and chairs are available.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		7306	0020	\$ 2,000	Audience Chairs
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					\$ 2,000	
<b>BOARD ACTION:</b>						
Approved		Disapproved		Modified		

**FISCAL YEAR 2001  
SUPPLEMENTAL DECISION PACKAGE**

<b>BUDGET CATEGORY:</b> Capital Outlay  <b>MAINTENANCE OF EXISTING PROGRAM:</b>  <b>NEW/EXPANDED PROGRAM REQUEST:</b> Yes	<b>DATE:</b> 9/15/00  <b>GENERAL MANAGER RANK:</b>  <b>PREPARED BY:</b>
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<b>Description:</b>	Computer Aided Drafting (CAD) Server
<b>Justification:</b>	Currently CAD files are to be stored on the GIS Server. As work is generated both in GIS & CAD, it was recommended the CAD data files be stored on an independent CAD server. Anticipated timing to bring CAD Server online is second to third quarter 2001.

FISCAL REQUIREMENTS						
SALARIES AND BENEFITS			CAPITAL/COMMODITIES/SERVICES			
JOB CLASSIFICATION	NO.	AMOUNT	TNRCC CODE	ACCOUNT NUMBER	TOTAL	DESCRIPTION
1	6311 Salaries		7306	0010	\$ 7,000	CAD Server
2	6314 Social Security					
3	6312 Retirement					
4	6315 Workers Comp.					
5	6313 Long Term Disability					
<b>TOTAL</b>					\$ 7,000	
<b>BOARD ACTION:</b>						
		Approved	Disapproved	Modified		

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY  
SUPPLEMENTAL DECISION PACKAGE  
FISCAL YEAR 2000/2001**

<b>RANK</b>	<b>DESCRIPTION</b>	<b>AMOUNT FY 2000</b>
<b>FISCAL YEAR 2000</b>		
1	Media Training	\$ 7,000
2	Office Security System	\$ 5,200
3	Electronic Inventory System	0
4	Stackable Audience Chairs	\$ 2,000
5	Magnetic/Dry Eraseable Wall Board	\$ 1,500
6	Promotional Display	\$ 1,450
7	Bookcases	\$ 400
8	Computer Aided Drafting Server	\$ 7,000
9	Television and Video Cassette Recorder	\$ 500
	<b>SUB-TOTAL</b>	<b>\$ 25,050</b>
<b>FISCAL YEAR 2001</b>		
1	Cost of Living Increase	\$ 10,982
2	Computer System Maintenance	\$ 5,000
3	GIS/CADD Technician	\$ 55,632
	<b>SUB-TOTAL</b>	<b>\$ 71,614</b>
	<b>TOTAL</b>	<b>\$ 96,664</b>